

**Minutes of the Annual General Meeting**  
**Analytical Chemistry Division, Canadian Society for Chemistry**  
**Room 511d, Palais des congrès, Montréal, Québec**  
**Tuesday, June 7, 2011**  
Prepared by Ken Yeung, Vice-Chair ACD-CIC

Mark T. McDermott called the meeting to order at 6:35 pm. There were 28 present at the meeting.

MTM distributed copies of meeting agenda, minutes from previous AGM, list of award winners, financial report and changes to Bylaws.

**1. Approval of the Agenda**

Agenda distributed by MM (motion-U Krull, second-K Turbide). Motion carried.

**2. Approval of the Minutes from the previous ACD AGM (Winnipeg, May 28, 2007)**

The minutes from the previous AGM prepared by KY (Toronto, May 31, 2010) was adopted as reported (motion-R McLaren, second-C Lucy, all in favor, motion carried).

**3. Business Arising from the Minutes**

None.

**4. Report from the Chair (MM)**

The Chair acknowledges the hard work and dedication in the organization of the analytical program by our local organizers Angelo Filosa and Lehka Slena.

**Subject Division Meetings Report**

MTM attended SDM at CSC 2010 in Toronto on Tuesday June 1 and via teleconference on Tues, Nov 30, 2010.

**Highlights:**

- CIC launched a new website in 2010 (cheminst.ca). The ACD has moved it's site to the main CIC site. Please take a look (under Section/Divisions). Thanks to Ken for all the work. If you have any suggestions for the information content on the site, let Ken know.

- Canada Corporations Act was amended in January 2010. CIC and society by-laws will be amended. Generic division (draft) by-laws will be drawn up in late 2011 and early 2012.

Christina Ghazal sent each division their current by-laws in June 2010. Divisions can make minor changes to their by-laws and get them approved at their AGM. Major changes should be taken to Michael Wolf for approval by the CSC board. Divisions can then transfer their up-to-date bylaws into the CIC template.

*-ACD Executives have made some modification to the ACD Bylaws that will be discussed in agenda item 8.*

MTM referred to the list of winners distributed for 2011 award winners.

Briefly, the major awards winners are:

2011 Maxxam Award (Maxxam Analytics) – Dr. X. Chris Le, U of A

2011 W.A.E. McBryde Medal (AB Sciex) – Dr. André Simpson, U of T

2011 Fred Beamish Award (Eli Lilly Canada) – Dr. Jon Martin, U of A

MTM and everyone congratulated Chris, who was present at the AGM.

Andre Simpson was unable to attend the CSC Conference to receive his WAE McBryde Award due to medical reasons. ACD will present him with his medal at another time and location upon his recovery and will notify AB Sciex at that time.

Maxxam Award update: In Dec of 2010, Gail Thirwall (Awards manager) noticed in the sponsorship letter in her file, Maxxam only agreed to support the award through 2010. We were getting ready to send applications to the selection committee at that time. MTM sent a letter to John Hantho, President and CEO of Maxxam Analytics (attached to agenda). Mr. Hantho replied quickly stating Maxxam would support the 2011 award but would have to review their participation. MTM emailed Hantho to see how best to proceed. We have not heard from them as to if they are sending a representative to the CSC to present the award at the banquet.

McBryde Medal update: In September 2010, Gail discovered that MDS Analytical Technologies had not paid their McBryde invoices for the past 2 years. Daryn Fogg (CSC Director of Awards) and MTM began tracking down the issue. The award had been sponsored by MDS Analytical Technologies over the past while. This was championed by Bill Davidson at MDS. We found out that Bill passed away recently. MDS is now AB Sciex. We got in touch with John Fulford (VP Research) and he immediately agreed to pay the past invoices. AB Sciex will continue to sponsor future McBryde Medals, and they want to be involved in the McBryde selection process. Gail and Darin revised the Terms of Reference for the award to include a representative of AB Sciex on the Selection Committee (attached).

### ***Student Awards***

#### **2011 Ryan/Harris Graduate Student Award**

The winner is Christina Booker, UWO (supervisor – K. Yeung)  
Award was presented to Christina at the AGM. Everyone present joined MTM in congratulating Christina.

MTM remained everyone about the Award Symposia on Wednesday morning (for the Maxxam Award Lecture, the Fred Beamish Award Lecture and the Harris Award)

(Other winners of Student Awards displayed in the meeting using an overhead projector)

#### **Graduate Student Poster Awards (2010)**

1st (\$200): Sandy Shuo Zhao, Université de Montréal (supervisor - J.F. Masson)

2nd (\$100): Mahmoud Bahnasy, University of Alberta (supervisor - C. Lucy)

Honorable Mention: Amy Hrdina, Carlton University (supervisor - E. Lai)

Ryan Irving, Queens University (supervisor - R. Oleschuk)

[Update: 2011 Graduate Student Poster Awards]

1st: Georgi Nedev, University of Alberta (supervisor - C. Lucy)

2nd: Nastaran Kazemi, University of Western Ontario (supervisor - F. Laguné-Labarthet)

Honorable Mention: Andrea Scott, University of Calgary (supervisor - K. Thurbide)

Mathieu Ratel, Université de Montréal (supervisor - J.F. Masson)

Jared Mudrik, University of Toronto (supervisor - A. Wheeler)

Tariq Francis, Carlton University (supervisor - M. DeRossa)

### **Graduate Student Travel Awards (2010/11) (\$500)**

Olivier Bolduc, Université de Montréal (supervisor - J.F. Masson).  
He will attend the 38th FACSS conference (Federation of Analytical Chemistry and Spectroscopy Societies) taking place in Reno, NV between Oct 2 and Oct 6 in 2011.

### **Undergraduate Travel Award (2010/11) (2x \$300)**

Matthew Cartar, University of Alberta (supervisor - M.J. Serpe)  
Eleonora Petryayeva, University of Toronto, Mississauga (supervisor - U.J. Krull)

### **Undergraduate Regional Conferences (2011)**

\$200 was given out to each of the following three conferences:

SOUSCC, held at U. Waterloo on March 26, 2011.

(Analytical & Environmental Chemistry)

First	Stephen Sciuto (University of Western Ontario)
Second	Gregory Wentworth (Wilfred Laurier University)
Third	Adrian Zetina (University of Toronto)
Honourable Mention	Kelly LeBlanc (Trent University)

WCUCC, held at U. Manitoba on May 1-3, 2011.

Best Analytical Presentation Jonathan Challis (University of Winnipeg)

ChemCon (CIC-APICS), held at UPEI on May 20-22, 2011.

No information on Analytical winners at the time of AGM.

[Update: winner of best oral presentation was Scott Harroun (Saint Mary's University); winner of best poster was Wilson Humphries (Memorial University of Newfoundland)]

**Newsletters** – 2 newsletters were created by KT. The Fall newsletter to students was distributed via the ACD web page. The General Spring Newsletter was created by KT and was distributed just before conference.

### **2011 Graduate Student Poster Competition**

Additional judges are needed to judge the posters for the Graduate Student Poster Competition. The poster session is tomorrow at 5:40 in 517ab. We will give out 2 awards and 2 honorable mentions.

## **5. Treasurer's Report (K. Yeung)**

The financial report for the calendar year 2010 was distributed. The GIC income of 2010 was approximately \$728 based on a return of roughly 1%. This was much lower compared to the rate in the last two years (~4%).

The CIC Grant also declined in recent years due to a lower number of members in ACD (651 in 2010, 764 in 2008). We receive a base of \$450 + \$2.7 per member from CIC.

The Graduate Travel Award was created in recent years to make use of the ACD account surplus from previous GICs investment at high interest rates. There were no additional funds from ACD for future grad travel awards. However, Nick Toltl arranged a donation from Eli Lilly to the ACD that can support 2 awards in (one in each of 2011 and 2012).

Sponsoring of Undergraduate conferences was reduced from \$250 to \$200.

2010 ACD Travel Award expenses has not be claimed in 2010 (claimed in 2011). No Undergraduate Travel Awards were given in 2010.

K Waldron wondered if the student members count for the CIC grant, and suggested we should encourage our students to indicate Analytical Chemistry as their choice of division when they enroll as CSC members.

H Osthoff noted a typographic error in the financial report. The line "Total Balance (Dec 31, 2009)" was mistakenly entered. It should be "Total Balance (Dec 31, 2010)"

The Treasurer's report was accepted with the correction noted by H Osthoff (motion-C Lucy, second-K Waldron, all in favor, motion carried).

#### **6. CSC 2010 Conference Report by Analytical Rep (Angelo Filosa)**

AF presented the statistics of the 2011 conference. The attendance of the 2011 CSC was 2800-2900, which was the highest in recent years. The total number of abstracts was over 2400. There were 11 symposia in Analytical Chemistry (3 were joint), and a total 23 Analytical sessions (7 were joint). There were a total of 34 invited speakers. The "Lunch and learn" sessions were introduced this year, and very good feedbacks had been received.

#### **7. CSC 2012 (Calgary) Analytical Program Report (K Thurbide)**

The 2012 CSC will be held in Calgary May 26-30, 2012. The title of the conference is "Energerizing Chemistry". It will be held at the Telus Convention Centre in downtown. There will be a new session dedicated to Energy.

In the Analytical Chemistry Division, there are currently 7 primary sessions, and 2 secondary sessions.

K Waldron confirmed with KT that there is indeed a General Session for Analytical Chemistry on the list.

#### **8. Modifications to ACD Bylaws (MTM)**

Upon suggestion by CIC, we have made modifications to the ACD Bylaws to better reflect the current operation of the Division. A summary of our modifications was distributed (see Appendix 1). MTM went over the proposed change.

T Górecki started a discussion regarding Article II. MTM updated the time laspe from one year to three year in the underlined part of the following statement:

"The Chair shall be elected for a three-year term at the Annual Business Meeting of the Division. The Chair may not be elected to a second consecutive term as Chair but may be re-elected after a lapse of ~~one year~~ three year at the second Annual Business Meeting following that at which he was elected as Chair.

MTM suggested a change in Article II to include the following year's CSC Conference Analytical Representative as a MAL.

"The MAL will also include the Anal program chair of the next CSC meeting for a one-year term."

C Lucy noted that the modified description of the income sources does not include sponsorship and donations. MTM added in Article VIII:

"(c) Revenues from meetings of the Division"

The proposed modifications to the Bylaws shown in Appendix I, and the above three additional changes were accepted (motion-R McLaren, second-U Krull, all in favor, motion carried).

## 9. Election of ACD Executives

According to the new Bylaws, members-at-large should have a 3-year term. When the term is up and if the member wishes to continue his/her service, the member should be re-elected at the AGM.

MAL with their terms ending this year include: Kevin Thurbide, Paul Li, Jianjun Li and Steve Duffy.

C Lucy, on behalf of the nominating committee, nominated KT, PL and JL as renewed MAL for an additional 3-year term. He also nominated Nicole Baryla (Project Manager, Ontario Institute for Cancer Research) as a new MAL, 3-year term.

Motion to accept the nomination by U Krull, seconded by JFMasson (all in favor, motion carried).

MTM made a call for additional nomination. No new nominations were proposed.

U Krull noted that it will be beneficial to bring in new MAL each year, in order to maintain continuity in expertise within the Executives.

## 10. Other Business

MTM formally acknowledged the much-appreciated service of R McLaren in the past 9 years as Executives of the ACD, and presented him with a gift.

The annual Analytical Chemistry Division Dinner will be held at Da Franco Ristorante immediately after the AGM.

## 11. Adjournment

Meeting adjourned at 7:00 pm. Motion-C Lucy, second-Stuart Chambers.

## **Appendix**

## Appendix I - Summary of changes to ACD Bylaws

Nick Toltl received a pdf version of previous bylaws and transcribed them to a Word document.

Article II – Officers and Executive Committee, Section IA – Election and Term of Office of Officers  
-changed terms from one year to three years as was voted on and approved at a previous AGM.

Example: *Previous*

- (a) The Chairman shall be elected for a one-year term at the Annual Business Meeting of the Division. The Chairman may not be elected to a second consecutive term as chairman but may be re-elected after the lapse of one year at the second Annual Business Meeting following that at which he was elected as chairman.

*Modified*

The Chair shall be elected for a three-year term at the Annual Business Meeting of the Division. The Chair may not be elected to a second consecutive term as Chair but may be re-elected after a lapse of one year at the second Annual Business Meeting following that at which he was elected as Chair.

Article II – Officers and Executive Committee, Section II – Executive Committee  
-redefined Executive committee to include Member at Large

*Previous*

The Officers, the Councillor "B" of The Institute who represents the Division, the Division's representative to the Editorial Board of "Chemistry in Canada", and six Executive Members shall constitute the Executive Committee of the Division.

*Modified*

The Executive Committee of the Division shall consist of the Officers as well as elected "Member's at Large" (hereinafter called the "Executive Members").

Article II – Officers and Executive Committee, Section IIA – Election and term of office of Executive Committee

-defined term for Members at Large

*Modified*

(b) Executive Members shall be elected at the Annual Business Meeting of the Division and shall hold office for three years. An Executive Member shall be eligible for immediate re-election as an Executive Member.

-Removed following statements

- (b) The election and term of office of the Councillor "B" shall be as provided in the By-Laws of The Institute.
- (c) The Division's representative to the Editorial Board of "Chemistry in Canada" shall be nominated by the Chairman of the Division with the approval of the Executive Committee. The

term of the appointment, and the approval of the nomination, shall be in accord with the policy of the Editorial Board of "Chemistry in Canada". In accordance with the Terms of Reference of the Editorial Board, the nomination is subject to the approval of the Board of Directors of The Institute.

### Article III – Duties, Section II – Executive Committee

-added duties for Members at large

*Modified*

### Section VI – Members at Large

The Members at Large shall perform various tasks that aid the Division in achieving its Object as defined in the Constitution. These tasks may include but are not limited to serving on award selection committees and distributing Division information to its members.

-removed following statement

### Section VI - Meetings of the Division

The Executive Committee shall consider the advisability of holding at least one technical meeting of the Division each year, other than the one held at the Annual Conference of The Institute.

### Article VII – Finances

-redefined source of finances

*Previous*

### Article VIII - Finances

The Division shall operate its own treasury. The budget of the Division and the most recent Financial Statement shall be submitted to the Head Office of The Institute by December 31st, of each year. The operation of the Division shall be financed by:

- (a) Revenues from meetings of the Division.
- (b) Grants from The Institute.

*Modified*

### Article VIII – Finances

The Division shall operate its own treasury. The budget of the Division and the most recent Financial Statement shall be submitted to the Head Office of the Institute by December 31<sup>st</sup>, of each year. The operation of the Division shall be financed by:

- (a) Revenues from investments of the Division
- (b) Grants from the Institute



## Appendix II - Financial Statement

### Analytical Chemistry Division of the Chemical Institute of Canada Financial Statement 2010 (Jan 1 - Dec 31, 2010)

Prepared by Ken K.-C. Yeung, Vice-Chair ACD-CIC  
Presented at CSC 2011 Conference, Montreal QC

**Balance (Dec 31, 2009) 73030.88**

#### Income (2010)

Symposia sponsorship	2600.00
CIC Grant 2010	2350.80
Investment Interest from GICs	728.07
Interest from Chequing Account	0.58
New Donation from Lilly for ACD Grad Travel Awards	1000.00
<b>Total Income</b>	<b>6679.45</b>

#### Expenses (2010)

Awards	
ACD Grad Travel (Jane Maxwell, not claimed yet)	0.00
Ryan-Harris (Vuckovic)	1086.81
Graduate Poster (by Chem Ed)	200.00
Undergraduate Poster (no awards)	0.00
Undergrad Conference (SOU SCC, Western)	250.00
Undergrad Conference (WCUCC, Lethbridge)	200.00
Undergrad Conference (ChemCon, Dal)	200.00
CSC Conf	
Verifier fee	100.00
AGM and Exec Mtg Expenses (Toronto)	661.26
Speaker Reimbursements	2600.00
<b>Total Expenses</b>	<b>5298.07</b>

**Net (Income - Expenses) 1381.38**

**Total Balance (Dec 31, 2009 2010) 74412.26**

#### Disposal of Assets

GIC	
Ryan-Harris (original)	17500.00
Ryan-Harris (2009)	12000.00
Undergrad Travel Award	10000.00
Undergrad Conferences	8000.00
Grad Poster, Saving Acc Award Trust	8900.00
ACD Travel Funds	13308.47
Checking Account (Dec 31, 2010)	4703.79
	<u>74412.26</u>