

Instructions for Fingerprinting Your Child

By following these simple instructions you can record your child's fingerprints using the following materials found in your Child ID Kit:

- 1) A finger print card with spaces designated for each finger print.
- 2) An ink strip

Open the plastic envelope and remove all contents.

Before uncovering the ink strip, a little initial practice will ensure that the prints applied will be both accurate and readable.

Take your child's hands and lightly press each finger onto a flat surface. Do not press too hard. Do not roll the fingers. Doing so could result in smudged prints.

Practice a few times, using both hands, until you and your child feel comfortable with the process.

Before taking the prints, have your child wash and dry his/her hands.

Open the Child ID Kit and place it on a clean, flat surface. Uncover the ink strip by pulling the two halves open.

Working with one hand at a time, press each finger lightly but firmly on the ink strip. Then press each finger lightly but firmly in the designated spaces on the finger print card.

It's easier to begin with the index finger and then follow with the other three fingers.

You'll have to turn the card a bit to transfer the thumb prints.

When you've finished transferring prints from both hands, a good soap and water wash will remove the ink from your child's hands.

The ink strip can now be discarded.

Be sure to let the ink dry thoroughly before refolding and returning the Child ID Kit to the plastic envelope.

To the maximum extent permitted by law, Ident-A-Child and Chico Unified School District expressly disclaim any warranty for this Child ID Kit or any part included in the kit. The parts are supplied "as is" without warranty of any kind, either expressed or implied, including, without limitation, the implied warranties of utility, fitness for a particular purpose, or preservation of any sample for any amount of time. You the user, assume the entire risk arising out of the use or performance of this kit. Nothing in this kit may be construed as a warranty or a representation of a warranty.

Through the act of using this kit, the user shall hold harmless, indemnify and defend Ident-A-Child, the IAC Board and CUSD from and against any and all losses, costs, damages and liabilities (including attorney fees and costs) that may incur as a result of the user breach of any provision of this disclaimer.

Instructions for Collecting Your Child's Buccal Cells

Collecting buccal cells (DNA), which line the inside of our cheeks, is another way to gather and store personal information about your child.

First of all, your child should not eat, drink, chew gum, or brush their teeth for at least 30 minutes before collecting the cells.

Your Child ID Kit contains the two things needed to collect your child's buccal cells:

- 1) A sterile cotton swab.
- 2) A small envelope containing a card with a circle of FTA paper which will store your child's DNA sample.

THOROUGHLY WASH AND DRY YOUR HANDS.

Remove the DNA sample card from the small envelope.

Write your child's name and current date in the space provided.

Open the flap to expose the small circle containing the white FTA paper.

NOTE: Some FTA spots may, or may not, have letters, lines or numbers. These will not affect the DNA sample.

DO NOT TOUCH THE WHITE FTA PAPER INSIDE THE CIRCLE.

Carefully tear off one end of the swab envelope and remove the swab. DO NOT TOUCH THE COTTON END OF THE SWAB. Save the paper carrier.

Insert the cotton tip of the swab inside your child's mouth. **Do not touch teeth, tongue or gums.**

Firmly but gently rub, swirl and press the swab against the middle of the cheek. About ten times in each cheek.

Then press the cotton swab in a side to side motion onto the circle of FTA paper to completely saturate the sample area.

Finally, to avoid contamination, move the swab and the DNA sample to a place well out of reach of inquisitive little hands. Allow both to completely air dry, about an hour or so at room temperature.

Return the dry swab to its paper carrier.

Close the dry DNA sample card and return it to the small envelope. Seal the envelope to prohibit future contamination.

Write the date and your child's name on the outside of the envelope.

Return the DNA envelope and the swab envelope to the Child ID Kit and file it in a safe, room temperature, secure place.... never in the refrigerator or freezer.

To view instructional videos for these procedures, and for additional information about child safety, visit our web site at www.identachild.org