

EMERGENCY ACTION PLAN

For

SECURITY AUTO SALES, INC.

SECURITY DODGE CHRYSLER JEEP RAM

345 MERRICK ROAD, AMITYVILLE, NY 11701

8/17/2021

CHEMICAL SPILL

Personal Protective Equipment (PPE) location:
MSDS: Service Managers Office

When a Large Chemical Spill has occurred:

- Immediately notify the designated official, **Dylan Doyle** (914) 574-1181
- Contain the spill with available equipment (e.g., pads, booms, absorbent powder, etc.).
- Secure the area and alert other site personnel.
- Do not attempt to clean the spill unless trained to do so.
- Attend to injured personnel and call the medical emergency number, if required.
- Call the local spill cleanup company or the Fire Department to perform a large chemical spill cleanup.

Name of Spill Cleanup Company: Able Environmental Services
Phone Number: (631) 567-6545

Evacuate building as necessary

*When a small chemical spill has occurred: **Notify Dylan Doyle***

- If toxic fumes are present, secure the area (with caution tapes or cones) to prevent other personnel from entering
- Deal with the spill in accordance with the instructions described in the MSDS.
- Small spills must be handled in a safe manner, while wearing the proper PPE.
- Review the general spill cleanup procedures.

Evacuation/Fire Emergency Action Plan

In the case that a fire is discovered:

- Activate the nearest fire alarm
- Notify the local Fire Department by calling 631-691-9081
- If the alarm is not available, notify the site personnel about the fire emergency by voice communication and or phone paging

Fight the fire ONLY if:

- The Fire Department has been notified
- The fire is small and is not spreading to other areas
- Escaping the area is possible by backing up to the nearest exit
- The fire extinguisher is in working condition and personnel are trained to use it

Upon being notified about the evacuation, occupants must:

- Leave the building using the designated escape routes
- Assemble in the designated areas according to your department
Service Department-Car lot to the right of building
Sales and Parts Department- Getty station located across the street, 315 Merrick Rd, Amityville
- Remain outside until the designated official of your department announces it is safe to reenter (Lauren Vigorito, Dylan Doyle, Matt Varricchio)

Designated officials must:

- Disconnect utilities and equipment unless doing so jeopardizes his/her safety
- Coordinate an orderly evacuation of personnel
- Perform an accurate head count of personnel reported to the designated area
- Provide the Fire Department and or police personnel with the necessary information about the facility

Emergency Lockdown Procedures

A Lockdown is implemented when there is a serious security risk (e.g., violent or armed intruder) to building occupants. You will be notified of a lockdown procedure by police and or designated officials.

If a lockdown occurs, secure an area as follows:

- Move immediately to the nearest room you feel is safe with as many people as possible
- Lock and barricade the door
- Turn off the lights or maintain minimal lighting
- Cover all windows with blinds, curtains, etc.;
- Keep back from windows and doors
- Turn off cell phones except to report injured people
- Keep calm and quiet
- Stay in the room until police arrive and you can be safely evacuated

When contacting authorities, report the following:

- Specific location, building name and address
- The number of people at your specific location
- If there are injuries, the number and types of injuries
- If you have seen an assailant or identified a threat:
 1. Location and number of suspects
 2. Direction of travel
 3. Their clothing and description
 4. Their identity if known
 5. Any weapons or accessories (e.g., backpack)
 6. Any unusual or threatening sounds (e.g., gunfire or explosion)

If a fire alarm is to sound:

- DO NOT respond normally as a fire alarm during a lockdown may be a ploy by an armed intruder
- Remain calm in you lockdown secure area, if safe to do so
- In case of fire, follow Fire/ Evacuation procedures.

EMERGENCY NUMBERS

FIRE DEPARTMENT: 631-691-9081

AMBULANCE: 631-264-0400

POLICE: 631-264-0400

Or call 911