

BARRY COUNTY CENTRAL DISPATCH

OFFICIAL ADMIN BOARD MEETING MINUTES

Date April 25, 2016

The Administrative Board Meeting was called to order by Lani Forbes at 2:00 p.m. at Barry County Central Dispatch. Roll call: Members present: Murphy, Redman, Forbes, Rothenberger, Leaf, Hartough, Smelker, Wilson and Vujea. Members absent: Reid. Others present Fuller and Rose.

The Pledge of Allegiance was recited.

ADDITIONS/DELETIONS: Added as Miscellaneous 2: Blue Alert Policy recommendation from Tech.

APPROVAL of TODAY'S AGENDA: Motion made by Smelker and support by Redman to approve today's agenda as amended. All in favor and the motion carried.

MARCH 2016 MEETING MINUTES: Motion made by Redman and support by Hartough to approve the March2016 meeting minutes as printed. All in favor and the motion carried.

LIMITED PUBLIC COMMENT: There was no public comment.

COMMITTEE REPORTS:

PERSONNEL: There was no report.

FINANCE: There was no report.

EQUIPMENT: There was no report.

9-1-1 PLAN REVIEW: A public meeting is scheduled to be held after the regular board meeting today. Attorney Doug VanEssen will be contacted for a meeting to be assured that we are up to par regarding our Plan.

DIRECTORS REPORT: There was no written report but Phyllis made two announcements.

First, Supervisor Dave Camburn announced that he will be retiring this summer. We will be starting the hiring process for a telecommunicator. We will post our ad on our Face book page and advertise in the local paper. We will interview internally for a supervisor.

Second, The Michigan Nena Chapter "Young Hero Award" will be awarded to a Barry County youth. Kristina Beach submitted his name as a result of a 9-1-1 medical emergency call he made regarding his father.

Phyllis also advised that the Classification Compensation Study group is still waiting on updated job descriptions from Segal Waters Consulting.

OLD BUSINESS: SMPA

Six bids were received with AT&T being the low bid at \$400,517.00 but leaving off two items in their bid. The highest bid was \$786,000.00 and this bid has been eliminated. The goal is to narrow down to three demos. We will look at a Viper product, a Motorola product and an Airbus product. Barry County's cost will be 40% (equal) of the final cost and 60% per capita (of the final cost). This should end up being lower than this board approved. We budgeted \$300,000.00 for the project.

BUDGET REPORTS:

MARCH 2016 OPERATING BUDGET: We have used 20.75% of the 2016 Operating Budget.

MARCH 2016 STATE BUDGET: We have used 4.55% of the 2016 State Budget (after one correction was made).

Both budget reports were accepted.

APRIL 2016 OPERATING EXPENSES: Motion was made by Smelker and support by Leaf to pay the April 2016 Operating Expenses in the amount of \$30,721.66. Roll call vote was taken with all present in favor and the motion carried.

APRIL 2016 STATE EXPENSES: Motion was made by Leaf and support by Hartough to pay the April State Expenses in the amount of \$9418.90. Roll call vote was taken with all present in favor and the motion carried.

MAY 2016 CONTINGENT REOCCURRING EXPENSES: Motion was made by Leaf and support by Smelker to approve the May 2016 Contingent Expenses. Roll call vote was taken with all in favor and the motion carried.

MISCELLANEOUS:

1. Board Members Term Limits: One township representative's term expired December 31, 2015. As there is no Township Association, we are not sure who will appoint a representative to this board.

Motion was made by Redman and support by Smelker to continue one of two of the township representatives until the new language in the service plan is brought up to date.

All in favor of the motion and the motion carried.

2. Blue Alert Policy: The Tech Committee approved this policy and made a recommendation that it be sent to this board for approval. The policy will be activated when a law enforcement officer is killed or seriously injured. This is a new state statute.

Motion was made by Redman and support by Hartough to approve the Blue Alert Policy as recommended by the Tech Committee. All in favor and the motion carried.

3. Board Member Vacancy: We need to appoint a representative to replace the Barry County Fire Association representative to this board for the remainder of the term. The next Barry County Fire Association meeting is in June but the association may decide to hold a special meeting to replace this representative sooner.

4. Yankee Springs Fire: There was discussion regarding lack of response by Yankee Springs MFRs. Many times dispatch has to tone twice and personnel are not checking in. Phyllis will look at call data and reach out to medical control.

SECOND PUBLIC COMMENT: There was no public comment.

ADJOURN: Motion made by Leaf and support by Murphy to adjourn. All in favor and the meeting adjourned at 2:41 p.m.