

# **Mt. Angel Fire District**

## **Board Meeting**

### **Minutes**

**Date & Time:** November 13, 2014 at 7:00pm

**Called to Order by:** Phil Wiesner

**Roll Call:**

**Board Members:**

Phil Wiesner

Gary Raid

Stan Seifer

**Staff:**

Jim Trierweiler, Chief

Lyn Komp, Office Administrator

Don Seiler, Assistant Chief

**Audit Presentation by Accuity:**

- Kori Sarrett with Accuity presented the Board with the Audit report. The overall budget is in good standings. MAFD has made the corrections in procedures that Accuity recommended last year.
- She did a quick overview of the Audit. She covered management's discussion and analysis, basic financial statements, and deficiencies. Kori stated that the deficiency on segregation of duties will continue because of the limited amount of staff we have. She also stated that they had to make note on the report that the AFG grant money was not budgeted for correctly and as an effect, it also was not recorded properly. This issue was discussed with Lyn and will be corrected in the future.
- Chief Trierweiler asked how much carryover we should have at the beginning of the fiscal year. It was recommended to have at least 6 months worth of monthly expenses. It is always better to have a little extra in there. It was discussed that \$200,000 would be a good amount to have for carry over.

**Minutes of Previous Meeting:** Gary Raid moved to approve the minutes as read, Stan Seifer seconded. The motion passed.

**Treasurer's Report**

- Gary presented the property taxes imposed. We should be receiving approximately \$306,441 for the general fund and \$115,587 for the debt service fund for the bond.
- Budget vs Actual Report; There was a discussion on the Vehicle Maintenance line item. It is over budget for this fiscal year. The repairs on Engine 456 cost over double what we expected, and we didn't bump the budget up enough. They found more things after they got in there, and all the repairs done were necessary. We will keep an eye on the budget and if necessary we can take the money out of contingency.
- We have started receiving property tax money. We have a payment for the bond due by December 1st. We have set up the wire transfer to go out to US Bank on November 24<sup>th</sup>.

**Public Comment:**

- There was no public comment.

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**New business**

- Discussion on Resolution No. 10-14 Resolution Appropriating Unanticipated Revenue to the General Fund of Mt. Angel Fire District. This resolution included funds from the 36 Pit Fire conflagration and the HMEP grant funds. Gary moved to adopt Resolution No. 10-14 Resolution Appropriating Unanticipated Revenue to the General Fund of Mt. Angel Fire District, Stan Seifer seconded the motion. The motion passed unanimously.

**Old business:**

- Discussion on the surplus engine sale. We contacted Hughes Fire to get an estimate of the value of the engine. They sent the information to one of their brokers, and they estimated the value to be \$30,000. We could sell it through that same broker. They would charge us a 10% commission. Chief Trierweiler recommended we advertise it locally first and then go to a broker if necessary. Chief Trierweiler stated that he thinks the engine is worth approximately \$45,000. The Board agreed to allow Chief to advertise the engine locally at \$45,000, and that he has the power to negotiate a bid up to a \$5000 difference.

**Fire District Report – Chief Jim Trierweiler:**

- Chief presented information on the AFG grant. They have restricted the grant, and it is not as easy to get it. We are going to ask for either help with our building, a brush rig, or an air rig or rehab rig. Chief has a call into Nick with Hughes fire for a cost for a rehab rig. There will be more to come on this.
- Jeff Wall has retired. Greg Boen has been promoted to Division Chief, and Brice Hauth was promoted to Captain.
- Chief will be meeting with Jay Alley with DPSST regarding recertification.
- We have six new recruit applications and one paramedic application.
- CERT has a new leader. They are now under Marion County but will maintain a Mt. Angel chapter.
- Discussion on how the marathon went. It did not go very smoothly. They do plan to have it next year, but are making adjustments.
- We had the referendum vote regarding social security. Everything went smoothly.
- METCOM has protocol in place for Ebola. The dispatch center has screening criteria they go through. We have ordered some Tyvek suits as a precaution.
- The fireman's breakfast is on November 23<sup>rd</sup>.
- Tom and Jerry night is on November 26<sup>th</sup>.

**Adjournment: 20:29**

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Recorded By Lyn Komp

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Board President or Secretary