

Fall Leadership 1 Day Conference

High School Conference October 9, 2018
College/Postsecondary Conference October 10, 2018
Middle School October 11, 2018

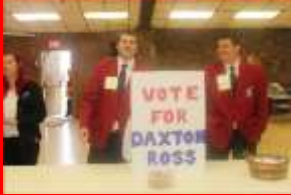
Location: Wheat State Camp, near Augusta, KS
High School / Postsecondary Arrival time: 7:00 AM
Middle School Arrival time: 9:00 AM

COST: \$25 per person

(Cost covers lunch & materials)

Send registration fees to: SkillsUSA Kansas | 900 SW Jackson Street, Suite 653 | Topeka, KS 66612

Submit Registration Online: <http://www.skillsusa-register.org/Login.aspx>



Who should attend:

Chapter Officers, District Officers, student members, and professional members. All attending the conference must be *registered & paid* members.

Conference Activities:

Leadership Workshops & Contests
District Outbreaks
State Officer Elections



State Officer Application

Name: _____ Grade: _____

Middle School Middle School Name: _____
 High School High School Name: _____
 College/Postsecondary College Name: _____

CTE Program Enrolled in: _____

PHONE: _____

EMAIL: _____

ADDRESS: _____

***Applicant must attach a one-page professional resume and a small paragraph why you want to run for a State Officer position.**

If elected as a SkillsUSA Kansas State Officer, I will attend all required meetings:

- Mid-America Conference – October 18-21, 2018
- CTSO Officer Training & SkillsUSA Officer Training – November 1-3, 2018
- State Officer Training – December 7-8, 2018
- MS & HS Citizenship Day & Training – January 15-16, 2019
- PS Legislature Day & Training – January 22-23, 2019
- State Officer Meeting – February 11-13, 2019
- State Officer Meeting & Chair Luncheon – March 14-16, 2019
- Kansas State Conference & State Officer Preparation – April 22-26, 2019
- K-ACTE Conference – July 24-26, 2019
- Advisor Workshop & Fall Leadership Preparation – September 6-7, 2019
- District Meeting – September 2019
- Fall Leadership Conference – October 8-10, 2019

State Officer Candidate’s Signature

Date

“We support and endorse this student’s candidacy for a SkillsUSA State Officer Position and will be responsible for the transportation to and from all SkillsUSA activities that pertain to his/her duties.”

Parent or Legal Guardian Signature (if under 18 years of age)

Date

SkillsUSA Advisor’s Signature

Date

School/College Administrator’s Signature

Date

- ✓ State Officer Applications must be submitted by October 1, 2018 for preparation of the election process. Any applications submitted after October 1st or incomplete applications may be denied.
- ✓ Submit application by mail to the State Office 900 SW Jackson Street, Suite 653, Topeka, KS 66612 or email to bwarren@ksde.org

2018 Fall Leadership One-Day Conference AGENDA

7:00 am – 8:00 am	Registration	Tabernacle
7:00 am	State Officer Candidate Interview	Dining Hall
8:00 am	General Session I: Welcome & Instruction	Tabernacle
8:15 am	District Meetings Election of vacant district officer position Assignment of duties & contests	District Rooms
9:00 am	General Session II: Introduction of State Officer Candidates Workshop Breakouts (Assigned contests)	Tabernacle
11:00 am	General Session III: Candidate Impromptu Questions	Tabernacle
12:00 pm	LUNCH	
1:00 pm	District Meetings: Contests begin	Assigned location
3:00 pm	Contests end and scores entered	Headquarters
3:15 pm	General Session III: Seating of the Kansas Delegates Candidates Final Speech Delegates vote	Tabernacle
4:00 pm	General Session IV: Closing Ceremonies & Awards	Tabernacle
5:00 pm	State Officer Meeting	Dining Hall

DISTRICT CONTESTS

Chapter Business Procedure (Team of 6)	Dining Hall Upstairs
Extemporaneous Speaking (Individual)	Dining Hall Fireplace
Opening & Closing Ceremony (Team of 7)	Tabernacle Stage
Prepared Speech (Individual)	Tabernacle L Room
Promotional Bulletin Board (Team of 3)	Tabernacle
Secretary's Notebook (Individual)	Headquarters
Treasurers Notebook (Individual)	Headquarters
Kansas Statesman (Individual)	Headquarters

CONTEST RULES

Each district may enter all competitions with unlimited entries for each district.

Chapter Business Procedure (Team of 6)

This contest is designed to evaluate a chapter's ability to conduct regular SkillsUSA business meetings according to the order of business published in these regulations and correct parliamentary procedure. The contest is based on the rules found in the latest edition of "Robert's Rules of Order Newly Revised."

Clothing Requirement: SkillsUSA Official Dress

Room setup: The room will be supplied with a Speaker's stand; Gavel; Pad and pencil for secretary; One copy of the latest edition of Robert's Rules of Order; timer and extra pencils, Packet for each team, which will include:

- 1. List of business items*
- 2. Minutes of a previous meeting (minutes cannot be modified)*
- 3. Treasure's report*
- 4. Paper for any committee report*
- 5. One pencil*

Supplied by the contestants:

- a) All competitors must create a one-page resume and submit a hard copy to the judges. Failure to do so will result in a 10-point penalty.*

Scope of Contest: The contest consists of two parts that test knowledge of parliamentary procedure: a written exam and a chapter business procedure demonstration. During the simulated regular SkillsUSA business meeting, teams will demonstrate the procedures necessary to complete the meeting, from call to order to adjournment, using only those portions of the following order of business that are required by contest materials given to the team.

Knowledge Performance: The written exam consists of 40 multiple-choice questions related to material found in Robert's Rules of Order in Brief. Scores from the team are averaged and included as part of the team's overall score. The written test, total possible score, is worth 150 points.

Skill Performance: The contest consists of a demonstration of a simulated chapter business meeting. The order of business to be followed will include:

- a) Call to order*
- b) Reading and approval of the minutes*
- c) Reports of officers, boards and standing committees*
- d) Reports of special committees*
- e) Special orders*
- f) Unfinished business*
- g) New business*
- h) Adjourn*

The demonstration must include no fewer than six motions, including at least one motion of each of the following types: Privileged; Subsidiary; Main; Incidental; Motions that bring a question before the assembly again. For more information review the Technical Standards guidelines.

Extemporaneous Speaking (Individual)

This contest is to evaluate each contestant's ability to give a speech on an assigned topic with a minimum of advance preparation.

Clothing Requirement: SkillsUSA Official Dress

Room setup: Assembly room where contestants wait their turn to enter preparation room. Preparation room will be furnished with a table, chair, all necessary reference materials (SkillsUSA Leadership Handbook, Webster's Dictionary, Bartlett's Familiar Quotations and Roget's Thesaurus) and blank 3x5 cards. Speech presentation room will be furnished with a speaker's stand facing the judges.

Supplied by the contestants:

- a) All competitors must create a one-page resume and submit a hard copy to the judges. Failure to do so will result in a 10-point penalty.*

Scope of the Contest - Knowledge Performance: There is no written knowledge test required for this contest.

Scope of the Contest - Skill Performance: This contest evaluates each contestant's ability to give a speech on an assigned topic with a minimum of advance preparation. A three-to five-minute speech will be delivered with a preparation time of five minutes.

For further information about the contest refer to the Technical Standards guidelines.

Opening and Closing Ceremonies (Team of 7)

This contest evaluates the contestants' understanding of the symbolic representation of the colors and assembled parts of the SkillsUSA emblem and to evaluate teamwork and professional presentation skills.

Clothing Requirement: SkillsUSA Official Dress

Room setup: The room will be supplied with the Official SkillsUSA emblem; Easel for emblem; U.S. Flag; Gavel and sound block; Speakers stand; Two draped tables 8 feet long and 30 inches wide Six chairs.

Supplied by the contestants:

- a) All competitors must create a one-page resume and submit a hard copy to the judges. Failure to do so will result in a 10-point penalty.*

Scope of Contest: This is a teamwork and oral presentation contest that evaluates teams' understanding of the symbolic representation of the colors and assembled parts of the SkillsUSA emblem. Each team includes seven members in the roles of president, vice president, parliamentarian, reporter, treasurer, secretary and historian.

Knowledge Performance: There is no written knowledge test required for this contest. Knowledge of ceremonies will be assessed during the performance demonstration.

Skill Performance: The contest is a demonstration of the SkillsUSA Opening and Closing Ceremonies conducted according to the script and description as printed in the SkillsUSA Championships Technical Standards.

For more information refer to the Technical Standards guideline.

Prepared Speech (Individual)

This contest evaluates each contestant's ability to prepare and present clearly and effectively a series of thoughts relating to a central theme.

Clothing requirements: SkillsUSA Official Dress

Room setup: A timer and timing cards will be used by the judges.

Supplied by the contestants:

- a) *All competitors must create a one-page resume and submit a hard copy to the judges. Failure to do so will result in a 10-point penalty.*

Scope of Contest – Knowledge Performance: There is no written test required for this contest. Contestants' knowledge will be demonstrated through performance demonstration.

Skill Performance: This contest assesses public speaking skills through delivery of a five-to-seven minute speech.

Contest Guidelines: The topic is "How Social Media Makes my Life Better/Worse"

For more information refer to the Technical Standards guideline

Promotional Bulletin Board (Team of 3)

This contest is to encourage local SkillsUSA chapters to promote the organization, career and technical education, and related occupational information through a promotional bulletin board.

Clothing requirement: SkillsUSA Official Dress

Room setup: During the contest time, there will be a location designated to set up your bulletin board display. Until then, the boards must be displayed in the designated district room.

Scope of Contest – Knowledge Performance: There is no written test required for this contest.

Skill Performance: The contest requires the development of a promotional bulletin board using the SkillsUSA National Theme, "SkillsUSA Championship at Work, Career-Ready Starts Here" and it may also include promotion of local SkillsUSA chapter activities or technical, skilled and service occupations, including health occupations. Skill also will be evaluated through an interview.

For more information refer to the Technical Standards guideline.

Secretary's Notebook (Individual)

This contest is to evaluate the District Secretary's Notebook.

Clothing Requirement: SkillsUSA Official Dress

No room setup: This secretary's notebook will be submitted to the SkillsUSA Headquarters office for review.

Scope of contest- Knowledge Performance: There is no written test required for this contest.

Skill Performance: The contest requires the development of a Secretary's notebook that contains minutes of every meeting conducted during the Fall Leadership Conference District meetings. The committee will evaluate the notebook for completeness, neatness, and detailed notes that clearly defines the meeting.

Treasurer's Notebook (Individual)

This contest is to evaluate the District Treasurer's Notebook.

Clothing Requirement: SkillsUSA Official Dress

No room setup: This treasurer's notebook will be submitted to the SkillsUSA Headquarters office for review.

Scope of contest- Knowledge Performance: There is no written test required for this contest.

Skill Performance: The contest requires the development of a Treasurer's notebook that contains balances of funds conducted during the Fall Leadership Conference District meetings. The committee will evaluate the notebook for completeness, neatness, and detailed notes that clearly defines the finances.

Statesmen Award (Individual)

This is an award given to all members if they complete the Statesman requirements. Members will be given the Statesman worksheet during the first District meeting. Once members recite and complete the worksheet they will submit the document to the lead advisor in their district to be submitted to the SkillsUSA Headquarters office for review.