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ROCK CREEK MESA WATER DISTRICT

NOTICE OF BUDGET – 2024

(Pursuant to 29-1-106, C.R.S.)

Notice is hereby given that a proposed budget has been submitted to the **ROCK CREEK MESA WATER DISTRICT** for the ensuing year of 2024; a copy of such proposed budget has been filed in the office of Rock Creek Mesa Water District, 180 Rock Creek Mesa Road, Colorado Springs, CO 80926, where the same is open for public inspection; such proposed budget will be considered at the Regular meeting of the Rock Creek Mesa Water District to be held at 180 Rock Creek Mesa Road, Colorado Springs, CO 80926 on December 13, 2024 at 6:00pm. Any interested elector of the Rock Creek Mesa Water District may inspect the proposed budget and file or register any objections thereto at any time prior to the final adoption of the budget.

Kathy Olson
Business-General Manager
Rock Creek Mesa Water District

ROCK CREEK MESA WATER DISTRICT

**LETTER OF BUDGET TRANSMITTIAL
2024**

To: Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Date: December 13, 2023

Attached is a copy of the 2024 budget for the **ROCK CREEK MESA WATER DISTRICT** in El Paso County, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on December 13, 2023. If there are any questions on the budget, please contact Kathy Olson at 719-576-0746 office, 719-648-2602 cell and at address 180 Rock Creek Mesa Road, Colorado Springs, CO 80926.

I, Kathy Olson, Business-General Manager, hereby certify that the enclosed is a true and accurate copy of the 2024 Adopted Budget.



Business-General Manager
Rock Creek Mesa Water District

ROCK CREEK MESA WATER DISTRICT

BUDGET MESSAGE (Pursuant to 29-1-103(1)(e) C.R.S.)

The attached 2024 Budget for **ROCK CREEK MESA WATER DISTRICT** includes these important features:

The budget is submitted pursuant Section 29-1-103(1)(e). C.R.S., as adopted by the Board of Directors on December 13, 2023. The District is operated as an enterprise fund and the full accrual basis of accounting is used. Revenues are recognized when earned and expenses are recognized when incurred.

Important facts relative to the 2024 budget are as follows:

- A. The district provides drinking water to its customers and has one debt incurred due to an Arbitration with the District's water supplier in 2014. This loan was refinanced to include the remaining amount owed for the Arbitration and additional funds needed to haul water from an outside water supplier to the district for 7 months in 2021. The Water District has adequate revenue and reserves to cover necessary system operation and maintenance. The district is governed by a five-member Board of Directors and employs a water foreman-ORC, two part-time on-call operators and one Business – General Manager
- B. Capital expenditures for 2024 include:
 - 1.) The appropriation of \$200 for 2 new water meters to be used for Operations & Maintenance in compliance with the new Lead and Copper Rule.
 - 2.) The appropriation of \$1500 for miscellaneous tools for the operations area.
 - 3.) The appropriation of \$3500 for a new Win Water Utility Locator.
 - 4.) The appropriation of \$4000 for a 7H pump for the booster pit.
 - 5.) The appropriation of \$10,000 for a new basic SACADA system.

Questions concerning the 2024 Rock Creek Mesa Water District budget can be directed to the undersigned at 719-576-0746.



Kathy Olson – Business General Mgr.



Christine Carranza –
Secretary/Treasurer - Board of Directors

ROCK CREEK MESA WATER DISTRICT

RESOLUTION/ORDINANCE TO ADOPT THE 2024 BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE **ROCK CREEK MESA WATER DISTRICT** OF EL PASO COUNTY COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF **JANUARY 2024**, AND ENDING ON THE LAST DAY OF **DECEMBER 2024**.

WHEREAS, the Board of Directors of **ROCK CREEK MESA WATER DISTRICT**, has appointed Kathy Olson, Business-General Manager to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Kathy Olson, Business-General Manager has submitted a proposed budget to this governing body on December 13, 2023, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 13, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, the budget has been prepared to comply will all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

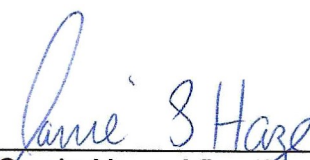
NOW, THEREFORE, BE IT RESOLVED BY THE **Board of Directors** of the **ROCK CREEK MESA WATER DISTRICT**, Colorado:

Section 1. That the 2024 budget as submitted, amended, and summarized by fund, is hereby approved, and adopted as the 2024 Budget for the **Rock Creek Mesa Water District** and shall be signed by **Elizabeth McCowen and Carrie Haze** and made a part of the public records of the El Paso County, Colorado Springs, CO Clerk and Recorder's Office.

ADOPTED, this 13th day of December, A.D., 2023.

Attest:


Elizabeth McCowen – President


Carrie Haze – Vice President

ROCK CREEK MESA WATER DISTRICT

RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY
(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE **ROCK CREEK MESA WATER DISTRICT**, COLORADO, FOR THE **2024 BUDGET YEAR**.

WHEREAS, the **Board of Directors** has adopted the annual budget in accordance with the Local Government Budget Law, on **December 13, 2023**, and:

WHEREAS, the **Board of Directors** has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;


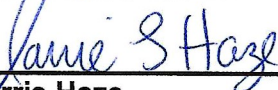
WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the **ROCK CREEK MESA WATER DISTRICT**.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE **BOARD OF DIRECTORS OF THE ROCK CREEK MESA WATER DISTRICT**, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND BEGINNING BALANCE:	\$ 332,008
Revenue/Income	\$ 275,657
Current Operating Expenses	\$ (244,263)
Capital Outlay	\$ (19,200)
Emergency Reserve	\$ (2,731)
Debt Service	\$ (6,907)
TOTAL GENERAL FUND	\$ 334,564

ADOPTED THIS 13TH day of December, A.D. 2023.

 Elizabeth McCowen	President – Board of Directors	12-13-2023 Date
 Carrie Haze	Vice President – Board of Directors	12-13-2023 Date

ROCK CREEK MESA WATER DISTRICT 2024 ADOPTED BUDGET

ITEM	GENERAL LEDGER #	GENERAL FUND DESCRIPTION	2022 ACTUAL BUDGET	2023 ACTUAL BUDGET	2024 ADOPTED BUDGET
BEGINNING FUND BALANCE: JAN.1			\$293,192	\$332,008	\$334,564
INCOME					
<u>OPERATING REVENUE: SALES OF WATER - O&M FEE</u>					
1	4000	CME MOBILE HOME PARK & O&M FEE	\$242,258	\$215,474	\$206,687
2	4010	FEES AND FINES	\$900	\$900	\$900
3	4050	NON-CME & O&M FEE	\$59,607	\$56,743	\$64,470
<u>NON-OPERATING REVENUE:</u>					
4	7010	INTEREST INCOME	\$700	\$700	\$3,600
TOTAL INCOME:			\$303,465	\$273,817	\$275,657
CAPITAL EXPENDITURES					
5	1730	EQUIPMENT	\$5,750	\$5,205	\$19,200
		<i>Water Meters - Replacement & Inactive Accounts - Purchase 2 for 2024</i>	<i>\$200</i>		
		<i>Misc. Tools for Operations Area for 2024</i>	<i>\$1,500</i>		
		<i>WinWater Utility Locator</i>	<i>\$3,500</i>		
		<i>7H pump Booster Pit</i>	<i>\$4,000</i>		
		<i>Basic SCADA for district</i>	<i>\$10,000</i>		
TOTAL CAPITAL EXPENDITURES:			\$5,750	\$5,205	\$19,200

ITEM	GENERAL LEDGER #	GENERAL FUND DESCRIPTION	2022 ACTUAL BUDGET	2023 ACTUAL BUDGET	2024 ADOPTED BUDGET
OPERATING EXPENDITURES					
6	6110	AUTOMOTIVE EXPENSE <i>Oil Changes/Maintenance on trucks plus repairs/labor and new tires for white truck 2024 Gasoline for 2024</i>	\$3,000	\$4,000	\$5,000
7	6130	BANKING FEES <i>Bank Service Charges for 2024 Returned Check Fees for 2024 Purchase New Checks for 2024</i>	\$150	\$150	\$150
8	6140	CHEMICAL <i>Soda Ash - 52 bags yearly for 2024 DPD Tablets & Bottles of Clorox for 2024 (2) 150# Bottles of Gas Chlorine for 2024 Chlorine Bottles Yearly Rental for 2024</i>	\$2,100	\$2,200	\$4,000
9	6200	DIRECTORS FEES FOR 2024	\$6,000	\$6,000	\$6,000
10	6210	DUES AND SUBSCRIPTIONS FOR 2024	\$1,800	\$3,500	\$3,605
11	6240	EQUIPMENT REPAIR & SUPPLY FOR 2024	\$2,000	\$2,000	\$2,500
12	6250	INSURANCE FOR 2024 <i>PROPERTY LIABILITY FOR 2024 WORKMANSCOMP FOR 2024</i>	\$8,877	\$8,000	\$8,245
					\$6,655
					\$1,590
13	6260	INVESTMENT EXPENSE FOR 2024	\$50	\$50	\$50
14	6280	LEGAL NOTICES FOR 2024	\$500	\$500	\$500
15	6290	LICENSES & PERMITS FOR 2024	\$175	\$175	\$175
16	6330	OFFICE EXPENSE FOR 2024	\$4,300	\$5,000	\$6,000
17	6340	OFFICE SUPPLIES FOR 2024	\$2,000	\$2,000	\$2,400
18	6350	PAYROLL EXPENSES FOR 2024 <i>Payroll Employer Match/FICA & MED</i>	\$127,781	\$133,764	\$140,613
					\$130,540
					\$9,973
19	6360	POSTAGE & DELIVERY FOR 2024	\$1,500	\$1,500	\$1,500
20	6380	PROFFESIONAL DEVELOPMENT FOR 2024	\$400	\$400	\$600
21	6393	ACCOUNTING FEES FOR 2024	\$2,000	\$2,100	\$2,300

ITEM	GENERAL LEDGER #	GENERAL FUND DESCRIPTION	2022 ACTUAL BUDGET	2023 ACTUAL BUDGET	2024 ADOPTED BUDGET
22	6396	LEGAL FEES FOR 2024	\$5,500	\$3,000	\$4,000
23	6450	PUMPING SUPPLY & EXPENSE FOR 2024	\$2,000	\$5,300	\$6,000
24		<i>Calibration Standards for 2024</i>			\$600
		<i>New Cartridges for SSF for 2024</i>			\$1,200
25	6570	TESTING FOR 2024	\$3,200	\$2,000	\$3,500
26	6590	UTILITIES FOR 2024	\$8,300	\$8,300	\$8,300
		<i>Colorado Springs Utilities</i>			\$7,460
		<i>Glaser Energy</i>			\$840
27	6596	UNCC 811 Locates FOR 2024	\$0	\$100	\$100
28	6597	WASTE CONNECTIONS FOR 2024	\$0	\$400	\$500
29	6610	WATER SUPPLY FOR 2024	\$44,357	\$44,357	\$30,318
30	8010	OTHER EXPENSE FOR 2024	\$500	\$2,000	\$1,000
31	8030	WATER HAULING LOAN 2024	\$6,907	\$6,907	\$6,907
TOTAL OPERATING EXPENDITURES:			\$233,397	\$243,703	\$244,263
TOTAL OPERATING INCOME OR (LOSS)					
TOTAL INCOME			\$303,465	\$271,201	\$275,657
TOTAL CAPITAL EXPENDITURES			(\$5,750)	(\$5,205)	(\$19,200)
TOTAL OPERATING EXPENDITURES			(\$233,397)	(\$244,203)	(\$244,263)
EMERGENCY RESERVE (1%)			(\$3,035)	(\$2,731)	(\$2,731)
DEBT SERVICE			(\$6,907)	(\$6,907)	(\$6,907)
NET OPERATING INCOME OR (LOSS)			\$61,283	\$12,155	\$2,556
ENDING FUND BALANCE			\$347,568	\$332,008	\$334,564

2024 ADOPTED BUDGET

The Board of Directors of the Rock Creek Mesa Water District appointed Kathy Olson, Business General Manager to prepare and submit the **2024 Budget**.

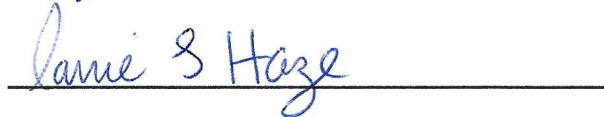
The Board of Directors of the Rock Creek Mesa Water District approved the **2024 Budget** at their monthly meeting on December 13, 2023.

Final and approved by:

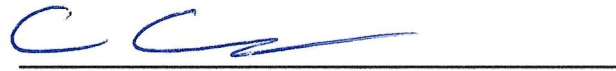
Elizabeth McCowen
President – Board of Directors



Carrie Haze
Vice President – Board of Directors




Christine Carranza
Secretary-Treasurer



Anjelica Cordova
Board of Directors



Billy Joe Stephenson
Board of Directors



Kathy Olson
Business-General Manager

