

**WORKSHOP MEETING
WALKERTOWN TOWN COUNCIL
Thursday August 12, 2021
6:00 P.M. – Booe House**

AGENDA

Review of Action Items for the August 26th, 2021 Meeting

1. PUBLIC HEARING: WA-066 - 4985 and 4991 Reidsville Road

Request to amend the Official Zoning Maps for the subject property **from** LO-S (Limited Office – Special Use – Veterinary Services; Kennel, Indoor; Offices; Bed and Breakfast; and Church or Religious Institution, Neighborhood) **to** GB-S (General Business – Special Use).

Action & Discussion Items for the August 12th, 2021 Meeting

1. DISCUSSION OF ITEMS TO BE DECLARED SURPLUS

2. COMMUNITY POLICING SERVICE DISCUSSION

3. STAFF UPDATES

**CITY-COUNTY PLANNING BOARD
DRAFT STAFF REPORT**

PETITION INFORMATION	
Docket #	WA-066
Staff	Gary Roberts, Jr. AICP
Petitioner(s)	PK Boydston, LLC
Owner(s)	Same
Subject Property	PIN 6867-17-0487, 6867-17-0310 and a portion of 6867-17-3601
Address	4985 and 4991 Reidsville Road
Type of Request	Special Use rezoning from RS9 and LO-S to GB-S
Proposal	<p>The petitioner is requesting to amend the Official Zoning Maps for the subject property from LO-S (Limited Office – Special Use – Veterinary Services; Kennel, Indoor; Offices; Bed and Breakfast; and Church or Religious Institution, Neighborhood) to GB-S (General Business – Special Use). The petitioner is requesting the following uses:</p> <ul style="list-style-type: none"> • Bed and Breakfast; Veterinary Services; Kennel, Indoor; Offices; Church or Religious Institution, Neighborhood; Adult Day Care Center; Child Care, Drop In; Child Care Institution; Child Care, Sick Children; Services A; Services B; Arts and Crafts Studio; Building Materials Supply; Building Contractors, General; and Storage Services, Retail
Neighborhood Contact/Meeting	See Attachment A for a summary of the petitioner’s neighborhood outreach.
Zoning District Purpose Statement	The GB District is primarily intended to accommodate a wide range of retail, service, office, and high-density residential uses located along thoroughfares in areas which have developed with minimal front setbacks. The district is not intended to encourage or accommodate strip commercial development. The district accommodates destination retail and service uses, characterized by either a larger single business use or the consolidation of numerous uses in a building or planned development, with consolidated access. This district is intended for application in GMAs 1, 2 and 3, and Metro Activity Centers.
Applicable Rezoning Consideration from Chapter B, Article VI, Section 6-2.1(R)	<p>(R)(1) - Is the proposal consistent with the purpose statement(s) of the requested zoning district(s)?</p> <p>While the site is located along a thoroughfare, this request may encourage or accommodate strip commercial development along Reidsville Road.</p>
GENERAL SITE INFORMATION	
Location	Northwest side of Reidsville Road, southwest of Darrow Road
Jurisdiction	Town of Walkertown
Site Acreage	± 2.68 acres
Current Land Use	The most recent use permitted for this site and the existing building was industrial (Manufacturing B). No permits were approved or Certificates of Occupancy obtained for the uses approved as part of three previous

	rezonings (WA-042, WA-046 and WA-059).					
Surrounding Property Zoning and Use	Direction	Zoning District			Use	
	North	RS9			Single-family homes and undeveloped property	
	East	HB			Convenience Store	
	South	RS9			Single-family homes and undeveloped property	
	West	RS9			Undeveloped property	
Applicable Rezoning Consideration from Chapter B, Article VI, Section 6-2.1(R)	(R)(2) - Is/are the use(s) permitted under the proposed classification/request compatible with uses permitted on other properties in the vicinity?					
	The proposed uses are compatible with the uses permitted on the adjacent HB zoned site. However, some of the proposed business uses are less compatible with the adjacent single-family uses.					
Physical Characteristics	This developed site gently slopes downward to the west.					
Proximity to Water and Sewer	Public water is available to the site. Sanitary sewer also extends to the site within the right-of-way of Reidsville Road. The building currently utilizes a private septic system.					
Stormwater/ Drainage	No known issues.					
Watershed and Overlay Districts	The site is located within the balance area of the Salem Lake WS-III watershed. Unless a Special Intense Development Allocation (SIDA) is obtained, impervious coverage is limited to the existing built-upon area as of January 1, 1994, plus 24 percent of the vacant land area. The proposed impervious coverage of the now undeveloped portion of the site is ±6.17 percent. Therefore, SIDA would not be required.					
Analysis of General Site Information	The site is in compliance with the watershed requirements, and no SIDA is required due to the minimal amount of new impervious coverage proposed. Otherwise, the site has no significant constraints and is suitable for development as proposed.					
RELEVANT ZONING HISTORIES						
Case	Request	Decision & Date	Direction from Site	Acreage	Recommendation	
					Staff	WAPB
WA-059	IP-S to LO-S	Approved 5/23/2019	Included portion of current site	1.6	Approval	Approval
WA-046	IP-S to IP-S	Approved 8/28/2014		1.6	Approval	Approval
WA-042	LI-S to IP-S	Approved 5/24/2012		1.6	Approval	Approval
WA-003	RS9 & LI-S to LB-S	Denied 5/27/2003		.94	Denial	Denial
F-969	R5 to I2-S (LI-S)	Approved 8/27/1990		1.6	Denial	Approval (CCPB)

SITE ACCESS AND TRANSPORTATION INFORMATION				
Street Name	Classification	Frontage	ADT Count	Capacity/LOS D
Reidsville Road/US 158	Boulevard	422'	16,000	15,000
Proposed Access Point(s)	Access to the site will continue to be from the existing driveway on Reidsville Road.			
Planned Road Improvements	NCDOT Transportation Improvement Program (TIP) project R-2577A proposes to widen Reidsville Road/ US 158 along the subject property to a four-lane, median-divided facility with no curb and gutter or sidewalk. The tentative start date for construction is December 2023. The preliminary design for this project shows that no additional right-of-way will be needed along the site's frontage. Future access will be right-in, right-out only.			
Trip Generation - Existing/Proposed	<u>Existing Zoning: LO-S</u> 9,785 square feet / 1,000 x 11.57 (single tenant office trip rate) = 113 trips per day <u>Proposed Zoning: GB-S</u> 9,785 square feet / 1,000 x 11.57 (single tenant office trip rate) = 113 trips per day			
Sidewalks	There are no sidewalks in the general area. Sidewalks are required for Special Use rezonings along Major Thoroughfares. However, because no building expansion is proposed, no sidewalks are required of this proposal.			
Transit	There is no transit available in the general area.			
Analysis of Site Access and Transportation Information	The subject request should generate approximately the same level of traffic as what could be expected under present zoning. The site will be limited to one access point and the forthcoming median-divided widening of Reidsville Road will limit future access to right-in, right-out only. No additional right-of-way dedication will be required, and the petitioner will be required to obtain an updated driveway permit from NCDOT.			
SITE PLAN COMPLIANCE WITH UDO REQUIREMENTS				
Building Square Footage	Square Footage		Placement on Site	
	9,785 (Existing)		Central portion of the site	
Parking	Required	Proposed	Layout	
	17 spaces	48 spaces	Around three sides of the building	
Building Height	Maximum			Proposed
	60 feet			One-story (existing)
Impervious Coverage	Maximum			Proposed
	The GB district has no maximum impervious coverage requirement. See comments below in the analysis section regarding Salem Lake Watershed impervious surface limitations.			±42 percent

UDO Sections Relevant to Subject Request	<ul style="list-style-type: none"> Chapter B, Article II, Section 2-1.3 (J) General Business District Chapter B, Article II, Section 2-5: use-specific conditions for Kennel, Indoor; Bed and Breakfast; Church or Religious Institution, Neighborhood; Adult Day Care Center; Child Care, Drop-In; Child Care Institution; and Child Care, Sick Children Chapter C, Article III, Watershed Protection 	
Complies with Chapter B, Article VII, Section 7-5.3	(A) Legacy policies:	No
	(B) Environmental Ord.	Yes
	(C) Subdivision Regulations	N/A
Analysis of Site Plan Compliance with UDO Requirements	<p>The request proposes to reuse an existing building which has been unoccupied for several years. The site plan includes an expansion of the parking area to accommodate 32 new spaces and relocation of the dumpster. No expansion of the existing building is proposed.</p> <p>A combination of 15-foot Type III and 40-foot Type IV bufferyard plantings are shown along the borders of the property which abut RS9 zoning. The site plan complies with the requirements of the UDO including the impervious surface limitations of the Salem Lake Watershed.</p>	
CONFORMITY TO PLANS AND PLANNING ISSUES		
Legacy GMA	Growth Management Area 3 - Suburban Neighborhoods	
Relevant Legacy Recommendations	<ul style="list-style-type: none"> Protect residential areas from inappropriate commercial and industrial encroachment (p. 42). 	
Relevant Area Plan(s)	<i>Walkertown Area Plan Update (2014)</i>	
Area Plan Recommendations	<ul style="list-style-type: none"> The area plan recommends institutional development for the northern (LO-S) portion of the site and single-family residential for the southern (RS9) portion of the site. Commercial development should be concentrated in designated areas and not be allowed to take the form of strip development along the major roads in the planning area (p. 21). 	
Site Located Along Growth Corridor?	The site is not located along a growth corridor.	
Site Located within Activity Center?	The site is not located within an activity center.	
Applicable Rezoning Consideration from Chapter B, Article VI, Section 6-2.1(R)	(R)(3) - Have changing conditions substantially affected the area in the petition?	
	No	
	(R)(4) - Is the requested action in conformance with Legacy?	
		No, see comments below.

<p>Analysis of Conformity to Plans and Planning Issues</p>	<p>This proposal would rezone a partially developed site from RS9 and LO-S to GB-S. The LO-S portion of the site has been zoned for either industrial or institutional purposes since 1990.</p> <p>The request would permit the repurposing of the existing building. The detailed site plan primarily reflects the existing conditions along with an expansion of the parking area and relocation of the dumpster.</p> <p>The following additional business-related uses (which are not allowed in the current LO zoning district) are proposed: Services A; Services B; Arts and Crafts Studio; Building Materials Supply; Building Contractors, General; and Storage Services, Retail.</p> <p>The <i>Walkertown Area Plan Update</i> recommends institutional use for the northern (LO-S zoned) portion of the site and single-family residential for the southern (RS9 zoned) portion. The southern section of the site would be used for parking only and the petitioner has worked with Planning staff on several items to make the request more palatable, such as consolidation of access onto Reidsville Road; enhanced bufferyard plantings; and limiting requested uses.</p> <p>However, the proposed business zoning and expansion of non-residential development to the adjacent southern lot is not supported by the area plan. Approval of this request could lead to additional non-residential rezoning requests along this section of Reidsville Road/US 158 which could negatively impact the adjacent residential properties.</p>
<p>CONCLUSIONS TO ASSIST WITH RECOMMENDATION</p>	
<p>Positive Aspects of Proposal</p>	<p>Negative Aspects of Proposal</p>
<p>The anticipated trip generation is comparable to what could occur under the existing zoning.</p>	<p>The <i>Walkertown Area Plan Update</i> does not support business zoning on this site.</p>
<p>The rezoning would allow the reuse of a building that has been vacant for an extended period of time.</p>	<p>GB-S zoning at this location may lead to other non-residential zoning requests along this section of Reidsville Road.</p>
<p>SIDA is not needed.</p>	<p>The site is adjacent to RS9-zoned properties on three sides and several of the proposed uses may generate some off-site, auditory impacts.</p>
<p>SITE-SPECIFIC RECOMMENDED CONDITIONS OF APPROVAL</p>	
<p>The following proposed conditions are from interdepartmental review comments and are proposed in order to meet codes or established standards, or to reduce negative off-site impacts.</p> <ul style="list-style-type: none"> • <u>PRIOR TO THE ISSUANCE OF ZONING PERMITS:</u> <ol style="list-style-type: none"> a. Developer shall obtain a driveway permit from NCDOT; additional improvements may be required prior to issuance of driveway permit. Required improvements include: <ul style="list-style-type: none"> • Reduce driveway width to thirty-three (33) feet maximum. • Record a negative access easement along the remainder of the frontage. 	

b. Developer shall obtain a Watershed Protection Permit.

- **PRIOR TO THE ISSUANCE OF OCCUPANCY PERMITS:**

- a. Developer shall complete all requirements of the driveway permit.

- **OTHER REQUIREMENTS:**

- a. Freestanding signage shall not be an electronic message sign nor shall it be internally illuminated.

- b. The use Services, A shall not include an electronic sweepstakes operation or similar business.

STAFF RECOMMENDATION: Denial

NOTE: These are **staff comments** only; final recommendations on projects are made by the City-County Planning Board, with final decisions being made by the appropriate Elected Body, who may approve, deny, table or request modification for any project. **THE APPLICANT OR REPRESENTATIVE IS STRONGLY ENCOURAGED TO ATTEND THE PUBLIC HEARINGS WHERE THE CASE WILL BE CONSIDERED BY THE PLANNING BOARD AND THE ELECTED BODY.**

LANDSCAPING REQUIREMENTS**					
PLANTING YARD LENGTH	TYPE	WIDTH/AREA	DECIDUOUS/ EVERGREEN TREES	PRIMARY EVERGREEN PLANTS	SUPPLEMENTAL EVERGREEN SHRUBS
STREET YARD REIDSVILLE RD 77 LF	STREET	10'	2 REQ'D	N/A	AS REQUIRED
BUFFER YARD REIDSVILLE RD 191 LF	TYPE I	10'	4 REQ'D	16 REQ'D	20 REQ'D
MOTOR VEHICLE AREA 36,410 SF	PARKING		15 REQ'D	N/A	N/A
SOUTHERN PROPERTY 251 LF	TYPE IV	40'	8 REQ'D	46 REQ'D	N/A
WESTERN PROPERTY LINE 149 LF	TYPE III	15'	3 REQ'D	27 REQ'D	30 REQ'D
WESTERN PROPERTY LINE 151 LF	TYPE IV	40'	5 REQ'D	28 REQ'D	N/A
NORTHERN PROPERTY LINE 493 LF	TYPE III	15'	10 REQ'D	89 REQ'D	99 REQ'D

** EXISTING TREES AND/OR SHRUBS TO BE USED TO MEET LANDSCAPING REQUIREMENTS WHERE APPLICABLE. ADDITIONAL PLANTINGS MAYBE REQUIRED TO SATISFY PLANTING REQUIREMENTS.

BOLES, HARRY A AND BOLES, DIANNE M
BLOCK 3252, LOT 024B
PIN # 6867-17-0612.00
DB 1790, PG 1834
ZONED RS9

HUBBARD REALTY OF WINSTON-SALEM AND RAMEY PROPERTIES LLC
BLOCK 3252, LOT 112E
PIN # 6867-07-1323.00
ZONED RS9

Phong T. Ly
4981 Reidsville Rd
Pin # 6867-07-9176.00
DB 3480, Pg 2508
Zoned RS9

SITE SIZE AND COVERAGES

TOTAL ACRES:	2.573	AC.
SITE COVERAGES:		
BUILDING TO LAND	8.73	%
PAVEMENT TO LAND	34.30	%
OPEN SPACE	56.97	%
TOTAL	(100%)	
EXISTING BUILDING SQUARE FOOTAGE: 9,785 SF.		
BUILDING HEIGHT: 1 STORY		

WATERSHED SITE DATA

TOTAL SITE AREA = "A":	116,696	SQ.FT.
EXISTING IMPERVIOUS AREAS PRIOR TO 1993 = "B":	44,151	SQ.FT.
(43,376 SF PER WA-059 + EX. BARN PIN 6867-17-0310)		
EXISTING IMPERVIOUS AREAS AFTER 1993 = "C":	N/A	SQ.FT.
TOTAL UNDEVELOPED SITE AREA UNDER REGULATIONS = "D":	72,545	SQ.FT.
(D-A-B)		
MAXIMUM NEW IMPERVIOUS AREA:	17,411	SQ.FT.
24% OF "D"		
TOTAL MAXIMUM COVERAGE:	61,562	SQ.FT.
EX. BUILT UPON AREA PLUS MAXIMUM NEW BUILT UPON AREA		
TOTAL ACRES OF IMPERVIOUS AREA:	48,624	SQ.FT.
NEW ACRES OF IMPERVIOUS AREA PROPOSED = "E":	4,473	SQ.FT.
PERCENTAGE OF ADDITIONAL IMPERVIOUS AREA PROPOSED = "F":	6.17	%
(E / [(C+E) / 100])		

FOR PURPOSES OF THIS CHART TOTAL SITE AREA INCLUDES ALL OF PARCELS 6867-17-0487 & 6867-17-0310 AND A PORTION OF 6867-17-3601. THIS PLAN DOES NOT UTILIZE ADOPTED PREVIOUS GRAVEL PROVISIONS IN THE STORMWATER CALCULATIONS.

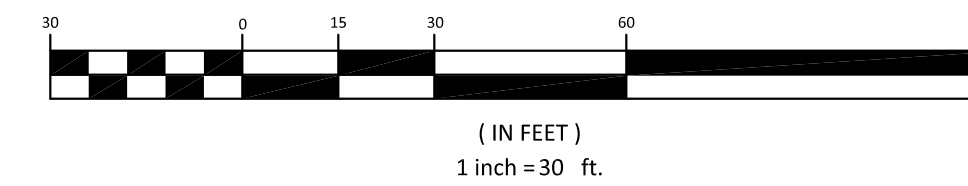


BEFORE YOU DIG!
CALL 811 N.C. ONE-CALL CENTER
IT'S THE LAW!

LEGEND

- WATER METER BOX (WM)
- WATER VALVE (WV)
- STORM MANHOLE (STMH)
- UTILITY POLE
- LIGHT POLE
- GROUND LIGHT
- GUY WIRE
- YARD INLET (YI)
- GAS VALVE
- OVERHEAD POWER LINE
- GAS LINE
- WATER LINE
- UNDERGROUND ELECTRICAL
- FENCE LINE
- WOODS/LINE (TYP.)
- FIRE HYDRANT (HYD)
- SANITARY SEWER MANHOLE (SSMH)
- CLEAN OUT
- DEED BOOK
- PLAT BOOK
- PAGE
- R/W
- RIGHT-OF-WAY
- EDGE OF PAVEMENT
- EDGE OF GRAVEL
- CONCRETE
- REINFORCED CONCRETE PIPE
- DROP INLET
- CURB INLET
- FINISH FLOOR ELEVATION
- BASEMENT
- TYED TELEPHONE PRESTAL
- THM TELEPHONE HAND HOLD
- DRAINAGE MAINTENANCE & UTILITY EASEMENT
- FOUND IRON PIPE
- SET IRON PIPE
- COMPLETED POINT
- CONCRETE MONUMENT
- CHORD
- R/W = RIGHT OF WAY
- P = PAGE
- DB = DEED BOOK
- PG = PAGE
- DI = DRAINAGE ESMT.
- CE = COMMON ELEMENTS

GRAPHIC SCALE



THESE DRAWINGS ARE INSTRUMENTS OF SERVICE AND SHALL REMAIN THE PROPERTY OF THE ENGINEER. THESE DRAWINGS ARE PROTECTED UNDER COPYRIGHT LAWS AND MAY NOT BE REPRODUCED IN PART OR IN WHOLE WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE ENGINEER.

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683 Gralin Street
Kernersville, NC 27284

Stoltzhus Engineering Inc.
Civil Engineering Consultants

REZONING MAP FOR SIMON SHAW 4985 & 4991 REIDSVILLE RD.

DEVELOPER INFORMATION:
SIMON SHAW
725 E. MOUNTAIN STREET
KERNERSVILLE, NC 27288

PROPERTY OWNER INFORMATION:
PK BOYDSTON LLC
816 BRANCHWOOD DR
KERNERSVILLE, NC 27284

PROJECT LOCATION:
STATE: NORTH CAROLINA
COUNTY: FORSYTH
TOWNSHIP: SALEM CHAPEL

PARCEL DATA:
TOTAL ACRES: 2.573 AC +/-
PARCEL: 6867-17-0487, 6867-17-0310 & PORTION OF 6867-17-3601
DEED REF: DB 3492 PG 1432
EXISTING ZONING: LO-S (6867-17-0487 & PORTION OF 6867-17-3601)
RS-9 (6867-17-0310)
EXISTING USE: KENNEL/VETERINARY SERVICES (6867-17-0487)
VACANT (6867-17-0310)

TYPE OF REVIEW: SPECIAL USE DISTRICT REZONING

JURISDICTION: TOWN OF WALKERTOWN

PARKING:
SERVICES B
REQUIRED: 1 SPACE/575 GFA = 9,657/575 = 17 SPACES REQUIRED
PROVIDED: 48 SPACES (INCLUDING 2 HC SPACES)

BUILDING SETBACKS:
GB-SPECIAL USE DISTRICT (PROPOSED)
FRONT: 0'
REAR: 40' (40' REAR WHEN ADJACENT TO RESIDENTIAL)
SIDE: 40' (40' SIDE WHEN ADJACENT TO RESIDENTIAL)

WATERSHED INFORMATION:
THIS SITE IS LOCATED IN THE SALEM LAKE WATERSHED (WS-III). PER WALKERTOWN DEVELOPMENT ORDINANCE THIS IS RESTRICTED TO A 24% MAX BUA. A WATERSHED PERMIT IS REQUIRED PRIOR TO CONSTRUCTION.

FLOOD INFORMATION:
THIS PROPERTY IS NOT LOCATED IN A FLOOD PLAIN ACCORDING TO DFIRM 3710686700. MAP REVISION: 01/02/2009

NOTES:
THIS MAP DOES NOT MEET G.S. 47-30 AND IS NOT FOR RECORDING.
THIS PROPERTY IS SUBJECT TO ANY EASEMENTS, AGREEMENTS, OR RIGHTS OF WAY OF RECORD PRIOR TO THE DATE OF THIS MAP AND WHICH WERE NOT VISIBLE AT THE TIME OF INSPECTION.
THIS MAP WAS PREPARED WITH OUT THE BENEFIT OF A TITLE REPORT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THIS PROPERTY.
BOUNDARY AND TOPOGRAPHIC INFORMATION TAKEN FROM REZONING MAP FOR ARTHUR R. TAYLOR, DVM, BY KALE ENGINEERING.
NO SURVEYING OR SUBSURFACE INVESTIGATIONS PERFORMED BY STOLTZUS ENGINEERING, INC.

NO. DATE REVISION NOTE

1	06/25/21	COMMENTS AND WALKERTOWN COMMENTS
2	07/02/21	COMMENTS AND WALKERTOWN COMMENTS

DRAWN BY: SDT
CHECKED BY: ARS
DATE: 06/01/21
PROJECT NO.: 303.03
REF. NO.:
SCALE: 1"=30'

C1
1 OF 1



Scott Snow <spsnow80@gmail.com>

R-2577A and U-5824

2 messages

James, Connie K <ckjames1@ncdot.gov>

Mon, Jul 26, 2021 at 6:29 PM

To: "Snow, Scott" <scottsnow@triad.rr.com>

Cc: "Blanton, William A" <wablanton@ncdot.gov>, "Ivey, Stephen P" <pivey@ncdot.gov>

Good evening Scott,

Hope you are well. It was good to see you and Council last week. I wanted to follow up with a couple of things from the meeting.

I discussed the intersection of Darrow Road and US 158 with Pat. At our last public meeting, we showed the intersection as a right in/right out only. We committed to Council to review the intersection again to see if full-movements could be considered. We did and determined we could make the directional left-over work, which was a compromise. I am sorry we will not be able to provide full access as council desired.

We also discussed betterments for the intersections NC 66 with Main Street and Darrow Road. Council was a little vague on what they were looking for. The existing traffic signals will be upgraded from wooden poles to galvanized metal strain poles with span wires. There are two possibilities for upgrade on the signals. One is to powder coat the strain poles black. The other is to use metal poles and mast arms in lieu of the strain poles. These could either be galvanized or powder coated black. Which do you think Council wants to see an estimate for? Do you think they are wanted to look at crosswalk enhancements? If you could let us know if there is anything else they are interested we will get estimates together and send them to you for consideration.

Please let me know if there is anything else you need.

Thanks,

Connie

Connie K. James, PE

Project Engineer

Division 9 – Project Development

North Carolina Department of Transportation

336 747 7800 office

336 747 7822 direct

336 703 6693 fax

ckjames1@ncdot.gov

June 15, 2021

The Honorable Kenneth Reeves Davis
Mayor of Walkertown

Dear Mayor Davis:

Thank you for your hard work and steady leadership through this pandemic. You have worked tirelessly to keep your communities safe, and our sustained progress in lowering COVID-19 metrics and vaccinating 4.6 million North Carolinians gives us all hope. With the American Rescue Plan (ARP), we now have a once-in-a-generation opportunity to invest in a shared and sustained recovery.

In May, I recommended that the North Carolina General Assembly Match State Fiscal Recovery Funds from the ARP with your Local Fiscal Recovery Funds so that we can maximize the value and impact of these federal dollars. From water and sewer infrastructure to housing, I want to give communities that cooperate a bigger share of state funds. By matching money, we can do big things. As the General Assembly continues its budget considerations, I will be working with them and you to create the best environment for us to take this historic opportunity to tackle chronic challenges and build a North Carolina that not only recovers but thrives.

The Local Fiscal Recovery Funds you are receiving because of the ARP should be transformational to your community. As we work to build a bridge from COVID-19 response to recovery, these funds allow for communities to take more time and consideration in making investments than the federal CARES Act allowed. A December 31, 2026 deadline to spend these funds should encourage you to consider how your share of the ARP might be best leveraged with other resources and partners, such as neighboring towns, counties, or the state, to most effectively invest in transformational projects.

I look forward to our continued partnership in service to North Carolinians now and in the future. Thank you for your commitment to the people of North Carolina.

With kind regards, I am

Very truly yours,

Roy Cooper

RAC/II

NEU Award Summary 2021

[Walkertown]
[2021-0486]

The Coronavirus Local Fiscal Recovery Funds provide a singular opportunity to address community recovery needs and to make significant investments for the future. In addition to municipalities, counties are also receiving significant funds.

- We encourage and are available to help with thoughtful planning and an equitable approach to the use of these funds. We encourage consultation and collaboration with your neighboring communities, and with communities facing common challenges.
- An authorized signature is required accepting the grant award terms and conditions.
- The total estimated grant amount is **\$ 1,670,612.00**. This will be provided in two disbursements:
 - Your first disbursement for 2021 will be in the amount of **\$ 835,306.00**.
 - Your second disbursement for 2022 will be released no sooner than one year after the first disbursement, and may vary slightly depending on funds returned and other factors.
- You have until December 31, of 2024 to use or encumber these funds and if encumbered, you have until December 31, 2026 to finish any associated work.
- You have a unique grant agreement number: **NC0486**. Please include it in all correspondence with the United States Treasury (UST).
- You are considered by the UST to be the prime recipient of these funds and will have reporting duties for these funds. The first report is due on October 31st.
 - The UST has yet to provide directions on how to prepare and submit this report.
 - It's anticipated that this first report will be simple and denote that funds have been received and provide documents that support your topline budget number that you've provided NCPRO.
- These funds can be used only for the allowable categories outlined by the UST for pandemic recovery. These categories and other information about allowable uses can be found at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- A PROtalk that addresses the grant process in more depth can be found (<https://www.nc.gov/agencies/pandemic-recovery-office/news-information/presentations-videos>).

For additional questions please reach out to NCPRO! Additional resources, conferences, and technical support will be provided through joint efforts with Councils of Government, the NC League of Municipalities, the UNC School of Government and others.

