MINUTES OF THE REGULAR MEETING OF COUNCIL

FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, NOVEMBER 15, 2021

AT THE HAY LAKES RECREATION CENTRE

PRESENT: Mayor Ron These; Deputy Mayor Megan Patten; Councillor Paige Berkholtz; Councillor Clifford Heinz and Councillor Paul Patterson

ABSENT:

PUBLIC PRESENT: Nil

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES: Alex & Dinorah Eelhart arrived at 7:10 p.m.

CDSS Director Lyndel Kasa and Village Representative Alison Barker-Jerve arrived at 7:23 p.m.

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:08 p.m.

RES 165-2021: AGENDA: Moved by Councillor Heinz to accept the agenda as amended.

CARRIED

**DELEGATIONS:**

Alex & Dinorah Eelhart: The Eelharts were interested in extending the fence line from their home onto municipal property. Administration reported that to do this the Village would need to set up Public Hearings; have the land assessed in order to have an assessment of the fair market value; subdivide off the piece of land; have the property surveyed; and have a real property report submitted. All of this would need to be at the expense of the Eelharts. This is because this is land owned by all members of the public and as such all members need to be able to access the land. Municipal land or reserve land cannot be fenced off for personal use. The discussion was left for the Eelharts to discuss this and get back to council

A discussion surrounding the use of public land by members of the public was also brought up. Administration will investigate charging those people that have vehicles, buildings, gardens etc. on the land a small stipend each year for this use and get back to Council.

Alex and Dinorah Eelhart left the meeting at 7:25 p.m.

CDSS – CDSS Director, Lyndel Kasa & Village Representative Board Member, Alison Barker-Jerve: Lyndel Kasa and Alison Barker-Jerve attended the meeting and presented the 2022 CDSS Budget for approval by Council. Ms. Kasa reported that Camrose County has estimated a population for Hay Lakes of 526. As the cost to the village is based per capita this would increase the amount being asked by CDSS by approximately $535.00. Many of the services and programs that CDSS offered were discussed and the importance of these programs to the communities touched.

RES 166-2021: Moved by Councillor Patterson that Council accept the CDSS Budget as information as agree to the payment of $3,505.41 for the 2022 season.

CARRIED

Director, Lyndel Kasa and Village Representative, Alison Barker-Jerve left the meeting at 8:35 p.m.

**Adoption of the Minutes from the Regular Meeting of Council held on October 25, 2021**: The minutes having been circulated and discussed were put forward for adoption.

RES 167-2021: Councillor Patterson moved that the Minutes of the October 25, 2021 Regular Meeting of Council be adopted as presented.

CARRIED

**Adoption of the Minutes from the Special Meeting of Council held on November 7, 2021**: the minutes having been circulated and discussed were put forward for adoption.

RES 168-2021: Councillor Berkholtz moved that the Minutes of the November 7, 2021 Special Meeting of Council be adopted as presented.

CARRIED

**PUBLIC HEARING:**

Mayor These opened the Public Hearing for Bylaw 04-2021 – Municipal Borrowing Bylaw at 8:30 and explained the public hearing process.

Mayor These asked if any written submissions had been received regarding Bylaw 04-2021 – the Municipal Borrowing Bylaw.

CAO Yearwood confirmed that there have been no written submissions received at this time.

Mayor These invited anyone present to speak in favour of Bylaw 04-2021.

Mayor These asked anyone present to speak in favour of Bylaw 04-2021 for a second and then a third time. No speakers came forward.

Mayor These invited anyone present to speak against Bylaw 04-2021.

Mayor These asked anyone present to speak against Bylaw 04-2021 for a second and then a third time. No speakers came forward.

The Public Hearing is required under Section 230 of the *Municipal Government Act* and provides the public with the opportunity to make presentations regarding the proposed Bylaw. Notice of the Public Hearing was provided to the residents of Hay Lakes in accordance with MGA s. 606.

Mayor These concludes this meeting.

RES169-2021: There being no further input Mayor These moved to close the Public Hearing at 8:40 p.m.

CARRIED

**Public Works Report:** The Public Works Report was submitted to Council by Administrator Yearwood. All council members were invited to join Public Works Foreman, Aaron Benoit for a tour of all infrastructure facilities in the Village. This will be arranged for the new year.

RES170-2021: Moved by Mayor These to accept the Public Works Report as information.

CARRIED

**Administration Report:** The Administration Report was presented to Council.

RES171-2021: Moved by Councillor Patterson to accept the CAO Report presented as information.

CARRIED

**Financial Report:** The Financial Report was presented to Council by Administrator Yearwood.

RES 172-2021: The Financial Report was moved by Councillor Patterson to be accepted as information.

CARRIED

**Bylaws/Policies:**

The Public Hearing having been closed Council now considered Bylaw 04-2021 – Municipal Borrowing Bylaw.

RES173-2021: Moved by Councillor Heinz that the Municipal Borrowing Bylaw – 04-2021 by given second reading.

CARRIED

RES174-2021: Councillor Berkholtz moved that Bylaw 04-2021 – Municipal Borrowing Bylaw be given third and final reading.

CARRIED

Bylaw 04-2021 – Municipal Borrowing Bylaw having been given second and third readings is now in force.

**Business:**

* + - COVID-19: Deputy Mayor Patten updated Council on the COVID-19 situation in the province. The number of ICU patients has significantly decreased and the 3rd Booster Shot is now being offered.
* Sheri & Paul Schaffer – School Bus parked on driveway (Letter attached) – Council discussed this issue and decided that they would not allow the parking of the bus as this is a commercial vehicle and the Land Use Bylaw only provides for the parking of two automobiles.

RES175-2021: Deputy Mayor Patten moved that Sheri & Paul Schaffer cannot park the school bus used for employment on their driveway as this is a commercial vehicle and goes against Bylaw 06-2001; Part VI; Section 44; Hay Lakes Land Use Bylaw.

CARRIED

* CAO Contract: The CAO Contract is up for renewal. Council and the CAO discussed this issue and it has been decided that the CAO will for the next year remain at the *status quo*. In one year, this issue will be revisited.

RES176-2021: Moved by Mayor These that the CAO Contract be extended with no revisions for one year.

CARRIED

* Outstanding Arrears – Taxes and Utility: Administration reported that the Village is holding approximately $65,000.00 in arrears in both utilities and taxes. Letters will be going out to people in utility arrears in the next week explaining that if the utility arrears are not paid by December 15, 2021 by authority of Hay Lakes Bylaw 05-2019 – and by authority of the *Municipal Government Act* will be rolled onto the property taxes and treated as such.
* Remembrance Day – Ceremony: The Remembrance Day Ceremony organized by Councillor Berkholtz was extremely well received and appreciated by those attending.
* Go East Edmonton Membership

RES 177-2021: Councillor Heinz moved that the Village of Hay Lakes participate in the Go East Edmonton Road Trip Game and advertising fully this year for a cost of $1,150

CARRIED

* 2021 Audit – On Monday, November 8, 2021 the Auditor’s sent two accountants to begin working on the 2021 Audit. They were here for the complete day and have listed adjustments to be made by administration.
* Christmas Light-Up the Tree Celebration: a simple lighting the tree ceremony was discussed and will take place on Saturday, December 4th at 6:00 p.m.
* Christmas Hours

RES 178-2021: Moved by Councillor Heinz that the Christmas Hours of the Office be accepted as presented.

CARRIED

* Appointment of Tanmar Consulting Property Assessors – Motion Required

RES 179-2021: Moved by Deputy Mayor Patten that the Village of Hay Lakes appoint Tanmar Consulting Inc. be appointed as the Village Assessor for the years November 1, 2021 to October 31, 2024.

CARRIED

Councillor Patten left the meeting at 10:18 p.m.

* Appointment of Chair of the Regional Assessment Review Board.

RES 180-2021: Moved by Councillor Heinz that the Village of Hay Lakes Council pursuant to Bylaw 03-2021 – Regional Assessment Review Board Bylaw appoints, Roland Marchant as Chair of the Regional Assessment Review Board.

CARRIED

* Appointment of members to hear appeals on the Regional Assessment Review Board.

RES 181-2021: Moved by Councillor Patterson that the Village of Hay Lakes Council appoint Cindy Trautman, Roland Marchand, Diane Szumlas, Peter Bodnar, Angela Lorente, Dawn Pauls, Terry Daykin and Frank Hegholz as members to hear appeals on the Regional Assessment Review Board.

CARRIED

**Committee Reports:**

* + - Infrastructure: Discussed during Public Works Report
    - Protective Services: Nothing to Report
    - Fire Department Report: Nothing to Report
    - Development: Discussed during Public Works Report
    - HARRB: HARRB met for the year on October 25th in the former Senior’s Centre. The Committee members are as follows:

1. Tara These – Secretary;
2. Sherry Krozser – Treasurer;
3. Cory Bowler – Vice Chair; and
4. Cathy Marusak - Chairperson
   * + Ag Society:
     + Library: Council discussed the conference table being requested by both the Fire Department and the Library. It was decided that the conference table will be given to the Library as it seems that would be more useful to that program.
     + Telegraph Park: No meetings scheduled at present.
     + Recreation Centre: The renovations are continuing.
     + School Council: Councillor Heinz attended and reported that was the last meeting before Christmas.
     + Rural Crime Watch: Nothing to Report.
     + CRSWSC: The November 18th meeting was cancelled and the upcoming Thursday, December 2 will be held virtually.

RES 182-2021: Moved by Councillor Patterson to accept the Committee Reports as presented.

CARRIED

**Information and Correspondence:**

RES 183-2021: Councillor Patterson moved to accept the Information and Correspondence as presented.

CARRIED

**Next Meeting of Council:**

The next Regular Meeting of Council will be held on Monday, December 20, 2021 in person at the Recreation Centre beginning at 7:00 p.m.

**Adjournment:**

The being no further business to discuss Mayor These adjourned the meeting at 11:03 p.m.

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Mayor Ron These

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K. Shannon Yearwood

Chief Administrative Officer