

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PUBLIC HEARING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

IN-PERSON MEETING LOCATION:

Pilot Point ISD Administration Office
829 S. Harrison St.
Pilot Point, TX 76258

REMOTE ACCESS ALSO AVAILABLE AT:

Join by computer, tablet or smartphone at the following link:
<https://global.gotomeeting.com/join/963747269>

or

Join by phone 872-240-3311 with access code: 963-747-269

Tuesday, November 10, 2020 – 10:00 a.m.

Notice is hereby given that, in accordance with Governor Abbott's March 16, 2020, action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the Board of Directors of the North Texas Groundwater Conservation District ("District") will hold public hearings and a Board meeting in-person and via telephone and video conference call beginning at 10:00 a.m. on Tuesday, November 10, 2020. Please note for in-person attendance that the Board meeting location can only accommodate a limited number of attendees in order to comply with the Governor's proclamation related to in-person gatherings, and that remote access may be required in the event the capacity limitations are reached. Public comment can be provided whether participating in-person or remotely.

Members Present: Thomas Smith, Ronny Young, Allen Knight, Lee K. Allison, and Ron Sellman, Joe Helmberger, Ryan Henderson, and David Flusche

Members Absent:

Staff: Drew Satterwhite, Paul Sigle, Allen Burks, Nichole Sims, Carolyn Bennett, Debi Atkins, Wayne Parkman, and Velma Starks

Visitors: Kristen Fancher, Legal Counsel
Michelle Carte

Permit Hearing

Agenda:

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

President Thomas Smith called the permit hearing to order at 10:04 a.m.

2. Review the Production Permit Applications of:

1. Applicant: Hollyhock Residential Association, Inc.; 6401 S Custer Road, McKinney, TX 75070
Location of Well: Hollyhock Road, Frisco, TX 75033; Latitude: 33.2168787°N, Longitude: 96.8722393°W;
On the east side of the road about 800 feet south of the Hollyhock Road and State Highway 380.
Purpose of Use: Landscape Irrigation
Requested Amount of Use: 9,490,800 gallons per year (Historic Use: 19,200 gallons per year)
Production Capacity of Well: 180 gallons per minute
Aquifer: Woodbine Aquifer

General Manager Drew Satterwhite reviewed the application.

2. Applicant: The Grove Frisco Community Association; 4835, LBJ Freeway, Suite 690, Dallas, TX 75244
Location of Well: Latitude: 33.141091°N, Longitude: 96.734342°W; About ¼ of a mile north of the intersection of Collin McKinney Parkway and Custer Road and 300 feet west of Custer Road.
Purpose of Use: Landscape Irrigation and Pond(s)/Surface Impoundment(s)
Requested Amount of Use: 29,220,000 gallons per year
Production Capacity of Well: 250 gallons per minute (Replacement Well)
Aquifer: Trinity (Paluxy) Aquifer

General Manager Drew Satterwhite reviewed the application.

3. Public Comment on the Production Permit Applications.

There were no public comments

4. Consider and act upon the Production Permit Applications, including designation of parties and/or granting or denying the Production Permit Applications in whole or in part, as applicable.

Board Member Allen Knight made the motion to grant the Production Permits as presented. Board Member Ron Sellman seconded the motion. Motion passed unanimously.

5. Adjourn or continue permit hearing.

President Thomas Smith adjourned the permit hearing at 10:15 a.m.

Board Meeting

1. Pledge of Allegiance and Invocation

Board Member Ron Sellman led the Pledge of Allegiance and provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

Board President Thomas Smith called the meeting to order 10:16 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment

There were no public comments.

4. Consider and act upon approval of the minutes from the October 13, 2020, Board meeting.

Board President Thomas Smith asked for approval of the minutes from the October 13, 2020 meeting. Board Member Allen Knight made the motion to approve the minutes. Board Member Lee K. Allison seconded the motion. Motion passed unanimously.

5. Consider and act upon approval of invoices and reimbursements, Resolution No. 2020-11-10-01.

General Manager Drew Satterwhite reviewed the liabilities with the Board. Board Member Allen Knight made the motion to approve Resolution No. 2020-11-10-01. Board Member Ron Sellman seconded the motion. Motion passed unanimously.

6. Receive reports from the following Committees*:

- a. Budget and Finance Committee
 - 1) Receive Monthly Financial Information

General Manager Drew Satterwhite provided a review of the Financial Report for the Board.

7. Consider and act upon 2021 Administrative Services Contract with Greater Texoma Utility Authority.

General Manager Drew Satterwhite provided background information for the board. In November 2010, the District and GTUA entered into an agreement for administrative services to be provided by GTUA for the District. This relationship, along with the Board's prudent management of funds, has helped the District operate with some of the lowest production fees in the region. The Board expressed in 2019 that they would prefer a 5-year term as opposed to the 1-year term that has traditionally been in place. The District's Legal Counsel, Kristen Fancher, has reviewed and adapted the contract. A brief discussion was held. Board Member Joe Helmberg made the motion to approve the contract. Board Member Ronny Young seconded the motion. Motion passed unanimously.

8. Discussion and possible action on who will pay transaction fees for the District's online fee payments software.

General Manager Drew Satterwhite informed the board that the new database will allow credit card payments. The fee options were discussed. Board Member Joe Helmberger made the motion to pass the fee on to the customer and for the District to pay the \$20 per month fee in order to reduce the fees for twelve months. Board Member Ron Sellman seconded the motion. Motion passed. Board Member Ronny Young voted against.

9. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Drew Satterwhite informed the Board that GMA 8 met on October 27, 2020. The DFC resolution was approved. Individual signature pages were sent out to the districts. We are waiting on one signature page to be returned. Once that signature page is received, the signed resolution will be sent to the districts which will start the 90-day process. Kristen Fancher, Legal Counsel, reviewed the 90-day process with the Board.

10. Consider and act upon compliance and enforcement activities for violations of District rules.

Drew Satterwhite informed the Board there are none at this time.

11. General Manager's Report: The General Manager will update the board on operational, educational and other activities of the District.

a. District's Disposal/Injection Well Program

No report at this time.

b. Well Registration Summary

General Manager Drew Satterwhite reviewed the October Well Registration Summary. There were 29 wells registered.

General Manager Drew Satterwhite informed the Board that a letter will be going out with the Third Quarter billing informing the groundwater producers that the new database will be in place in December 2020.

12. Consider and act upon accepting resignation of a District Board Member, Ryan Henderson.

General Manager Drew Satterwhite read the resignation letter sent by Ryan Henderson. Ryan Henderson expressed his appreciation to the Board and informed the Board that the City of Anna is trying to get Public Works Director, Greg Peters, appointed to the Board. Board Member Allen Knight made the motion to accept the resignation of Ryan Henderson. Ron Sellman seconded the motion. Motion passed unanimously.

13. Consider and act upon Resolution of Appreciation for Ryan Henderson.

General Manager Drew Satterwhite informed the Board that the Board has adopted the Resolution of Appreciation and Presented a plaque to retiring Board members. Board Member Allen Knight made the motion to adopt Resolution No. 2020-11-10-02 and present Ryan Henderson with a plaque. Board Member Ronny Young seconded the motion.

14. Open forum/discussion of new business for future meeting agendas.

The Board discussed whether to have a December meeting. It was decided if there was a permit application requiring attention, a December virtual Permit Hearing only meeting would be held otherwise no meeting will be held.

15. Adjourn public meeting

Board President Thomas Smith declared the meeting adjourned at 11:00 a.m.

Velma Starks

Recording Secretary

R. Khan

Secretary-Treasurer