

**HAMPTON TOWNSHIP COMMITTEE
WORKSHOP MINUTES
JULY 30, 2013**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

Commencement: 6:14 PM

Present Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose and Township Attorney S. Roseman.

PROPOSED ORDINANCE AMENDMENTS

AMENDMENT TO CHAPTER 98, "VEHICLES ABANDONED"

Township Administrator E. Klose stated that Township Attorney S. Roseman amended Township Code- Chapter 98, entitled, "Abandoned Vehicles," as discussed at the last Township Committee meeting on June 25, 2013. The amendment involves transferring code enforcement from the Township Health Officer to the Township Zoning Officer.

Township Attorney S. Roseman stated that the language contained in Hampton Township Littering Code, Chapter 70, Section 10 relating to, "inoperable vehicles; parts of vehicles," slightly conflicts with the definition of, "operating condition," in Chapter 98. Attorney S. Roseman suggested repealing Chapter 70, Section 10, and incorporating the language of Section 10 into Chapter 98.

Committeeman D. Hansen made an inquiry regarding regulations for residents who own and/or restore classic/antique cars on their property. Township Attorney S. Roseman stated that classic/antique cars would be exempt from the provisions of Chapter 98, along with vehicles that are stored in barns/garages and stock cars that are kept on registered trailers.

Committeeman D. Coranoto stated that he contacted the New Jersey Department of Motor Vehicles to make an inquiry regarding regulations pertaining to cars parked on private property. He was informed that residents are permitted to park vehicles on their property providing the each vehicle has a Certificate of Title and liability insurance. Registration is not required unless the car is going to be driven on the roadways. Committeeman D. Coranoto stated that the NJDMV does not consider a titled and insured vehicle to be an abandoned vehicle. He added that the State does not put any restrictions on how long a vehicle may be parked at a given residence.

Township Attorney S. Roseman responded that Hampton Township Code, Chapter 98 entitled, "Abandoned Vehicles," states that any vehicle parked on private property that has not been repaired or restored for a period of 30 days or more is considered an abandoned vehicle.

Committeeman T. Dooley asked if the term "vehicle" includes boats. Committeeman D. Coranoto stated that it covers cars, trucks, boats, and house trailers. Attorney S. Roseman read the definition of a motor vehicle as referenced in N.J. S.C. Title 39-11:

"A motor vehicle includes all vehicles propelled otherwise run by muscular power, accepting such vehicles as run only upon rails or tracks and motorized bicycles."

Committeeman K. Gourlay stated that the Township Zoning Officer does not search out violators. Typically, he receives complaints from surroundings neighbors and he must respond accordingly. Therefore, the Ordinance must provide the Township Zoning Officer with specific methods for properly enforcing the provisions contained in the Code.

Attorney S. Roseman recommended making the following amendment to Township Code, Chapter 70, entitled, "Littering."

1. Repeal Chapter 70- Section 10 relating to "inoperable vehicles; parts of vehicles".

Attorney S. Roseman recommended making the following amendments to Township Code Chapter 98, entitled, *Abandoned Vehicles*.

1. Change the definition of "abandoned vehicle."
2. Transfer the language from Township Code 70-10 to Chapter 98.
3. Transfer enforcement matters to Township Zoning Officer.
4. Provide exemptions for classic/antique cars, vehicles stored in barns/garages and stock cars kept on registered trailers.

The Township Committee agreed by full consensus to have Township Attorney S. Roseman amend the above referenced Ordinances for consideration at the Township Committee Meeting scheduled for August 27, 2013.

AMENDMENT TO CHAPTER 61, "FIRE PREVENTION"

In response to a request from Hampton Township Fire & Rescue, Inc. to require local businesses to install Knox Boxes, Township Attorney S. Roseman presented a model Ordinance relating to Lock Box Entry Systems. The Ordinance states that new commercial, industrial, government and multi-family structures are required to install a Lock Box System as part of their site plan approval. Structures and/or businesses in existence prior to the effective date of the Ordinance would have a period of twelve (12) months from the enactment date to have a system installed and operational.

In order to provide business owners with adequate time to comply, Township Administrator E. Klose suggested extending that timeframe from twelve (12) months to eighteen (18) months. Township Attorney S. Roseman suggested requiring the installation of a Lock Box System if a change in use occurs at a business location prior to the expiration of an 18-month extension.

Township Attorney S. Roseman noted that the Ordinance states that a Master Key would be kept in both the Fire Chief's official vehicle, as well as one of the Hampton Township Fire & Rescue, Inc. fire trucks, which would unlock any of the Lock Box Key Systems in the municipality.

AMENDMENT TO CHAPTER 35, "ANIMAL CONTROL"

Township Attorney S. Roseman stated that portions of the Hampton Township Animal Control Ordinance are obsolete. He presented amendments to the Township Committee for their consideration. The first amendment pertained to menacing dogs. New Jersey Statutes do not address menacing dogs; however, Princeton Township is one New Jersey municipality that has created an Ordinance due to lawsuits. A menacing dog is defined as a dog that is threatening, but has not necessarily bitten anyone. A menacing dog differs from that of a vicious dog. New Jersey Statutes permit a municipal court judge to determine whether a given dog should be considered vicious.

Township Attorney S. Roseman suggested limiting the number of permitted dogs to four (4) per residence for the health, safety and welfare of residents. Residents who own more than four (4) dogs at the time the Ordinance is enacted, would be temporarily exempt and allowed to keep the additional dogs until they are deceased. Township officials discussed whether new residents should be included in the temporary exemption if they move to the township already owning more than the four (4) dogs. Township Administrator E. Klose stated that Township Animal Control Officer A. DeCarlos explained that sometimes people who own dangerous breeds research municipal ordinances to find out which ones permit large number of dogs. Township officials made a determination to omit a section in the amendments allowing new residents to keep additional dogs until they pass away. Instead, that particular issue could be handled by setting certain policies.

Township Attorney S. Roseman added that the Hampton Township Dog Licensing Application should include a question regarding debarking, which is illegal in the State of New Jersey.

Upon adoption of the amended Ordinance, Township Administrator E. Klose stated that a dog census would need to be conducted to establish the number of dogs residing at each home in Hampton Township. A bi-annual census would continue to provide the animal control officer with up-to-date information to ensure that residents are in compliance.

NEW ORDINANCE FOR DISCUSSION GARAGE SALES

The Township Committee discussed allowing residents to hold a maximum of two (2) garage sales annually for a maximum of 2-days per event. The sale may take place between 8:00 AM and 6:00 PM. Residents will be required to purchase a \$10 permit.

Committeeman K. Gourlay suggested that the permits contain a rain date provision, which would allow residents to postpone the garage sale for up to one week due to inclement weather.

Township officials stated that signs advertising garage sales should be limited to five (5). Posting on telephone poles or street signs should not be permitted. A littering fine would be issued to residents who fail to collect the signs within 24-hours of the sale being over.

Committeeman D. Coranoto suggested requiring residents to purchase a permit at least five (5) days prior to a garage sale. Committeeman D. Coranoto also raised the issue of providing exceptions for local merchants who wish to hold a garage sale. Township Attorney S. Roseman stated that he would include language concerning that issue as part of the final amendments.

There was a brief discussion regarding parking issues, particularly in situations where a garage sale is being held on busy county or State roadways. Township S. Roseman stated that the Sheriff's Office and the State Police have jurisdiction on those roads. In addition, the Ordinance contains a clause that prohibits the obstruction of traffic.

HAMPTON TOWNSHIP COMMITTEE MINUTES JULY 30, 2013

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Mayor P. Yetter at 7:05 PM

STATEMENT – Mayor P. Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – June 25, 2013

- **Correspondence**

1. Margaret Couse – Thank You Note for Fruit Basket

2. Lyzenga Family – Thank You Note for Flowers
3. The New Jersey Planner – May/June 2013 Newsletter
4. Hampton Township Board of Health – July 16, 2013 Agenda; June 18, 2013 Minutes
5. Sussex County Solid Waste Advisory Council – June 11, Minutes
6. Sussex County Water Quality Management Policy Advisory Committee – May 9, 2013 Minutes
7. State of NJ – Re: State Parks
8. Township Administrator E. Klose – Letter to Mrs. Caldarella Regarding Hampton Township DPW Inquiry
9. Sussex County – 2013 Crack Sealing Program
10. Township Administrator E. Klose – Re: Letter to Mr. Stephen Laird Regarding an Obstruction in the Township Right-of-Way
11. State of New Jersey – Re: Reimbursement for Specified Expenses for the 2013 Special Primary Election/Special General Election for the Office of U.S. Senate
12. Hampton Township Planning Board – July 18, 2013 Agenda; June 20, 2013 Minutes
13. Hampton Township Recreation Committee- June 26, 2013 Minutes
14. Kittatinny Regional High School – Board of Education Meeting Work Session June 13, 2013 Minutes
15. Hampton Township Zoning Board of Adjustment – August 1, 2013 Agenda; June 27, 2013 Minutes
16. Sussex County Municipal, Utilities Authority Landfill Life Extension Power Point Presentation

- **Resolutions**

1. Township of Vernon – Resolution Expressing Support for the Continued Tax Exemption for Municipal Bonds
2. Township of Vernon – Resolution in Opposition to Senate Bill 2528 and Proposed Exemption from Source Separation Requirements

- **Reports**

1. Hampton Township Tax Collector – 2013 Tax Sale Report
2. Hampton Township Construction Official – June 2013 Permit Activity Report
3. Hampton Township Treasurer’s Report – June 30, 2013
4. Green Township Joint Municipal Court – June 2013 Cashbook Report

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Coranoto, with all members in favor, to approve the Consent Agenda as listed above.

REGULAR AGENDA

NEW BUSINESS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSE #1910-21-001-006 TO APPLE FOOD SERVICE OF HAMPTON LLC, T/A APPLEBEE’S NEIGHBORHOOD BAR AND GRILL

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **Apple Food Service of Hampton LLC , T/A Applebees Neighborhood Bar and Grill #1910-32-001-006** at a regularly scheduled Township

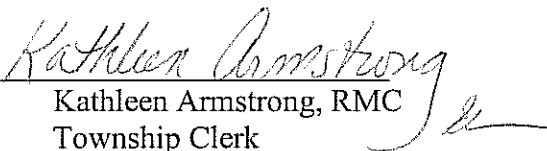
Committee meeting held Tuesday, July 30, 2013, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.
6. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2013-2014 and 2014-2015 pursuant to N.J.S.A. 33:1-12:39.
7. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.
8. No further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2015, except if good cause for reconsideration is shown.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held July 30, 2013, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 7/30/13


Kathleen Armstrong, RMC
Township Clerk

In response to an inquiry from Mayor P. Yetter, Township Clerk K. Armstrong confirmed that the owner of the above referenced Liquor License was recently granted a Special Ruling from the New Jersey Division of Alcohol and Beverage Control extending their "inactive" status for a period of two years.

NJ LEAGUE OF MUNICIPALITIES – RE: NJ SUPREME COURT ISSUES DECISION ON COAH ABOLITION CASE

The Township Committee reviewed a notice from the New Jersey League of Municipalities regarding the New Jersey Supreme Court's decision in the Council on Affordable Housing (COAH) abolition case. The Court ruled that because COAH is "in, but not "of" the New Jersey Department of Community Affairs, Governor Christie does not have the authority to abolish the agency.

COAH requested that each municipality in New Jersey supply them with a letter certifying the amount that the municipality has in their COAH fund. Township Administrator E. Klose noted that a letter certifying and confirming Hampton Township's COAH funds was mailed to the State on July 30, 2013.

CRANDON LAKES COUNTRY CLUB – RE: LOWER OF LAKE BETWEEN SEPTEMBER 16, 2013 AND NOVEMBER 1, 2013

Township Administrator E. Klose stated that Crandon Lakes applied to the NJDEP for a permit to lower the lake approximately thirty inches sometime between September 16, 2013 and November 1, 2013 for the purpose of dock repairs and lakefront cleaning. It was noted that officers from the Crandon Lakes County Club intend to contact Hampton Township Fire & Rescue, Inc. and the Swartswood Fire Department to inform them of their plans.

UNITED WAY OF NORTHERN NJ – RE: REQUEST FOR PERMISSION TO HOLD THE “BIKE ON OLD MINE ROAD (BOOMR) BICYCLE TOUR” ON OCTOBER 12, 2013 HOURS OF 7:30 AM AND 11:00 A.M. AS OUTLINED ON THE MAP SUBMITTED BY THE SPONSOR COORDINATOR DAWN HALL

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to approve a request from the United Way of New Jersey to hold a Bike on Old Mine Road (BOOMR) Bicycle Tour on October 12, 2013 between the hours of 7:30 AM and 11:00 AM, as outlined on the map submitted by the Sponsor Coordinator Dawn Hall.

SUSSEX COUNTY COMMUNITY COLLEGE – RE: REQUEST FOR PERMISSION TO HOLD THE ANNUAL 5/10K RUN ON OCTOBER 6, 2013 BETWEEN THE HOURS OF 9:00 A.M. AND 11:00 A.M. AS OUTLINED ON THE ATTACHED MAPS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to approve a request from on October 12, 2013 between the hours of 7:30 AM and 11:00 AM, as outlined on the map submitted by the Sponsor Coordinator Ken Evans.

PAULINSKILL LAKE ASSOCIATION – RE: REIMBURSEMENT FOR ROAD CLEAN-UP DURING HURRICANE SANDY 2012

The Township Committee reviewed a letter from Paulinskill Lake Association President Mr. R. Volk requesting a reimbursement from the township for tree removal services due to Hurricane Sandy. Township Administrator E. Klose stated that she recently spoke with Township Emergency Management Coordinator E. Hayes about the request. Because the damage was caused by a natural disaster, the Paulinskill Lake Association should apply to FEMA for reimbursement, however, the FEMA deadline has passed. The Paulinskill Lake Association is applying for reimbursement from the township under the provisions of the New Jersey Municipal Services Law, N.J.S.A. 40:67-23:3A. Township Attorney S. Roseman stated that he would research whether the Association would be eligible to receive reimbursement from the township.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to have Township Attorney S. Roseman review the provisions set forth in N.J.S.A. 40:67-233A and provide an opinion at the next regularly scheduled Township Committee Meeting scheduled on August 27, 2013.

BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE TRICKY TRAY RAFFLE LICENSE #2013-1065 TO BE HELD SEPTEMBER 28, 2013

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve an On-Premise Tricky Tray Raffle for the Baleville Congregational Christian Church, as referenced above.

BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE 50/50 RAFFLE LICENSE #2013-1064 TO BE HELD SEPTEMBER 28, 2013

A **MOTION** was made by Mayor P. Yetter and seconded by Committeeman D. Coranoto, with all members in favor, to approve an On-Premise 50/50 Raffle for the Baleville Congregational Christian Church, as referenced above.

**HAROLD E. PELLOWS & ASSOCIATES, INC. — RE: 2014 NJDOT
TRUST FUND APPLICATION**

Township Administrator E. Klose stated that Township Engineer H. Pellow recommended that the Township Committee consider applying for a New Jersey Department of Transportation Grant for improvements to Kemah-Mecca Lake Road.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, for Hampton Township to submit a 2014 NJDOT Trust Fund Application to make improvements to Kemah-Mecca Lake Road- Section I in 2014.

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION — A RESOLUTION OF APPROVAL FOR
THE RENEWAL OF THE LIQUOR LICENSE IN THE NAME OF 206 HAMPTON LLC,
#1910-33-002-007**

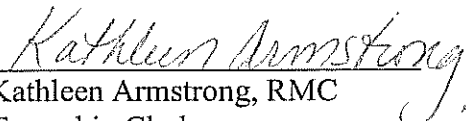
The Township Committee of the Township of Hampton does hereby resolve to approve the renewal of the liquor license in the name of 206 Hampton LLC, #1910-33-002-007 at a regularly scheduled Township Committee meeting held Tuesday, July 30, 2013, at the Hampton Township Municipal Building per the following:

3. Application form is complete in all respects,
4. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
9. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
10. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
11. Applicant has paid the required fees.
12. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2013-2014, 2014-2015 and 2015-2016 pursuant to N.J.S.A. 33:1-12:39.
13. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held July 30, 2013 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 7/30/13


Kathleen Armstrong, RMC
Township Clerk

In response to an inquiry from Mayor P. Yetter, Township Clerk K. Armstrong confirmed that the owner of the above referenced Liquor License was granted a Special Ruling from the New Jersey Division of Alcohol and Beverage Control for a period of three years.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM
TAX SALE CERTIFICATE 2013-004**

WHEREAS, Leah C Korver, Tax Collector, has received \$2301.05 from Louis Della Vecchia, for the redemption of Tax Sale Certificate #2013-004 on Block 1801.01 Lot 45, and;

WHEREAS, The tax collector is requesting that \$2,272.33 plus a \$5,600.00 premium which was paid at the tax sale and the Township is holding for a total of \$7,872.33 be refunded to the lien holder, KENAT, Inc., 15 Crestwood Dr, Northport, NY 11768.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$2,272.33 for the redemption of Tax Sale Certificate #2013-004 plus a \$5,600.00 premium which was paid at the tax sale for a total of \$7,872.33 on Block 1801.01 Lot 45, to the lien holder, KENAT, Inc., 15 Crestwood Dr, Northport, NY 11768.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on July 30, 2013 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 7/30/13

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

**NEIGHBORHOOD MAP SUBMITTED BY HAMPTON TOWNSHIP TAX ASSESSOR
JOSEPH FERRARIS SHOWING NEIGHBORHOODS IDENTIFIED BY COLOR**

Township Administrator E. Klose stated that the purpose of the above referenced map is to identify neighborhoods and lake communities in Hampton Township that have similar type homes with comparable values opposed to other areas in the township that have homes of varying styles and locations, making it more difficult to establish comparables.

LOSAP UPDATE

As a follow-up to a request from Hampton Township Fire & Rescue, Inc. officials for their auxiliary members to receive benefits from the Length of Service Award Program (LOSAP), the Township Committee reviewed a survey indicating which municipalities in Sussex County extend LOSAP benefits to firefighters, EMS, or auxiliary members.

HAMPTON TOWNSHIP DEPARTMENT OF PUBLIC WORKS

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to appoint Township DPW Manager D. Bayles as Hampton Township's Safety Officer with a compensation of \$1000 annually.

STATE AGRICULTURE DEVELOPMENT COMMITTEE (SADC)

The Township Committee reviewed documents pertaining to the proposed draft of SADC's Agriculture Management Plan (AMP). The documents, i.e., meeting minutes, correspondence

and AMP drafts, demonstrate how the AMP has evolved since its first inception. SADC requested input from municipalities after publishing their first AMP draft. As a result, Township Attorney F. McGovern submitted several suggestions made by the Hampton Township Committee. These recommendations are reflected in the SADC's second AMP draft published on June 17, 2013. Comments regarding the second draft must be submitted by August 17, 2013.

Township Committee Attorney S. Roseman objected to a section of the AMP draft permitting the sale of promotional items at farm markets. In addition, the proposal states that applicants seek approval for their farm markets at the county level. However, the county must yield to the local municipalities when considering certain zoning issues, such as, parking, safety, etc. Therefore, it would make more sense if the applicants simultaneously applied to both the county and the municipality.

Township Attorney S. Roseman stated that the most recent AMP draft states that municipalities must be Noticed when an applicant submits a Commercial Farm Market Application to county officials. It also defines what types of products can be sold based on the output from the commercial farm. Attorney S. Roseman stated that both items are important from a municipal standpoint and he considers them to be positive additions to the AMP.

HAMPTON TOWNSHIP FIRE & RESCUE, INC.

Township Administrator E. Klose stated that she received a telephone call from HTVFR Chief D. Korver regarding an accident that involved one of the HTVFR fire trucks over the July 4th weekend. There was no damage to the fire truck. The Police Accident Report verifies that the accident was the fault of the other driver, which resulted in minor scratches to her front fender. Administrator E. Klose notified Township Insurance Agent G. Morville and forwarded the accident report to him.

HAMPTON TOWNSHIP FIRE AND RESCUE, INC.

In response to an earlier discussion concerning the best storage method for the Knox Box Key Systems master key, HTVFR Chief D. Korver verified that the master key is securely locked away in a newly purchased box specifically designed for this purpose. The key is accessed by using a combination lock. HTVFR members will be assigned computer generated pin numbers. The Township Emergency Management Coordinator will be provided with these numbers, as well as the corresponding software to track login activities.

HTVFR responded to 17 fire calls in July 2013 and 116 fire calls year-to-date. HTVFR EMS responded to 32 calls in July 2013 and 211 calls year-to-date.

HTVFR Chief D. Korver stated that he and several other fire officials recently took part in training classes pertaining to litigation and fire discretion matters. Several fire department officers recently attended a training class held at Kittatinny Regional High School that focused on training emergency responders to handle calls involving structures with solar panels. The class also provided information about JCP&L lines.

August 17, 2013 HTVFR will be participating in Green Township's Wet Down for a period of approximately two hours.

Committeeman T. Dooley asked Chief D. Korver if the Knox Boxes contain combinations that would allow fire officials to reset an alarm system. Chief D. Korver responded that it is possible to that, however, silencing the alarm is another option. If the alarm is silenced, it remains active and will not default to the "off" mode.

**HTVFR MID-YEAR SUMMARY OF ACCOMPLISHMENTS
SUBMITTED BY CHIEF D. KORVER**

Fire 99 EMS 200(roughly)

FD Statistics

Response time average: 13:00 Minutes

Average Manpower per Call: 9

Zero work place injuries to date in 2013.

Master Plan revised and completed for Township Committee- Thank you to all who

helped make this possible. Equipment Purchased so far:

3 Ice Rescue Suits, 2 Ice Rescue Reels 8 Life Jackets I Rescue sling. K-12 Rescue Saw for Engine 2. New Stair Chair for EMS and a Tough Pad Computer for EMS charts.

Training Completed:

Ice Rescue Training, Blood Bourne Pathogens, and Auto Extrication and Fire Attack

also EMS Charting Community Service Details:

Fire prevention at Camp Auxilium.

Deputy Rumsey Memorial Scholarship

Hampton Day

Lowes Community Day

Kittatinny High School Graduation Parking and Ems

Support McKeown Field Day.

Upcoming Events:

July 13th - Vernon Twp Dual Wet Down

July 17th - Sussex County Fireman's Assoc Meeting-

Our FD July 22nd - Car Fires at Sussex County Fire

Academy July 31st - New Jersey Fireman's Relief

Caucus

August 17th- Green Twp Dual wet down and Pig

Roast. September - Boonton Parade Labor Day

Weekend

Wildwood Sept 13-15th

Hampton Township Fire & Rescue, Inc. President V. Rumsey stated that HTVFR Secretary D. Hansen completed the HTVFR Master Plan. She provided Township Administrator E. Klose with a copy and said that she would drop additional copies off at the Township Municipal Office for the Township Committee's review.

HTVFR President V. Rumsey stated that a letter was sent to township residents who live along the 2014 Sussex County Firemen's Parade route containing information about the parade schedule. She reported that the feedback from residents has been very positive.

HTVFR Officers are looking for sponsors to help purchase trophies, plastic mugs and cover the cost of holding the White Hat Dinner, a rehearsal dinner that is held a week before the parade. President V. Rumsey left copies of the Sponsor Forms and requested that they be placed in the lobby of the Municipal Building.

Committeeman T. Dooley asked if the county offers any financial assistance to help offset expenses associated with the parade. President V. Rumsey responded that the county does provide assistance. In addition, fire department members sell 50/50 Raffle Tickets throughout the year prior to the event.

HTVFR Chief D. Korver asked for an update regarding a new coating for the floor at the Firehouse #1 located on Halsey Road. Township Administrator E. Klose responded that township officials have discussed the project. Consideration was given to incorporating the floor project with a project to pave the firehouse parking lot.

Township DPW Manager D. Bayles confirmed that the DPW crew would be able to do some of the work. Committeeman K. Gourlay asked whether funds had been allocated for this project in the FY 2013 Hampton Township Budget. Township Administrator E. Klose responded that the project is included the budget and funds are available.

A determination was made to schedule a meeting between the Township Liaisons and Fire Department Officials to discuss the project in more detail.

A MOTION was made by Committeeman K. Gouraly and seconded by Committeeman D. Coranoto, with all members in favor, for Township Engineer H. Pellow to inspect the floor and parking area at Firehouse #1 located on Halsey Road and provide an estimate to make the improvements.

DISCUSSION

Township DPW Manager D. Bayles stated that he received several complaints about the absence of roadway stripping on Kemah-Mecca Lake Road. Several months ago, he requested a quote from Denville Line Painting, Inc. They submitted a quote of approximately \$5,000 to do the work. D. Balyes requested permission from the Township Committee to stripe Kemah-Mecca Lake Road providing the work could be completed for under \$6,000.

The Township Committee agreed providing Township CFO J. Caruso confirms that the funds are indeed available for the project.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve a maximum amount of \$6,000 to stripe Kemah-Mecca Lake Road in Hampton Township

Township DPW Manager D. Bayles stated that Parson Road and Junction Road were recently treated with oil and stone. Next week any remaining loose stone will be swept away and the train culvert located in the same vicinity will be widened and paved.

Recreation Committee Chairwoman S. Rude stated that the Recreation Committee plans to hold a town-wide garage sale on September 21, 2013 to help raise funds for the construction of a walking path around the Municipal Park. The Hampton Soccer Club and Hampton Basketball will sell maps at the Municipal Complex the day of the sale.

Recreation Committee Chairwoman S. Rude asked the Township Committee to consider approving the purchase of an aerovator to help maintain the Hampton Township Ball Fields. She explained that the fields will be getting more use once lights are installed in the park. An aerovator would alleviate the need to rest the fields each season.

Township DPW Manager D. Bayles stated that he borrows an aerovator from Andover Township once a year to help with field maintenance. He stated that, due to the lack of irrigation, the fields get very dry and hard. An aerovator would help to keep the soil soft and allow the grass to grow more evenly.

Committeeman K. Gourlay stated that he recently received a quote of \$8,000 to purchase an aerovator. Mayor P. Yetter suggested that Committeeman K. Gourlay and Township DPW Manger D. Bayles discuss the pricing in order to provide additional information at the next Township Committee Meeting.

Township Committeeman D. Coranoto raised concerns over the following bills proposed by the NJ Legislature:

A-1969/S-588- The bill extends eligibility for veterans' property tax deduction to residents of continuing care retirement communities.

The New Jersey League of Municipalities opposes the above referenced bill because the deduction should be given directly to the veteran and not the facility who only needs to give a fraction of the deduction back to the veteran.

A-4064/S-2773- Requires percentage of motor vehicle fines be used to support safe routes to school initiatives.

The New Jersey League of Municipalities opposes the above referenced bill because it diverts local revenue to the State. The funding could be redirected to other uses.

S-2679/A-4099- Increases flexibility, clarity, and available tools of optional municipal consolidation process.

The New Jersey League of Municipalities opposes the above referenced bill because it would allow Local Finance Board to ignore local conditions and make the study of fiscal consequences of consolidation optional.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, contact our local legislatures to express concern about the provisions contained in proposed bill A-1969/S588, as described above.

Township Committeeman D. Hansen stated that the NJDEP received and approved Hampton Township's Recycling Tonnage Grant Application, which submitted in May 2013.

Committeeman K. Gourlay and Committeeman T. Dooley stated they were very pleased with the new *Welcome to Hampton Township* signs that are now located at various entry points throughout the community.

Committeeman T. Dooley stated that it recently came to his attention that Fredon Township permits their Recreation Committee to sell beer during township events. He made an inquiry about Fredon Township's regulations pertaining to the serving of alcoholic beverages, noting that perhaps it would be a feasible way for the Hampton Township Recreation Committee to raise funds in the future.

Township Attorney S. Roseman stated that matters such as insurance cost and liability would need to be considered. Township Administrator E. Klose questioned whether a municipality would be eligible to apply to the New Jersey Division of Alcoholic Beverage Commission for a permit to sell alcohol. She added that one day Social Affairs Permits are typically issued to non-profit groups and suggested that perhaps Fredon Township allows a local civic group to sell beer

at their townships events. Township Administrator E. Klose agreed to contact Fredon Township and report back to the Township Committee at the next meeting scheduled for August 27, 2013.

Committeeman D. Coranoto referred to Sussex County Municipal Utilities Authority Landfill Life Extension Plan that was discussed at a County Freeholder's Meeting on July 24, 2013. He stated that the county indicated at a meeting last year that certain expansions to the landfill had to be canceled due to budgetary issues, however, the Plan discussed at the July 24th meeting includes expansions. Committeeman D. Coranoto suggested contacting County Administrator J. Eskilson to make an inquiry about potential fees municipalities might incur as a result of the proposed expansions.

PUBLIC SESSION

Township resident Mr. T. Cassidy was present and made an inquiry regarding a deed for a parcel of land in Clearview Lake. Township Attorney S. Roseman stated that township officials executed a Quit Claim Deed for the property Mr. Cassidy is purchasing in Clearview Lake.

Township resident Ms. S. Rude stated that the area in front of her property gets flooded after heavy rains due to drainage problem on Parson Road. Township DPW Manager D. Bayles stated that the water has no place to go. It might be necessary to purchase a right of way from a neighbor in order to lay drainage pipe.

PUBLIC SESSION CLOSED

BILLS

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to approve the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO PAY BILLS

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

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Hampton Township

Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
7/15/2013	201322	217 CENTURY LINK	608.26			(Transfer)
7/15/2013	201323	513 HAMPTON BD. OF EDUCATION	409,884.50			(Transfer)
7/21/2013	19656863	858 STATE OF NEW JERSEY	24,669.56			(Transfer)
7/30/2013	8745	495 AIRGAS EAST, INC.	64.00			
7/30/2013	8746	969 APPRAISAL SYSTEMS, INC.	9,400.00			
7/30/2013	8747	774 BASSANI POWER EQUIPMENT, LLC	310.00			
7/30/2013	8748	499 BBC PRINTING CONSULTANTS	651.00			
7/30/2013	8749	500 BEAVER RUN FARMS	307.88			
7/30/2013	8750	987 BRISTOL - DONALD CO., INC	13,357.00			
7/30/2013	8751	501 CHELBUS CLEANING CO. INC.	325.00			
7/30/2013	8752	940 CUSTOM BANDAG, INC.	644.56			
7/30/2013	8753	874 DEER PARK	9.36			
7/30/2013	8754	505 DELTA DENTAL OF NJ, INC.	2,081.82			
7/30/2013	8755	506 DOLAN & DOLAN, P.A.	824.64			
7/30/2013	8756	585 DOVER BRAKE & CLUTCH CO. INC.	1,166.59			
7/30/2013	8757	567 ENVIRONMENTAL UNIFORM SYSTEM INC.	342.32			
7/30/2013	8758	509 FAIRCLOUGH FUEL, INC	162.44			
7/30/2013	8759	604 FOSTER & COMPANY, INC.	91.06			
7/30/2013	8760	510 G & G DIESEL SERVICE INC	447.26			
7/30/2013	8761	790 GEORGE OWEN	131.68			
7/30/2013	8762	253 GREEN TOWNSHIP	36,269.60			

7/30/2013	8763	624 GRINNELL RECYCLING INC.	240.76
7/30/2013	8764	514 HAMPTON TWP. PAYROLL ACCOUNT	60,305.57
7/30/2013	8765	381 HAROLD E. PELLOW & ASSOC., INC.	1,035.25
7/30/2013	8766	427 HEADQUARTERS HOTEL MANAGEMENT LLC	715.00
7/30/2013	8767	281 JERSEY CENTRAL POWER & LIGHT	179.45
7/30/2013	8768	516 JOHNNY ON THE SPOT, INC	409.20
7/30/2013	8769	518 KITTATINNY REGIONAL HIGH SCHOOL	494,868.48
7/30/2013	8770	591 LAFAYETTE AUTO PARTS SUPPLY	181.72
7/30/2013	8771	522 LOWE'S COMPANIES, INC.	433.74
7/30/2013	8772	312 MCGOVERN & ROSEMAN, P.A.	919.53
7/30/2013	8773	319 MGL PRINTING SOLUTIONS, LLC	985.80
7/30/2013	8774	609 MONTAGE ENTERPRISES, INC	60.30
7/30/2013	8775	525 MONTAGUE TOOL & SUPPLY CO., INC	76.54
7/30/2013	8776	328 MORRIS ASPHALT CO., INC.	13,463.67
7/30/2013	8777	355 N.J. HERALD INC.	784.17
7/30/2013	8778	754 NORTHERN SAFETY CO. INC.	170.66
7/30/2013	8779	927 PENTELEDATA	60.09
7/30/2013	8780	531 PROPAY INC.	105.80
7/30/2013	8781	413 RUTGERS, THE ST. UNIVERSITY	1,985.00
7/30/2013	8782	554 SEARS COMMERCIAL ONE	194.43
7/30/2013	8783	490 SERVICE ELECTRIC CABLE TV INC	36.95
7/30/2013	8784	445 STATEWIDE INSURANCE FUND	28,542.00
7/30/2013	8785	418 SUSSEX CO. CLERKS' ASSOC.	30.00
7/30/2013	8786	628 SUSSEX COUNTY MUA	75.05
7/30/2013	8787	543 THE LAND CONSERVANCY OF N.J.	2,250.00
7/30/2013	8788	970 THE SHERWIN-WILLIAMS CO.	74.97
7/30/2013	8789	345 TOWN OF NEWTON	453.36
7/30/2013	8790	656 TRACTOR SUPPLY CREDIT PLAN	134.77
7/30/2013	8791	195 TREASURER, STATE OF NJ	620.00
7/30/2013	8792	870 TRI-STATE RENTALS	650.00
7/30/2013	8793	461 Treasurer, State of New Jersey	75.00
7/30/2013	8794	773 VERIZON WIRELESS SERVICES, LLC	469.14
7/30/2013	8795	478 WASTE MANAGEMENT OF NEW JERSEY, INC	31,810.72
7/30/2013	8796	536 WINTER'S AUTO PARTS INC.	158.69
7/30/2013	8797	860 WR BUTLER ENTERPRISES, LLC	189.98

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Hampton Township

Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
			709,332.00			
			435,162.32			Bank Transfers
			=====			
			1,144,494.32			

All checkbooks
July 2013

Hampton Township
Check Register

1TOWN1
Page 1

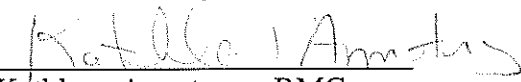
Check Number	Check Date	Payee	Amount
Payroll Checks			
7868	07/09/13	Jessica M. Caruso	2,209.99
7872	07/09/13	John O. De Jager	1,118.13
7873	07/09/13	Edward R. Hayes	0.00
7875	07/09/13	Russell H. Bellis, Jr.	1,044.61
7891	07/23/13	John O. De Jager	1,200.72
7893	07/23/13	Russell H. Bellis, Jr.	1,026.07
			<u>6,599.52</u>
Vendor Checks			
7882	07/09/13	Adv.to Hampton Twsp - Mary Whitesell	300.00
7883	07/09/13	Adv.to Hampton Twsp - Mary Whitesell	650.00
7884	07/09/13	AXA Equitable	420.00
7885	07/09/13	Verizon Wireless	35.00
7900	07/23/13	Adv.to Hampton Twsp - Mary Whitesell	650.00
7901	07/23/13	Hampton Twsp. Unemployment Fund	553.23
999999	07/09/13	941 EFT PAYMENT	9,259.02
999999	07/09/13	NJ EFT PAYMENT	857.17
999999	07/23/13	941 EFT PAYMENT	5,445.59
999999	07/23/13	NJ EFT PAYMENT	431.61
99999999	07/23/13	NJ 927 EFT PAYMENT	1,263.01
			<u>19,864.63</u>

Payroll Direct Deposit			
7865	07/09/13	Eileen F. Klose	3,164.30
7866	07/09/13	Kathleen T. Armstrong	1,233.00
7867	07/09/13	Valerie Galizia	849.79
7869	07/09/13	Joseph Ferraris	913.74
7870	07/09/13	Mary Whitesell	1,073.40
7871	07/09/13	Leah C. Korver	916.85
7874	07/09/13	Daniel P. Bayles	2,138.94
7876	07/09/13	Frank E. Bennett III	899.29
7877	07/09/13	Brian E. Mettler	1,241.29
7878	07/09/13	Donald F. Muller	1,083.92
7879	07/09/13	John W. Tietje	1,393.28
7880	07/09/13	Jessie J. Vaughan	1,085.12
7881	07/09/13	James A. Welch	929.02
7886	07/23/13	Kathleen T. Armstrong	1,256.93
7887	07/23/13	Valerie Galizia	864.38
7888	07/23/13	Joseph Ferraris	913.75
7889	07/23/13	Mary Whitesell	1,088.61
7890	07/23/13	Leah C. Korver	930.41
7892	07/23/13	Daniel P. Bayles	1,343.96
7894	07/23/13	Frank E. Bennett III	928.32
7895	07/23/13	Brian E. Mettler	1,276.74
7896	07/23/13	Donald F. Muller	1,094.89
7897	07/23/13	John W. Tietje	1,429.47
7898	07/23/13	Jessie J. Vaughan	869.43
7899	07/23/13	James A. Welch	940.24
			<u>29,859.07</u>
Total checks	42	Total	<u><u>56,323.22</u></u>

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on July 30, 2013, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 7/30/13


Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 8:03 P.M.

Respectfully submitted by,



Kathleen Armstrong, RMC
Township Clerk