Alden-Conger Public School No. 0242

Access to Student Records

Student Name

Access to this record is limited by law to school district personnel having a legitimate educational purpose ,who are working with the student during the current school year. All others having access to information contained in this student folder must complete and sign this log. Failure to do so will constitute a violation of Federal Law. A copy of this log is to be affixed or placed in the front page of the student record folder.

DATE	NAME	POSITION	REASON FOR ACCESS	SIGNATURE