



# KTBSOnline.com

KELLY Total Benefits Solution® Technology

Through *KTBS Payroll*, a division of Kelly & Associates Financial Services, (KELLY) provides payroll administrative services. You will have access to your personal payroll information online through *KTBS Online*. You can log-in to *KTBS Online* at anytime throughout the year. You may review your payroll history, payroll deductions, W-2 and other information pertaining to you. Just follow the simple log-in steps to set up your *KTBS Online* account.

## Login Instructions

### First Time KTBSOnline Users

- 1 Go to <https://www.ktbsonline.com>.  
(We strongly recommend the most recent version of Internet Explorer or Firefox).
- 2 Click on the "Register Now" link located on the right-hand side of your screen.
- 3 When prompted, enter your **Last Name**, **Date of Birth**, and your **Social Security Number**. For security purposes you will also be asked to type a randomly generated security code that will be presented when the page loads.  
Click
- 4 Follow the directions provided on the site to complete your registration and setup your online account.

### Returning KTBSOnline Users

- 1 Go to <https://www.ktbsonline.com>.  
(We strongly recommend the most recent version of Internet Explorer or Firefox).
- 2 You will see a "Login" on the right of your screen where you can enter your Username and Password. Enter your Username and Password and then click

Please note: If you have forgotten your username and/or password, click on "Login Help" link.

The log-in steps will take you to the home page.

Click on **My Payroll and Personal Information**

You will be able to access your pay stubs and W-2

Comprehensive Nursing Services, Inc.

[My Home Page](#) [My Payroll & Personal Information](#) [Resource Center](#)

## Not finding the information you need online?

Call the KELLY Customer Service Call Center at 1-877-290-9580.

Benefits Specialists who know your benefits are standing by to assist you **Monday-Friday 8:30am-5:30pm**.