

Board of Alderman Minutes
81 S. Orchard Blvd.
November 28, 2023
Page 1 of 6

OPEN MEETING

Roll Call taken by Mayor Stephen Short

Richard Icenhower PRESENT, Jeffrey Danderson PRESENT, Dennis Roe PRESENT, Sherry Veach PRESENT, Leon Beaty PRESENT, Ben Lord ABSENT

Call to order at: 6:30 p.m.

APPROVE AGENDA. Motion by Roe to approve agenda. Second Veach
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE

PUBLIC FORUM

Old Business

BILL NO. 23-18 AN ORDINANCE OF THE CITY OF FAIR GROVE, MISSOURI, TO TRANSFER THE CITY'S MUNICIPAL COURT TO THE GREENE COUNTY CIRCUIT COURT AND AUTHORIZE THE COLLECTION OF FINE AND COURT COSTS BY THE GREENE COUNTY CLERK. (Posted November 2, 2023)

Motion by Veach to have the second reading of Bill No. 23-18 by title only. Seconded by Roe
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE

MAYOR READ BILL NO. 23-18 BY TITLE ONLY.

Motion by Veach to approve the second reading of Bill No. 23-18 by title only and assign it
Ordinance No. 256. Second by Roe
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE

New Business

MARSHALL DECKER WITH DECKER AND DEGOOD TO PRESENT ANNUAL AUDIT

Marshall with Decker and DeGood says his grandson passed the CPA test in April and will be taking over. First 2 pages are opinion pages. Everything is in the correct format. Modified cash means that you have fixed assets and long term debts. Highlights would be page 6 is profit and loss statement. Governmental funds is a different part of proprietary funds. We did a lot of major improvements for the year. What is left in the general fund is streets and capital improvements. Page 5 is a breakdown of capital improvements and streets.

Park is in good shape. In the final year of the Bond payment, the remaining money will be left to pay the balance and the rest would be transferred to general fund.

Sewer fund would like principal paid and interest paid. It's a little bit less than but we also collect impact fees. Sewer fund, cash flow is good, rates are good.

Rest of the information is accounting information that is required to be in the audit. Amortization schedule in there as well. Most of the debt looks like Revenue Bond and GO Bond.

At the end, adjustments to the balance were made for the FEMA building. Budget was in compliance with state statute. Mayor found that Maintenance building isn't on the schedule but that was before Marshall took over. It has already come out of general so it should be fine. If we ever sold it, it would show a net gain.

No questions from Board. Marshall request that we build up the general fund. Larger expenses should come out of capital improvements fund. He would use the capital improvements fund before depleting the general funds. General fund is for administration, police, court, doing away with court will help a lot. No further questions.

Ben Lord shows up at 6:37 pm

DISCUSS AND/OR APPROVE MAYOR'S RECOMMENDATION OF POLICE OFFICER CASTLEBERRY

Castleberry says that he is third generation law enforcement. He came here to do community policing in a small town. That's where his heart is. He has worked in corrections and courts. Just graduated the academy as of tomorrow.

Danderson asks what led him to Fair Grove. Castleberry says that it was the community policing and it will be his first time patrolling. He is comfortable doing it. Danderson asks him about his time in Christian county. Castleberry says he has transported offenders and he is familiar and comfortable with it. Danderson says the most important part of his job is safety. Castleberry says he has been working on getting his post for several years. No other questions.

MAYOR RECOMMENDS EDDIE CASTLEBERRY BE HIRED AS POLICE OFFICER

Motion by Icenhower to approve Mayor's recommendation to hire Police Officer Castleberry.
Second Veach

Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

DISCUSS AND/OR APPROVE CITY ATTORNEY/ PROSECUTING ATTORNEY

Mayor says that him and Clerk have been working on this.

Mr. Link represented Icenhower years ago. Partner with Kutak Rock in John Q Hammons building. 600 lawyers in 16 states. Been doing Municipal work for 26 years. Worked for City of Branson for 5 years, once all work was done went back into private practice. Currently represents Strafford, Battlefield, Republic and Marshfield. Happily married for 31 years, Katie is CPA. Have 4 kids, recently empty nesters, youngest is playing football for MSU. Does prosecution, Ordinances, contracts for all of the cities he works for. Danderson asks if he goes to monthly meetings. Marshfield has him go to one meeting a month at the discretion of the City Administrator. Strafford he doesn't go to meetings but they may call him during the meeting. Battlefield has him go to one meeting a month.

Holly Dodge is much smaller firm. 13 attorneys. Firm opened in 2010. Springfield branch opened in July. Has a lot of experience in municipal trainings. Their office only represents

municipalities. Grew up in Norwood. After Law School worked in Kansas City Missouri. Was a prosecutor. Was a prosecutor for about 5 years for the state of Colorado. Enjoys training the police officers. Licensed in Kansas, Colorado and Missouri. They do a ton of various work. Has experience in trial work, drafting ordinances and documents. Represent over 70 cities. Has a law clerk that works as a court clerk as well.

Roe asks about recreational marijuana. Have you been involved in any city ordinances that update that. Mr. Link says that he thinks that they both have. It's fairly common to deal with it today. Holly says that they have represented many cities get the sales tax on the recreational marijuana.

Icenhower says he spoke to two state representatives and they aren't sure how to handle it either.

No further questions. Mayor suggested discussing the attorney situation in closed session.

2024 MAYORAL PROCLAMATION

Mayor says that they have a copy of the proclamation. Mayor says its standard.

Motion by Danderson to approve the Proclamation 2024 City Hall Closures. Seconded Roe
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

ACCEPT REGINA COOKE'S RESIGNATION FROM PARK BOARD

Motion by Roe to accept Regina Cooke's Resignation from the Park Board. Seconded Veach
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

ACCEPT BRITTANY COUNTERMAN'S RESIGNATION FROM PARK BOARD

Motion by Icenhower to accept Brittany Counterman's resignation from the Park Board.
Seconded Roe
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

SEWER ADJUSTMENT FOR PROPERTY OWNER #1

Motion by Danderson to adjust Property Owner #1s sewer bill from \$382.06 to \$25.90 for total adjustment of -\$356.16 due to a water leak. Seconded Veach
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

DISCUSS THE LAST MEETING OF THE YEAR

Motion by Roe to vacate the last Aldermen meeting of December 26, 2023. Seconded Veach
Icenhower, Danderson, Roe, Veach, Beaty, Lord
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

DISCUSS AND/OR APPROVE BANK BID

Icenhower says that we shouldn't be bidding the banks. Mayor asks if there is a conflict.
Icenhower says that he would Abstain. Mayor suggests that Icenhower leaves his seat.
Danderson says that precedence has already been set. He can sit at the table, he just can't vote.

Mayor suggests that Clerk review the bids and bring it back to the Board. Lord asks what the benefits are to bidding it. Mayor says that he would have to check into that. Danderson says that it was to create transparency because there were 4 banks in town at one point.

Consensus to allow Clerk to review bids and bring back to the Board.

Business Meeting

SEWER AND PUBLIC WORKS REPORT

FINANCIAL STATEMENT

Motion by Danderson to approve financial statement as submitted. Second Icenhower
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

PARK BOARD

Stacey McCormick newly appointed vice chair. Had to terminate Matt Mullis for not fulfilling his job duties. Have trouble filling the 4 positions on the board. Most people who are interested are outside of city limits. Plan on meeting with engineer to start master plan. Basketball will start in December and have 140 signed up. Halloween was a success. Christmas is scheduled for next weekend in conjunction with the parade. Come take a picture with the Grinch. Would like to keep concession expenses separate from other expenses and would like a SAMS club credit card with a limit of \$1500. Danderson says that he has spoke to Jerra about this and he has no issue with it. They are having trouble with the bills overlapping and Sara paying all of the bills, he thinks it will consolidate some of that. Once the court stuff is done it will free up Chan and allow her to cross train with Sara. He doesn't think we will have the issues we had before. He would like to help them out. Danderson says that they spend a lot of time, doing what they need to do. Have Sara fill out the application. Icenhower agrees that it would make it easier for bookkeeping purposes.

Motion by Beaty to have the city apply for a SAMS card for the Park Board. Seconded by
Danderson

Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

McCormick says that during the sporting events and several people have asked if they can take credit cards but they don't have hot spots sometimes. Looking to see if they can get a hotspot for the concession stand to take payments. Lord asks what they use to accept credit cards, McCormick states Square and it doesn't work offline. But sometimes people aren't there to use their hotspot.

Beaty says that the last festival the American Legion for the Square. She takes care of the concession stand now, and the square makes things a lot easier. She has tried T-Mobile and AT&T. Danderson directs clerk to get hotspot. McCormick asked for the Park Board to screen any applicants before being sent to the Aldermen. Danderson, Icenhower and Roe agree that they should. Mayor thinks at the same time they should get the applications as the Board. The Mayor discusses any potential applications with the Park Board before someone is recommended. Clerk to send a copy to the Park Board.

Tonia Vickery is the new treasurer. Past Board members didn't relay information and some things have been sent to collections. Vickery worked hard this week and was able to get it resolved.

EMERGENCY MANAGEMENT

Kris Bone says that there is the parade on Saturday and a hard winter ahead. Trying to make sure that everyone is prepared. Follow the Emergency Management Facebook page.

POLICE DEPARTMENT

Chief Ewbank states that he has been working on a cloud system for camera footage and it's about \$4,800 if we contract for 3 years, \$4,320 for 5 years. Altec has outside point and refurbished is about \$300 and \$380 for new. There are other options if it doesn't work. The body cam would go on a device and straight into the cloud. That is Provision. Altec has some other ideas but not sure if it will work with Provision. You can set up permission so certain people have access to it. If it's marked as evidence it gets stored forever and if not it deletes in 6 months. There is a gentleman from Provision is coming by December 7th.

Veatch asks if the Chief could save it even if the officer didn't think it was important enough to keep. Chief says yes.

Fully equipped vehicle was picked up today. The other will be delayed due to needing some antennas and power cable. They will be overnighted by Provision. The SOPs are being worked on. Had rifle range yesterday. Last one was done 3 years ago.

Danderson asks if that is a brand that we will stick with. Do we want to be tied to Provision? Would definitely consider that before being tied in for a 5 year term. Roe asks if this is the same as Springfield and Greene County. Ewbank says that County doesn't use body cams but Springfield does that. Danderson asks Lord if he has seen the paperwork. Lord says he would like to meet with the Provision guy. Ewbank says that he will be here December 7th at 10:30. Board is good with the \$150 access point.

CITY CLERK

Filing for the April 2nd election opens December 5th and closes December 26th at 5:00.

Motion by Beaty to notify MIRMA that we will be putting out a Request for Qualifications. Seconded by Roe.

Icenhower AYE, Danderson AYE, Roe AYE, Veatch AYE, Beaty AYE, Lord AYE

COMMITTEE REPORTS

Sewer Report attached

Board of Alderman Minutes
81 S. Orchard Blvd.
November 28, 2023
Page 6 of 6

APPROVE BOARD OF ALDERMAN MINUTES

Motion by Beaty to approve Board of Alderman Minutes for October 24, 2023, and November 14, 2023. Second Roe
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

CLOSED SESSION

Motion by Danderson to go into Closed Session per RSMo 610.021 (3) at 7:49 p.m. Second Icenhower
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

Motion by Danderson to go back to open session at 7:59 p.m. Second Beaty
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE

Mayor Report

Adjournment

Motion by Danderson to Adjourn at 8:00 p.m. Seconded by Roe
Icenhower AYE, Danderson AYE, Roe AYE, Veach AYE, Beaty AYE, Lord AYE


Sara Davis, City Clerk

Sewer Committee Report, November 28, 2023

Installation of the Hwy CC Lift Station Standby Generator was completed on October 19, 2023. A decision was made about 1 week prior to rent an Emergency by-pass Pump while the new transfer switch box was being installed. The original plan was to use a pumper truck to haul the waste water to the plant from the lift station while the power was off to the lift station pumps. There was a concern that this work could take more than 1 day which would cause the pumper truck to possibly run more than 24+ hours. This was the right decision because the installation did require more than 1 day almost 2 days. The cost of renting the Emergency by-pass Pump was \$3,151.00 from Cogent who we have rented from before.

On November 22, 2023 the City of Fair Grove received our first check of \$10,190 from Greene County ARPA \$150,000 grant for reimbursement of the I&I (Infiltration and Inflow) reduction work of our sewer system. This reimbursement was for the cost of LaFollette Excavating clearing the sewer easements south of Hwy CC and west of Hwy 65. This allowed access to the manholes for the camera truck. Two more canceled checks have been submitted this month to Greene County for reimbursement. One is for the camera inspection of approximately 1/3 of the city gravity flow sewer lines and the second one is for the Hwy CC Lift Station Standby Generator which is a different grant. The first grant submission took almost 2 months to receive the reimbursement check. Walnut Grove has experienced the same thing.

Respectively submitted,

Dennis Roe

Richard Icenhower