

MINUTES
CITY OF TEAGUE
BOARD OF ALDERMEN
REGULAR CALLED MEETING
NOVEMBER 19, 2018 6:00 P.M.

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT:** *The meeting was called to order at 6:00 P.M. by Alderman Place V Marilyn Michaud and Quorum was announced with all present Aldermen seated at their respective places.*
2. **INVOCATION:** *Alderman Ballew*
3. **PLEDGE TO THE FLAG:** *Alderman Hertenberger*
4. **ROLL CALL:** *Present: Jerry Ballew, Alderman Place I, Marie Hertenberger, Alderman Place III, Chris Nickleberry, Alderman Place IV, Marilyn Michaud, Alderman Place V Absent: Ron Rasbeary, Alderman Place II and \ James Monks, Mayor*
5. **VISITORS/CITIZENS COMMENTS:** *At this time, any person with business before the Council not scheduled on the Agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting. None*
6. **CONSENT AGENDA:**
 - a. Approve Minutes from the October 15, 2018 Regular Called Meeting of the Board of Aldermen
 - b. Approve Minutes from the October 18, 2018 Special Called Meeting of the Board of Aldermen
 - c. Approve Minutes from the October 19, 2018 Special Called Meeting of the Board of Aldermen
 - d. Approve Minutes from the October 29, 2018 Special Called Meeting of the Board of Aldermen
 - e. Approve the Accounts Payable and Payroll Check Registers for the month of October 2018
 - f. Approve Financial Statement for October 2018
 - g. Accept the Financial Report from the City of Fairfield for the TDCJ Operation and Maintenance Fund for the month of October 2018

City Administrator Prasil informed the Board of Aldermen that page two of the October 15, 2018 Minutes that was emailed, needs to be replaced with the one provided at their seat due to a typing error.

Alderman Hertenberger asked, we do not accept the Financial Statement, do we?

City Administrator Prasil asked, are you referencing the City of Teague or TDCJ Financial Statement?

Alderman Hertenberger replied, Item g.

City Administrator Prasil explained that, at this time, it is recommended to table this item pending clarification.

Alderman Nickleberry stated, so we can accept Items a-f and table g?

City Administrator Prasil replied, yes.

Motion to approve Consent Agenda Items a, b, c, d, e and f and table Item g was made by Alderman Nickleberry, seconded by Alderman Hertenberger. Motion carried 4-0.
7. **OLD BUSINESS:**
 - a. Accept the financial reports from the City of Fairfield for the TDCJ Operation and Maintenance Fund for the months of June, July, August and September 2018.
 - b. Discussion and possible action on approving the Operating Plan, of the City of Fairfield as outlined in the Interlocal Definitive Agreement, for the TDCJ Boyd Unit Water and Wastewater Facilities.

City Administrator Prasil stated that no additional documents have been received for Agenda Items 7 a and 7 b.

Alderman Ballew moved to take no action on Items 7 a and b, seconded by Alderman Hertenberger. Motion carried 4-0.

8. NEW BUSINESS:

- a. Discussion and possible action on approving the Home Elevation Service Contractor for the Flood Mitigation Assistance Grant Program for the residential elevation project at 28 Mimosa Lane Teague, Texas 75860.

City Administrator Prasil stated that the City of Teague has been working for the last couple of years with Mr. Ricky Sims to obtain a Flood Mitigation Assistance Grant to elevate his home located at 28 Mimosa Lane. She explained that the City went out for Request for Qualifications for the project and we received two completed responses, Arkitektura Development, Inc. and Excello Homes. She explained that she, Mr. Sims and Alderman Ballew have reviewed the packets and asked if any of the Aldermen would like to review the packets at this time?

Alderman Michaud and Alderman Hertenberger both replied, no.

She stated that after reviewing, Arkitektura seems to be the better choice due to the fact that they have an engineer on staff and have multiple subcontractors listed.

Alderman Ballew stated that Arkitektura listed multiple pages of subcontractors that they normally use and Excello had a statement in their response stating that they do not use a major subcontractor. He commented that he could not ascertain how they (Excello) could do the work because they did not have a large staff on payroll.

Mr. Sims explained that he has been working with Arkitektura for over a year now and their bid \$396,000 and was part of the FEMA application. He explained this company has visited Teague and been very helpful assisting with this process.

Alderman Ballew stated that the principles listed in the responses for Excello did not include a scientific person and the owner has a master's in education and Arkitektura's owner is a registered architect and they have a civil engineer on staff.

Alderman Michaud stated this is a direct benefit for Mr. Sims and he has been working with this for quite some time and we should honor Mr. Sims' choice.

Alderman Ballew moved to select Arkitektura as the contractor for Agenda Item 8 a, seconded by Alderman Hertenberger. Motion carried 4-0.

- b. Discussion and possible action on authorizing the City Administrator to compose and issue a letter of interest to Texas Department of Transportation Aviation Division regarding the City of Teague's intentions for the City owned Teague Municipal Airport.

City Administrator Prasil stated that during the Budget Workshops, we discussed how the airport is an asset for the City and how we can utilize it to generate revenues for the City. She explained one of the first steps was to meet with TxDOT Aviation which happened a little over a week ago at the airport. She stated that the former Administrator Mrs. Keally and Mayor Pack had informed TxDOT that Teague wanted to shut down the airport and after reviewing the minutes and documents, she could not find any information where this was acted on and decided by the Board of Aldermen. She said that after the Budget Workshop and the discussion on using the airport to grow and the EDC having possible future businesses for the airport, we felt it was necessary to have a meeting with TxDOT. During the meeting we were informed we need to concentrate on the center of the runway and resurface the runway and work out with hangars being the last item to concentrate on. She stated that we need to work with the EDC on updating the fuel system. She stated that the representative from TxDOT informed that we need to send a letter to TxDOT detailing the City's intentions with the airport. She explained that currently the City could not obtain Federal funding for the airport, due to former City Administrator Looney failing to complete the necessary procedures to have the airport added to NPIAS. She also explained that she received clarification from TxDOT and the City is not required to have a separate bank account for the

airport. She stated that Bill Elliot with the EDC attended the meeting and stated that the EDC has a desire to assist with the airport.

Alderman Nickleberry stated that he remembers that there were some persuasive conversations from a few years ago by previous administration about closing the airport, but the Board was not in favor.

City Administrator Prasil expressed that there is a need to make necessary repairs to the airport to bring and keep it in compliance.

Alderman Ballew asked, will the letter be itemized with the things we need to do?

City Administrator Prasil replied, yes sir.

Alderman Ballew asked, will we be able to do them at our leisure?

City Administrator Prasil replied, yes sir, the letter is to express our intentions to keep it open and explain what we plan to do with the airport in the next 5-10 years, but we are not guaranteeing when these matters will be taken care of.

Motion to authorize the City Administrator to compose and issue a letter of interest to Texas Department of Transportation Aviation Division regarding the City of Teague's intentions for the City owned Teague Municipal Airport was made by Alderman Nickleberry, seconded by Alderman Ballew. Motion carried 4-0.

- c. Discussion and possible action on approving the updated Master Service Agreement with TRC Engineers, Inc, and authorizing the City Administrator to sign the Master Service Agreement.

City Administrator Prasil explained that the current Master Service Agreement we have with TRC Engineers, Inc. is from 1984, formally known as Hunter and Associates. She stated during the City's transitioning from TRC's Austin office to the Arlington office, it was brought to our attention that the agreement needed to be updated.

Alderman Ballew stated, it looks like a pretty comprehensive agreement.

Alderman Ballew moved to approve Agenda Item 8 c as written, seconded by Alderman Hertenberger. Motion carried 4-0.

- d. Discussion and possible action on approving the 2019 Calendar Year Holiday Schedule for the City of Teague.

City Administrator Prasil explained that the Holidays being presented are those that are included in the updated Personnel Manual to include the new floating holiday for the employee's birthday.

Alderman Ballew moved to pass Agenda Item 8 d as written, seconded by Alderman Nickleberry. Motion carried 4-0

At 6:26 P.M. Open Session convened into Executive Session

At 6:27 P.M. Alderman Ron Rasbeary entered the meeting.

9. **EXECUTIVE SESSION** – In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

- a. § 551.071: Consultation with Attorney regarding pending or contemplated litigation re: City of Teague v. City of Fairfield.
- b. § 551.071: Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter re: Facilities Agreement between the City of Teague, City of Fairfield, and Texas Department of Criminal Justice; Interlocal Definitive Agreement Between the City of Teague and the City of Fairfield; and Agreement Between the City of Teague and City of Fairfield regarding Record Retention.

At 7:15 P.M. Executive Session convened into Open Session

10. **RECONVENE INTO OPEN SESSION** - In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Motion to take no action was made by Alderman Nickleberry, seconded by Alderman Ballew. Motion carried 5-0.

11. **PRESENTATION AND DISCUSSION OF DEPARTMENT HEAD REPORTS:**

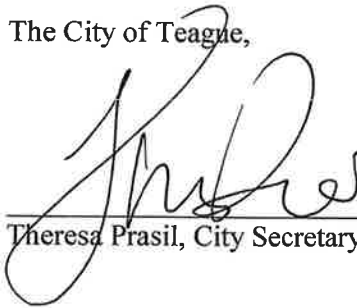
City Administrator Prasil presented the Administrator's report followed by department reports presented by Public Works Director Cowling, Police Chief Philpott and Librarian Willis.

12. **ANNOUNCEMENTS:** *None*

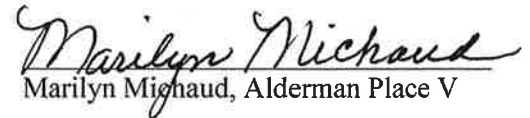
13. **ADJOURNMENT:** *Alderman Michaud adjourned the meeting at 7:45 P.M.*

The meeting adjourned.

The City of Teague,


Theresa Prasil, City Secretary / Adm




Marilyn Michaud, Alderman Place V

