

**SUMMER VILLAGE OF SILVER SANDS
AGENDA**

Friday, January 31, 2025 via Zoom commencing at 9:00 a.m.
(this meeting is virtual only)

(As per bylaw 341-2024 Council and/or Council Committee meetings may not be
filmed or voice recorded.)

1. Call to order

Treaty 6 Territory Land Acknowledgement

The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.

2. Agenda:

a) Friday, January 31st, 2025 Regular Council Meeting

(approve agenda as is, or with amendments, additions or deletions)

3. Minutes:

a) November 29th, 2024 Regular Meeting Minutes

(approve minutes as is, or with amendments)

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4. Delegations: n/a

5. Public Hearings: n/a

6. Bylaws:

7. Business:

a) 2025 Draft Operating and Capital Budget – a draft 2025 budget will be presented and reviewed at meeting time. This will be our second review of the 2025 draft budget.

(that Administration make changes to the 2025 Draft Operating and Capital Budget as directed by Council at meeting time, and that an updated Draft Budget comes back to the next Council meeting for further review and consideration)

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- b) Summer Village vs Village Status – as follow-up to our November 2024 Council meeting and the presentation by Dwight Moskalyk on the survey engagement and suggestions for next steps of this project, Administration is looking for further Council direction on next steps : a service delivery study, mini busines plan and financial model or assessment management plan as examples. Dwight said he could continue with smaller items like an additional survey or information sharing if that is requested.

(direction as given by Council at meeting time)

- c) Assessment Sub Class Bylaw – further to previous discussions on this matter, similar to item b) above, administration is looking for further direction from Council.

(direction as given by Council at meeting time)

- d) Circular Materials Agreement – further to previous discussions on this, attached is the agreement. Attached separately, as it is solicitor/client privileged, is our legal counsel's comments on same. We are still awaiting the insurance quote from our insurance provider for the additional insurance that is required by Circular Materials for Environmental Impairment Liability Insurance. If we do not hear from insurance by meeting time we will ask to simply defer this matter until such time as we receive this information.

(direction as given by Council at meeting time)

- e) 2025 Alberta Municipalities President's Summit and Municipal Leaders Caucus - Alberta Municipalities (ABmunis) will be hosting their annual Municipal Leaders

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Caucus on March 6 and 7, 2025 at the Westin Hotel in Edmonton. There will be a President's Summit in conjunction with this on March 5, 2025. The Municipal Leaders Caucus is an opportunity for Councillors and administrators to network and engage on important municipal topics, as well as to hear from the Premier and the Minister of Municipal Affairs. The President's Summit will be focusing on civility in municipal leadership. The cost to attend is \$375 to attend both events, or \$215 to attend one of the events, plus the cost of a hotel and any incidentals.

(that Council and Administration be approved to attend the Alberta Municipalities Municipal Leaders Caucus and President's Summit on March 5 to 7, 2025 at the Westin Hotel in Edmonton)

or

(That the information and correspondence regarding the Alberta Municipalities Municipal Leaders Caucus and President's Summit in Edmonton on March 5 to 7, 2025 be accepted for information)

- f) Brownlee LLP Emerging Trends in Municipal Law Seminar - The Emerging Trends in Municipal Law Seminar will be held in Calgary on February 6, 2025 and in Edmonton on February 13, 2025; the February 13 session can also be attended virtually. The cost to attend is \$209 per person. Discussion topics are in your agenda package.

(that Council and administration be approved to attend the 2025 Brownlee LLP Emerging Trends in Municipal Law seminar in Edmonton on February 13, 2025)

Or

(that the information on the Brownlee LLP Emerging Trends in Municipal Law Seminar be accepted for information)

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- g) 2025 Municipal Election – Returning Officer Appointment - as per the Local Authorities Elections Act RSA 2000 c-L-21 (LAEA) there are a number of motions that Council will need to make regarding the upcoming 2025 municipal elections. The first step is for Council to appoint a Returning Officer, who will then work to organize the necessary details and bring further motions back to Council at a later date. Typically, we have managed elections in-house, utilizing Wildwillow Enterprises Inc. resources. If Council would like to use in-house administration, Angela Duncan will be acting as the Returning Officer. Our budget estimate for a full, contested, election with an advance vote is \$6,000 (based on previous year's elections and by-elections). We are proposing to share election dates/times/halls/workers with the Summer Village of South View to allow some savings on costs.

(that Angela Duncan be appointed Returning Officer for the 2025 Municipal Election for the Summer Village of Silver Sands with services being provided through Wildwillow Enterprises Inc.)

or

(that a request for proposal be advertised for 2025 Municipal Election Services for the Summer Village of Silver Sands)

or

(some other direction as given by Council at meeting time.)

If Council agrees to utilizing Angela Duncan as Returning Officer, then we propose the following motions as well:

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(that Diane Wannamaker be appointed Substitute Returning Officer for the 2025 Municipal Election for the Summer Village of Silver Sands)

(that Nomination Day for the 2025 Summer Village of Silver Sands Municipal Election be held on Saturday June 28th, 2025 from 10 a.m. to 12 noon at the Fallis Hall 53303 RR 52 Parkland County, and FURTHER that there be a nomination period starting on Monday June 2nd, 2025 and ending on Saturday June 28th, 2025 at 12 noon, and FURTHER that during the nomination period nominations will be accepted at the Municipal Administration Office, located at 2317 Township Road 545 Lac Ste. Anne County, Monday through Thursday from 8:30 a.m. until 3:30 p.m.)

(that election day for the 2025 Municipal Election for the Summer Village of Silver Sands (if required) be held on Saturday, July 26th, 2025 from 10:00 a.m. to 7:00 p.m. at the Fallis Hall 53303 RR 52 Parkland County, and that an advance vote (if required) be held on Monday, July 21st, 2025 from 4:00 p.m. to 7:00 p.m. at the Fallis Hall 53303 RR 52 Parkland County)

- h) 2025 Election – Candidate Orientation Workshop - at the Alberta Municipalities Convention in September, a common theme was Municipal Candidate Orientation Workshops. Many municipalities are considering offering these to help candidates better understand the role of a Councillor and how they work with other governments, prior to running for Council. Council should consider if the Summer Village will offer a Candidate Workshop for potential candidates before nominations. We would plan to run this workshop in the spring, before nominations open. Costs for this workshop are dependent on how many municipalities choose to offer the workshop and the costs of the provider; however, we anticipate it will cost between \$200 and \$1,000 per municipality to offer the workshop. A decision on the workshop is not needed today, but an indication of interest will help us source a

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provider and provide more accurate costing. Depending on election and workshop costs, we may or may not be able to absorb these expenses within the election costs.

(that the Summer Village of Silver Sands is interested in providing a candidate orientation workshop for potential candidates prior to the opening of candidate nominations and further that more information be brought back regarding the workshop, including costs)

or

(that the information and discussion regarding a potential candidate orientation workshop be accepted for information)

or

(some other direction as given by Council at meeting time)

- i) Plow Truck Repairs in 2024 – just prior to Christmas our plow truck went down so we had it towed into Stony Plain and repairs done to it at Stony Plain Chrysler. The costs for same was \$9,426.20 incl. GST and we are asking for a motion of Council ratifying this expense as it was not built in the budget.

(that Council ratify the urgent plow truck repair expenditures in 2024, to Stony Plain Chrysler, in the amount of \$9,426.20 incl. GST)

- j) March 28th, 2025 Council Meeting date – CAO Wildman will be away March 21st to 28th, 2025 and is requesting consideration to move the regular council meeting to another date (March 20, 30 or 31st?).

(that the Regular Council Meeting scheduled for Friday March 28th, 2025 be rescheduled to _____, 2025).

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k)

l)

m)

8. Financial:

a) Income & Expense Statement – as at December 31, 2024

(accept income & expense statement for information)

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9. Councillors' Reports:

- a) Mayor
- b) Deputy Mayor
- c) Councillor

(accept Council Reports for information)

10. Administration Reports:

- a) Development Officer's Report
- b) Public Works Report
- c) Noise Complaint – verbal update
- d) Canada Post strike – verbal update on effects
- e) Working on year end for audit purposes
- f) Golf Course subdivision – verbal update
- g) Burn Permit – pending
- h) Feeding of Deer – letter to resident Alder
- i) Dogs running at large – letter to resident Hillside
- j)

(accept above items for information)

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11. Information and Correspondence:

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- a) December 4, 2024 – ABMunis Article – New Police Governance Regulations
- b) December 4, 2024 – Lac Ste. Anne Foundation 2025 Requisition - \$17,212.22 (2024 - \$16,375.75)
- c) December 13, 2024 – Non-Chargeable Invoice #1013 Medical Aid - \$841.64
- d) Municipal Government Act Change Notice - Councillor Orientation Update
- e) Municipal Planning Services – Holiday Newsletter
- f)

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(accept correspondence for information)

12. Open Floor Discussion with Gallery: (15-minute time limit)

(accept for information the open floor discussion with the gallery, if applicable)

13. Closed Meeting (if required):

“Intergovernmental Relations - Agreements – FOIPP Act Section 21”

- a) Community Peace Officer Services - the Summer Village currently has an agreement with the Town of Mayerthorpe to provide the summer village with CPO enforcement services. Mayerthorpe’s CPO resigned as of October 26, 2024 and we have been without service since. Mayerthorpe has since contracted Lac Ste. Anne County (LSAC) to provide the service. In your closed session package is a proposed agreement and briefing note for CPO services with LSAC. At meeting time, Council will also be provided with information on other potential contract providers.
- b) Update on Fire Services Agreement and proposed service through Alberta Beach Regional Fire Services.

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(Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at _____ a.m. to discuss the following: Community Peace Officer Agreement and Fire Services Agreement – disclosure harmful to intergovernmental relations, FOIPP Act Section 21.)

(that Council come out of closed meeting at _____ a.m.)

(that the Summer Village of Silver Sands enter into a 90 day agreement with Lac Ste Anne County, to start on or about _____, for the provision of Community Peace Officer Services, with an option to extend for a two-year term after the initial 90 days, subject to CPO Choma and other County reps attending our February Council meeting to discuss specifics on how their service delivery will roll out)

or

(that terms be negotiated with Lac Ste Anne County regarding the proposed Community Peace Officer Agreement, as discussed at meeting time)

or

(some other direction as given by Council at meeting time)

(that the Summer Village of Silver Sands Council and Administration continue their engagement with Alberta Beach and other municipal partners on the provision of fire services through Alberta Beach)

14. Adjournment

Next Council Meetings:

- February 28, 2025 – Regular Council Meeting
- March 28, 2025 – Regular Council Meeting

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-April 25, 2025 - Regular Council Meeting

Other Meetings:

- March 1, 2025 SVLSACE (Yellowstone is host – alternate date Feb. 22, location tbd)
- March 5, 2025 ABMunis President's Summit on Civility (Westin Hotel, Edmonton)
- March 6 & 7, 2025 ABMunis Spring Municipal Leaders Caucus (Westin Hotel, Edmonton)
- May 9, 2025 Regional Municipalities Meeting (Alberta Beach Senior Facility)
- June 11, 12, 25 & 26, 2025: ABMunis Summer Municipal Leaders Caucuses (Various locations)
- October 16 & 17, 2025 – ASVA Convention (location TBA)
- November 12 to 14, 2025: ABMunis Convention and Trade Show (Calgary TELUS Convention Centre)

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, NOVEMBER 29, 2024
HELD IN-PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne – Via Zoom</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): 9:05 a.m. - Sgt. Jeffrey Sutherland, RCMP Evansburg detachment – to discuss the annual stats for the area enhanced policing services, and other matters of interest</p> <p>10:05 a.m. - Dwight Moskalyk, Consultant with respect to the Status Change discussion Summer Village to Village – to discuss the results of Survey #!</p> <p>Public at Large: 0 (in-person), 0 (via Zoom)</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA 270-24	<p>MOVED by Deputy Mayor Turnbull that the November 29, 2024 Agenda be approved with the following addition:</p> <p>Under Delegations: 9:05 a.m. - Sgt. Jeffrey Sutherland, RCMP Evansburg detachment – to discuss the annual stats for the area, enhanced policing services and other matters of interest</p> <p>AND THAT the November 29, 2024 Additions Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>



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3.	MINUTES	271-24	<p>MOVED by Councillor Horne that the minutes of the October 25, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	272-24	<p>Sgt. Jeffrey Sutherland, RCMP Evansburg detachment – to discuss the annual stats for the area, enhanced policing services and other matters of interest</p> <p>MOVED by Deputy Mayor Turnbull that the discussion regarding the RCMP annual stats report, enhanced policing services and other matters of interest with Sgt. Jeffrey Sutherland, RCMP Evansburg detachment, be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>Sgt. Jeffrey Sutherland exited the meeting at 9:42 a.m.</p>
5.	PUBLIC HEARINGS		n/a
6.	BYLAWS	273-24	<p>Bylaw 347-2024 – A Bylaw for the purpose of Short-Term Borrowing</p> <p>MOVED by Deputy Mayor Turnbull that Bylaw 347-2024, being a Bylaw to authorize a short-term borrowing to December 31, 2025 in the amount of \$150,000.00 for the purpose of accessing additional funding for a local emergency or urgent expenditures not included in the annual operating budget for the Summer Village of Silver Sands, be given first reading.</p> <p style="text-align: right;">CARRIED</p>
		274-24	<p>MOVED by Councillor Horne that Bylaw 347-2024 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
		275-24	<p>MOVED by Mayor Poulin that Bylaw 347-2024 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
		276-24	<p>MOVED by Deputy Mayor Turnbull that Bylaw 347-2024 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
		277-24	<p>Bylaw 348-2024 – Council and Council Committee Procedure Bylaw</p> <p>MOVED by Mayor Poulin that bylaw 348-2024 being the Council and Council Committee Procedure Bylaw be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
		278-24	<p>MOVED by Deputy Mayor Turnbull that Bylaw 348-2024 be given second reading.</p> <p style="text-align: right;">CARRIED</p>

(2)

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	279-24	<p>MOVED by Councillor Horne that Bylaw 348-2024 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	280-24	<p>MOVED by Deputy Mayor Turnbull that Bylaw 348-2024 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
7.	BUSINESS	<p>MOVED by Councillor Horne that an Interim 2025 Operating and Capital Budget be passed at ½ the approved 2024 Operating and Capital Budget and that this Interim 2025 Operating and Capital Budget cease to have any force and effect once the 2025 Operating and Capital Budget is approved.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Turnbull that Council acknowledges receipt of the Chief Administrative Officer (CAO) Annual Review document for the period of November 1, 2023 to October 31, 2024 as provided by administration.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Horne that the attendance of Mayor Poulin to the North Saskatchewan Watershed Alliance (NSWA) Municipal Caucus Meeting scheduled for Thursday, December 5th, 2024 at 9:00 a.m. be authorized.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that with respect to the conditional approval of subdivision file 24-R-903 and subsequent requests from the landowner for Council to waive conditions 1, 2(b), and 2(a), the following be noted:</p> <p>Condition #1 – “that prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner’s and/or developer’s expense and to the specifications and satisfaction of the Summer Village of Silver Sands.”</p> <p>The Summer Village is satisfied that all existing approaches, including culverts and crossings to the proposed parcels and to the residual of the land have been provided for.</p> <p>Condition #2b – “certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal systems on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision”.</p> <p>The Summer Village is not satisfied that this condition has been met and as the applicant failed to appeal this condition to the subdivision authority by the deadline date, this condition will remain in effect.</p>

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		<p>Condition #2a – “a Real property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report should indicate the location of the buildings and the distances between them, ensuring that all buildings on the property comply with the required setbacks from property lines, the private sewage disposal system, portable water sources, shelter belts, driveways, above-ground appurtenances, as well as both the existing and proposed property boundaries.”</p> <p>The Summer Village is not satisfied that this condition has been met and as the applicant failed to appeal this condition to the subdivision authority by the deadline date, this condition will remain in effect.</p> <p align="right">CARRIED</p>
	<p>ADDITIONS AGENDA BUSINESS</p>	
285-24		<p>10:05 a.m. - Dwight Moskalyk, Consultant with respect to the Status Change discussion Summer Village to Village – to discuss the results of Survey #1</p> <p>MOVED by Mayor Poulin that the results of Survey #1 as presented be accepted for information and that the Summer Village proceed with a gap analysis study, a financial model study and 10-year business plan in order to get more information on the pros cons of a status change from Summer Village to Village with additional public engagement to ensue as part of these next steps.</p> <p align="right">CARRIED</p>
286-24		<p>MOVED by Mayor Poulin that the Status Change Engagement Project Schedule – Summer Village to Village - for the Summer Village of Silver Sands be adopted as presented.</p> <p align="right">CARRIED</p>
		<p>Dwight Moskalyk exited the meeting at 10:33 a.m.</p>
287-24		<p>MOVED by Deputy Mayor Turnbull that the Summer Village of Silver Sands accept the audit fee quote from Seniuk & Company for the years 2024 through to 2028 at a quoted rate of \$4,900.00 for 2024, \$5,050.00 for 2025, \$5,200.00 for 2026, \$5,350.00 for 2027 and \$5,500.00 for 2028.</p> <p align="right">CARRIED</p>
288-24		<p>MOVED by Councillor Horne that Administration make changes to the 2025 Draft Operating and Capital Budget as directed by Council, and that an updated Draft Budget be brought back to the next Council meeting for further review and consideration.</p> <p align="right">CARRIED</p>
8.	FINANCIAL	
289-24		<p>MOVED by Deputy Mayor Turnbull that Council accept for information the income and expense statements as at October 31, 2024.</p> <p align="right">CARRIED</p>

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9.	COUNCIL REPORTS 290-24	MOVED by Deputy Mayor Turnbull that the Council reports be accepted for information as presented. CARRIED
10.	ADMINISTRATION REPORT 291-24	MOVED by Deputy Mayor Turnbull that Council accept for information the Administration reports as presented. CARRIED
11.	CORRESPONDENCE 292-24	MOVED by Councillor Horne that the following correspondence be accepted for information as presented: a) Fire Invoice - September 28, 2024 Non-Chargeable Invoice #966-2024-177 Medical Aid - \$549.81 b) Community Peace Officer Report for October 2024 c) Association of Summer Villages of Alberta – October 23 rd , 2024 memo of thanks for silent auction donation from Silver Sands d) Alberta Beach – October 29, 2024 Organizational Meeting Results e) Lac Ste. Anne County – October 22, 2024 Organizational Meeting Results f) Town of Onoway – October 24, 2024 Organizational Meeting Results g) Service Alberta and Red Tape Reduction - November 5, 2024 letter on Bill 34 Access to Information Act h) Alberta Health - November 20, 2024 response letter from the Minister of Health, Adriana LaGrange with respect to the Onoway Regional Medical Clinic i) Alberta Public Safety and Emergency Services - November 20, 2024 letter from the Minister and Deputy Premier with respect to <i>Police Amendment Act, 2022</i> , and the <i>Police Governance Regulation and Police Governance (Ministerial) Regulation</i> . CARRIED
12.	OPEN GALLERY	No gallery present in-person or virtual.
13.	CLOSED MEETING 293-24	MOVED by Deputy Mayor Turnbull that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:05 p.m. to discuss the following items: a) "Intergovernmental relations – Fire Services - FOIPP Act Sections 21, 22, 23 and 24" b) "Legal – Enforcement of Local Bylaw - FOIPP Act Section 27" c) "Third Party Business Interests – Silver Sands Golf & RV Resort – FOIPP Act Sections 16" CARRIED

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		<p>The meeting did not recess as there was no public in attendance.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman</p>
294-24		<p>MOVED by Councillor Horne that Council return to an open meeting at 12:19 p.m.</p> <p style="text-align: right;">CARRIED</p>
295-24		<p>The meeting did not recess as there was no public in attendance.</p> <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands continue with fire services from Fire Rescue International based on the proposed 5-year term rate model and under the administration and leadership of Alberta Beach, continuation will be subject to final negotiations, review and approval of the final contract and budget.</p> <p style="text-align: right;">CARRIED</p>
296-24		<p>MOVED by Deputy Mayor Turnbull that the Summer Village of Silver Sands initiate the process to contract the services of enhanced policing through the RCMP for the 2025 year, services to commence on the May long weekend and end after the September long weekend with a budgeted amount up to \$8,000.00 which is to be allocated for the service within the Summer Village's 2025 Operating Budget. Shift frequency, days and times yet to be determined.</p> <p style="text-align: right;">CARRIED</p>
14.	NEXT MEETING(S)	The next Regular Council Meeting is scheduled for Friday, January 31, 2025 at 9:00 a.m. via Zoom (virtual only).
15.	ADJOURNMENT	The meeting adjourned at 12:24 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

(b)

SS 2025 Draft Budget for Jan 31-2025 Meeting

From Summer Village Office <administration@wildwillowenterprises.com>

Date Mon 1/27/2025 6:08 PM

To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachment (206 KB)

SS Draft 2025 Budget - Jan 31-2025.pdf;

Wendy, attached is the draft budget for Friday's meeting with the following changes as we had discussed:

Income side:

- add \$5,000 to offset recycling (proposed agreement with Circular Materials) ½ year
- increase penalties income to \$7,500
- increase bank interest income to \$12,000

Expense side:

- increase Council meeting fees expense to \$17,000
- increase Council travel/subsistence expense to \$6,000
- increase Council development expense to \$6,000

- increase Administration computer support/website expense to \$2,500

- increase Public Works electrical street lights expense to 22,000
- increase Public Works natural gas shop expense to \$2,500

- decrease Municipal Planning development enforcement expense to \$3,000

- decrease Recreation & Parks tree removal/reserves to \$2,000

With all of these changes, we are now sitting at a 6.2% increase in municipal taxes collected from the prior year, each percentage being \$4,277.

Thanks,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0



2025 DRAFT BUDGET
For January 31-2025 Council Meeting



Municipal Taxes Collected 2024 Budget (Approved)	\$	427,696	total of the municipal tax and the minimum tax
Municipal Taxes Collected 2025 Budget (Draft)	\$	454,228	updates automatically - will be total of Municipal Tax & Minimum Tax
Percentage Increase from prior year:		6.20%	updates automatically
Each % equates to:	\$	4,277	updates automatically
\$ Increase from prior year:	\$	26,532	updates automatically

Income Function	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Taxation Income				
Municipal Tax	310,643	310,496		will fill in when operating budget is finalized
School Foundation Tax	168,185	168,105		will fill in when 2025 requisition numbers are received
Minimum Tax (\$1,109 - 2024)	117,053	117,053		will fill in when operating budget is finalized
Senior Foundation Tax	16,376	16,367	17,212	will fill in when 2025 requisition numbers are received
Designated Industrial Tax	33	33		will fill in when 2025 requisition numbers are received
Sub-Total Taxation	\$ 612,290	\$ 612,054	\$17,212	
Grant & Reserve Funding Income				
Operating Grant - LGFF Operating	17,122	17,122	17,122	could be increasing by 15% for 2025 - add \$2,568
Operating Grant - Canada Day (apply annually)	600	600	600	2025 Grant Application has been made
Operating Grant - FIRESMART Canada	500	500	500	will make application once available - to offset firesmart
Operating Grant - Canada Summer Jobs (apply annually)	-	-	-	2025 Grant Application has been made (\$4,462.50)
Capital Grant - MSI-C / LGFF	58,898	-	-	
Capital Grant - CCBF (funding agreement from 2014 to 2024)	-	-	-	
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	53,372	22,688	18,500	Entrance Signs 2K, Firesmart 5K, Status Change 10K, Assessment Bylaw \$1.5K
Special Projects Funding- Flowering Rush (from reserves or from grant \$ in deferred revenue or from Grant Deposits)			164,471	Matches flowering rush expenses less \$1,000 as this is SS contribution
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	23,102	85,400	58,000	Matches capital project expenses
Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repaym	16,092	16,092	16,092	Total to be paid by 1/2 LGFF-O - \$8,561 & \$16,092 reserves
Sub-Total Grant & Reserve Funding	\$ 169,686	\$ 142,402	\$275,285	
Other Income				
Other Income (AMSC Rebate/Lease for 7 RV Lots)	1,400	1,400	1,400	
Penalties on Taxes	4,500	9,594	7,500	
Bank Income	9,870	23,820	12,000	
Sub-Total Other Income	\$ 15,770	\$ 34,814	\$20,900	
Admin Income				
Admin - Sales of Good and Services	500	602	500	
Admin - Tax Certificates	500	950	700	
Admin - NSF Fees	-	-	-	
Admin - Reserve Transfer (Legal Invoices Offset from other muni's)	2,000	1,600	-	
Admin - Reserve Transfer (Elections)		-	6,000	
Sub-Total Admin Income	\$ 3,000	\$ 3,152	7,200	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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Percentage Increase from prior year:		6.20%	updates automatically
Each % equates to:	\$	4,277	updates automatically
\$ Increase from prior year:	\$	26,532	updates automatically

	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Bylaw/Emergency Services Income				
Bylaw/Emergency Services - Fines	-	203	-	
Bylaw/Emergency Services - Fire Incident Recovery	-	-	-	
Transfer from Reserves - Provincial Policing	5,902	5,902	4,803	
Sub-Total Bylaw/Emergency Services	\$ 5,902	\$ 6,105	\$ 4,803	
Utilities Income				
Utilities - Fortis Franchise Fees	5,500	5,955	5,500	
Sub-Total Utilities Income	\$ 5,500	\$ 5,955	\$ 5,500	
Public Works Income				
Public Works/Roads - Services Billed Out	-	-	-	
Public Works/Roads - Sales of TCA	-	3,500	-	
Public Works/Roads - Transfer from Reserves	-	-	-	
Public Works Banked Time - Transfer from Reserves	-	-	9,000	
Public Works - Recycling Offset - Circular Materials	-	-	5,000	Potential to add \$10K to income to offset this - will need to see contract first from circular materials - calculate at one half for 2025 as contracts may not be signed until further in year - put 5K in budget
Sub-Total Public Works Income	\$ -	\$ 3,500	\$ 14,000	
Sewer/Water/Drainage Income				
Sewer/Water/Drainage - Transfer from Reserves	-	-	0	
Sub-Total Sewer/Water/Drainage	\$ -	\$ -	\$ 0	
Planning & Development Income				
Planning & Development - Safety Codes Permit Fees	1,000	3,748	2,000	
Planning & Development - Development Permit Fees	3,000	1,325	2,000	
Planning & Development - SDAB Appeal Fees	-	-	-	
Planning & Development - Transfer from Reserves	-	-	-	
Sub-Total Planning & Development	\$ 4,000	\$ 5,073	\$ 4,000	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Parks & Recreation Income				
Parks & Recreation - Grant FCSS	5,501	5,501	5,501	
Parks & Recreation - Grant FCSS (funds from Regional Admin - Picnic/Allnet)	-	-		
Parks & Recreation - Grant FCSS (Emergency Services Dinner)	-	-		
Parks & Recreation - Weed Harvesting (LIAMS)	7,500	11,970	7,500	
Parks & Recreation - Transfer from Reserve		-		
Sub-Total Parks & Recreation	\$ 13,001	\$ 17,471	\$ 13,001	
Requisitions Collected by Municipality (offset)				
Requisitions - Senior Foundation	- 16,376	- 16,376	-17,212	will fill in when 2025 requisition numbers are received
Requisitions - Over/Under Utilized Levy	-	-		
Requisitions - School Foundation	- 168,185	- 168,185		will fill in when 2025 requisition numbers are received
Requisitions - Over/Under Utilized Levy	-	-		
Requisitions - Designated Industrial	- 33	-		will fill in when 2025 requisition numbers are received
Requisitions - Over/Under Utilized Levy	-	-		
Sub-Total Requisitions	-\$ 184,594	-\$ 184,561	-\$ 17,212	
Net Revenue for Municipal Purposes	\$ 644,555	645,965	344,689	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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Expense Function	2024 ACTUALS		2025 DRAFT BUDGET	NOTES
	2024 BUDGET	(as at Dec 31-2024)		
Council				
Council Meeting Fees	16,000	16,400	17,000	
Council Deductions	-	-	0	
Council Monthly	5,400	5,400	5,400	
Council Travel \ Subsistence	4,000	4,701	6,000	AB Munis in Calgary
Council SVLSACE	1,666	1,666	1,750	
Council Development	3,000	4,647	6,000	
Council Integrity Commissioner	1,630	1,630	833	
Sub Total Council	\$ 31,696	\$ 34,444	\$ 36,983	
Administration				
Administration Contract - 2%	80,505	80,505	82,115	
Employee Benefits	-	-	8,400	New line (reimburse benefits for one person)
W.C.B.	3,332	3,332	3,400	
Travel & Subsistence	3,200	3,144	3,200	
Conventions/Training	1,000	751	1,000	
Postage \ Phone \ Storage	5,600	5,310	5,600	
Memberships	2,500	2,269	2,500	
Stationery & Printing	3,500	2,665	3,500	
Advertising	500	0	500	
Auditor	4,800	4,881	4,900	
Assessment	7,650	7,670	7,940	
Assessment LARB \ CARB	1,000	452	1,000	
Legal	3,000	6,082	3,000	
Insurance	9,700	9,656	10,000	
Computer Support \ Website	1,800	2,464	2,500	
Meeting Room Fees - Fallis Hall Rent	1,200	1,200	1,200	
General Appreciation	500	500	500	
Tax Rebates & Discounts	-	0	0	
Bank Charges \ Penalties	250	153	250	
Land Title Charges	100	4	50	
Donation To Other Agency (water well workshop)	300	336	300	
Sub-Total Administration	\$ 130,437	\$ 131,374	\$ 141,855	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Election				
Salaries & Wages	-	-	4,500	
Advertising	-	-	500	
Goods & Supplies	-	-	1,000	
Census Costs	-	-		
Sub-Total Election	\$ -	\$ -	\$ 6,000	
Medical				
Medical Clinic (LSA)	-	-		
Sub-Total Medical	\$ -	\$ -	\$ -	
Public Works				
Salaries \ Wages (Supervisor)	81,900	69,861	70,500	
Salaries \ Wages (Banked)	-	4,925	9,000	2025 to be funded by reserves
Salaries \ Wages (Summer Staff)(2024 Budgeted amount included in Supervisor Budget)	-	21,512	20,000	
Payroll Deductions	6,500	7,183	7,400	
Payroll Vacation Accruals	3,300	2,794	3,980	
Payroll Employee Benefits	8,280	8,281	8,400	may go up 15%
Phone Reimburse (PWM)	1,200	1,200	1,200	
Shop Phone (Telus)	1,600	1,544	1,600	
Public Works Consultant	-	-	0	
Shop Security	500	531	550	
Snow Removal \ Grading	1,500	-	1,500	
Gravel & Rehabilitation	12,000	6,150	12,000	
General Services	1,000	580	1,000	
Signs	700	3,388	1,000	
Parts, Supplies, Fuel, Equip Repair	17,000	26,386	17,000	
Shop Improvements	500	1,402	1,000	
Electrical	19,000	20,979	22,000	
Natural Gas	1,800	2,238	2,500	
Sub-Total Public Works	\$ 156,780	\$ 178,954	\$ 180,630	
Storm Water / Drainage				
General Supply - Culverts	500	0	500	
Storm Water Drainage Study	-	0	0	
Sub-Total Storm Water/Drainage	\$ 500	\$ -	\$ 500	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Lagoon / Sewer				
Lagoon/Sewer Capital	-	-	-	
Lagoon/Sewer Operating	-	-	-	
Sub-Total Lagoon / Sewer	\$ -	\$ -	\$ -	
Waste Collection				
Waste	24,500	23,857	25,000	
Recycle	6,700	6,795	7,000	
Large Bin Clean Up	5,000	2,975	3,500	
Waste Commission (Hwy 43)	6,500	6,140	6,000	
Sub-Total Waste Collection	\$ 42,700	\$ 39,767	\$ 41,500	
Municipal Planning				
Development Officer	3,600	3,000	3,600	
Development Permit Fees	2,000	1,675	2,000	
Development Enforcement	4,000	2,178	3,000	
Planning (GC)	500	1,016	500	
General Planning Services (General MPS)	1,500	1,000	1,000	
Safety Codes Administration	1,630	1,630	2,493	
SDAB (Milestone Municipal Services)	300	300	300	
Sub-Total Municipal Planning	\$ 13,530	\$ 10,799	\$ 12,893	
Recreation & Parks				
Playground Maintenance	1,200	1,386	1,400	
Boat Launch	1,000	698	1,000	
Tree Removal / Reserves	3,000	1,355	2,000	
Weed Inspection / Spraying	1,200	1,320	1,000	
Weed Harvesting LIAMS	7,500	11,970.00	7,500	
Library - YRL	800	749	800	
Library - Local (Darwell)	1,500	1,500	1,500	
Recreation (LSA)	500	500	500	
East End Bus	350	375	375	
FCSS (\$5,593)(\$987 admin)	6,876	5,190	6,580	
Canada Day Celebration	600	600	600	
Sub-Total Recreation & Parks	\$ 24,526	\$ 25,643	\$ 23,255	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Emergency Services				
Fire Suppression	39,500	40,960	42,000	Depending on service provider - range from 35K to 42K
Fire Incident Recovery	-	-	0	
Fire Volunteer Recruitment	1,200	-	0	
Disaster Services/Emergency	5,500	4,050	5,500	
Directors of Emergency Management	5,000	4,641	5,000	
CPO/Bylaw/Enhanced RCMP	8,000	6,968	12,000	
Provincial Policing (collect or fund balance under reserve account or from reserve account)	13,391	13,391	13,391	hearing this is going up 39% with a one-year reprieve being 2025 - in 2026 39% would add \$5,222
Sub-Total Emergency Services	\$ 72,591	\$ 70,010	\$ 77,891	
Planned Reserve Contributions				
Provincial Policing	-	-	0	
Sustainability Reserve	5,485	5,485	5,760	
Tree Removal Reserve	803	803	844	
Snow Removal Reserve	536	536	563	
Legal Reserve	536	536.00	563	
Election Reserve	1,339	1,339	1,406	
SDAB/ARB Appeals	1,071	1,071	1,125	
MAP Review Reserve	500	500	525	
Lagoon Reserve	-	-	0	
Operating Reserve	-	-	0	
Roads Reserve	-	-	0	
Sub-Total Planned Reserve Contribution	\$ 10,270	\$ 10,270	\$ 10,786	

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2025 DRAFT BUDGET

For January 31-2025 Council Meeting



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	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Year-End Audit Accounts				
Annual Amortization	-	-		
Gain/Loss On Sale Of TCA	-	-		
Sub-Total Year-End Audit Accounts	\$ -	\$ -	\$ -	
Special Projects				
2025 Flowering Rush ACP Grant (Silver Sands is Managing Partner)(2025/2026/2027)	-	-	165,471	Budget number assumes we get approved for our 2025 ACP application - \$152,500 / additional funding would come from the following: In-trust account \$4,971, SS-1K, LSA-1K, AB-1K, RH-1K, SV-1K, WC-1K, YS-1K, VQ-1K
2024 Flowering Rush Municipal Contributions (Incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC)	23,372	22,688	0	
LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,09	24,653	24,652	24,653	2025 is final year under the agreement
Entrance Signs	2,000	-	2,000	to be funded by reserves
Septic Site Inspections	10,000	-	0	
Assessment Bylaw Review	3,000	2,900	1,500	to be funded by reserves
Firesmart	5,500	-	5,000	to be funded by reserves / FireSmart grant
Legal Review Fire Matters	1,000	-	0	
Status Change Summer Village vs. Village	10,000	2,286	10,000	to be funded by reserves
Technology Prevention/Risk	-	-		
Sub-Total Special Project	\$ 79,525	\$ 52,526	\$ 208,624	

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2025 DRAFT BUDGET

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	2024 BUDGET	2024 ACTUALS (as at Dec 31-2024)	2025 DRAFT BUDGET	NOTES
Capital Projects				
2025 Projects transferred from 5-year Capital Plan (Have \$134,793 in capital grant funds for 2025)				
2025 Project - spruce crescent drainage			6,000	Grant Funded
2025 Project - landscaping upgrades			7,000	Grant Funded
2025 Project - walking trail upgrades			10,000	Grant Funded
2025 Project - playground upgrades			6,000	Grant Funded
2025 Project - bathroom in quonset			10,000	Grant Funded
2025 Project - Surveying all rear property lines where they meet reserve land for installing Municipal Reserve Land Identification signs			19,000	Grant Funded
2025 Project Proposed from meeting - Firesmart the reserves (take from above projects)			0	
2024 Project - Golf Course Road Replace main culvert, add proper culverts to existing approaches, install missing culverts in approaches, add culvert and approach to #6 and reshape drainage on whole street. \$40,000 - \$60,000 Asphalt repair at top of road \$10,000	70,000	82,396		
2024 Project - Landscape Upgrades (various areas - annual)	7,000			
2024 Project - Equipment Purchase walk behind Roughcut Mower	5,000	5,400		
2024 Project - Zoom Kandao System & Accessories (unbudgeted - M#214-24)	-	1,771		
Sub-Total Capital Projects	\$ 82,000	\$ 89,567	\$ 58,000	
TOTAL	\$ 644,555	\$ 643,353	\$ 798,917	

Income Less Expenses - Surplus / (Defecit)	\$	-	\$	2,612	-\$	454,228.00
		2024 Budget		2024 Actuals (as at Dec 31-2024)		Variance

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[Summary](#)

[Register Now](#)



Alberta Municipalities Strength In Members

2025 ALBERTA MUNICIPALITIES PRESIDENT'S SUMMIT & SPRING MUNICIPAL LEADERS' CAUCUS

MARCH 5 - 7, 2025
THE WESTIN, EDMONTON

PRESIDENT'S SUMMIT ON CIVILITY

Our President's Summit on March 5 provides the opportunity for in-depth, in-person discussions on various aspects of civility in municipal leadership, including promoting a civil social media landscape, harassment in council chambers and the workplace, and ways to look after yourself and others.

By attending, you will have the opportunity to learn from experts and peers, as well as help shape the future of municipal leadership across our province to ensure safe and healthy workplaces for years to come.

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[Draft Agenda for the President's Summit](#)

SPRING MUNICIPAL LEADERS' CAUCUS

To help save on travel costs, Spring Municipal Leaders Caucus will follow on March 6 and 7. Over those two days, you will engage with your colleagues on important topics including resources for the upcoming municipal election, policing, water, and a breakout session specific to your municipality type. This event also provides the opportunity to hear from the Premier, Minister of Municipal Affairs, and Leader of the Opposition.

[Draft Agenda for the Spring Municipal Leaders' Caucus](#)

Sponsor a Request for Decision - Deadline February 18

Does your municipality have a pressing issue that cannot wait until the Resolutions Session at ABmunis November 2025 Convention? If so, consider sponsoring a Request for Decision (RFD) at Spring MLC. You can find more information about RFDs on our [Requesting Action by Alberta Municipalities](#) web page, along with an RFD template. Your RFD must be submitted, along with proof of council endorsement, to advocacy@abmunis.ca by end of day, February 18, 2025. Any questions may be sent to the same email.

FEES

Full Registration (Both events, in-person) - \$375

President's Summit Only (March 5, 2025) - \$215

Municipal Leaders' Caucus Only (March 6 & 7) - \$215

Municipal Leaders' Caucus Virtual - \$115

***Virtual Attendees**

Virtual attendees will have access to watch all agenda items live. Eligible virtual attendees will have the ability to vote on Requests for Decisions. Due to the nature of the event, the President's Summit will not be offered virtually. Please note, there is one breakout session during the Municipal Leaders Caucus. Due to technical restrictions, virtual attendees will only have the option to participate in the session that is taking place in the main ballroom, which will be the Towns breakout session.

Refund Policy

Any cancellation made prior to 4:30 pm on Friday, February 21 will be eligible for a full refund minus a \$10 administrative fee. Any cancellation made between February 21 at 4:30 pm and February 28 at 4:30 pm will be eligible for a 50% refund. Any cancellations made after 4:30 pm on February 28 will not be eligible for a refund. Registrations are transferrable. Please send all cancellation requests or changes to registration@abmunis.ca.

PLEASE NOTE, YOU MUST BE AN ELECTED OFFICIAL OR SENIOR ADMINISTRATOR FROM AN ALBERTA MUNICIPALITIES REGULAR MEMBER OR RMA MEMBER TO ATTEND THE EVENT. IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL REGISTRATION@ABMUNIS.CA. ALBERTA

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MUNICIPALITIES RESERVES THE RIGHT TO REVIEW, CANCEL, AND REFUND REGISTRATIONS IF NECESSARY.

[Register Now](#)

[Contact Us](#)

[Already registered?](#)

Code of Conduct

ABmunis is committed to providing a welcoming, inclusive and harassment-free environment for all MLC Participants, regardless of gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.

Behaviors that are not acceptable at the MLC include:

- Harassment or intimidation based on gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.
- Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact.
- Shouting down or threatening MLC Participants.

Any MLC Participant found violating these rules may have their registration revoked and be asked to leave the MLC, without a refund, at the discretion of the CEO or designate.

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EMERGING TRENDS IN MUNICIPAL LAW

PRESENTED BY **B** BROWNLEE LLP
Barristers & Solicitors

CALGARY February 6th, 2025 | **EDMONTON** February 13th, 2025

Register for Emerging Trends 2025

2025 Topics:

1. FOIP Act Update: Proposed legislative changes to access to information and privacy obligations for public bodies
2. 90 New Schools by 2031: Joint use and planning agreement prep and review
3. Municipal Procurement/Tendering Obligations
4. Managing Municipal Lands: A strategic approach
5. The importance of hire letters and termination clauses in your hiring practices
6. Case Law and Legislative Updates
7. Bear Pit Session

Please note that presentation topics are subject to change and may be adjusted as new information or changes to legislation arise.

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Thursday, February 6th | Calgary

Sheraton Cavalier Calgary | 7:45 am – 4:30 pm MST

Tickets:

- In-person: \$209 + applicable fees & taxes
 - Early Bird Pricing*: \$189 + applicable taxes & fees
- Virtual: Not available, please register for the virtual session on Feb 13th
 - Early Bird Pricing*: \$139 + applicable taxes & fees

Early bird pricing valid until December 20, 2024.

Register: In-Person | Feb 6th

Thursday, February 13th | Edmonton

Edmonton Expo Centre | 7:45 am – 4:30 pm MST

Tickets:

- In-person: \$209 + applicable fees & taxes
 - Early Bird Pricing*: \$189 + applicable taxes & fees
- Virtual: Please register for the February 13th session
 - Early bird also available for February 13th session

Early bird pricing valid until December 20, 2024.

Register: In-Person or Virtual | Feb 13th

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What is Emerging Trends in Municipal Law?

Emerging Trends in Municipal Law is a one-day seminar available in person – or virtually. This annual event features timely and critical topics that are curated exclusively for our elected and administrative municipal clients.

For 2025, we are continuing to offer this session on two different days – one in Calgary and a second date in Edmonton. Additionally, Edmonton's in-person session will be live-streamed for those who prefer to attend virtually. Whichever date or option you select, the presented topics will be the same.

The seminar offers excellent networking opportunities for municipal professionals, while delivering market-leading legal insights from our team of experienced lawyers at Brownlee LLP.

Why should I attend Emerging Trends in Municipal Law?

The expert panel at this seminar brings together a team of experienced lawyers from Brownlee LLP, known for their practices in municipal law, litigation, and more. Their in-depth knowledge and practical insights will provide you with valuable guidance and help you navigate the complex legal landscape of municipal governance. This can also offer cost-savings for municipalities, as a stronger understanding of municipal law can reduce the need for legal counsel in municipal administration.

As a municipal professional, connecting with peers and expanding your professional network is essential. The seminar provides an excellent environment for you to meet and interact with other like-minded professionals, fostering valuable relationships and collaborations. Emerging Trends in Municipal Law is also one of the most effective and affordable seminars of its kind.

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2025 Elections

Municipality	Nomination Day	Nomination location	Election Day	Election location	Advance Vote	Advance Vote Location	S.R.O
Silver Sands	Jun 28 10am-12pm	Fallis Hall or Wildwillow Office	Jul 26	Fallis Hall	Jul 21 4pm-7pm	Fallis Hall	Diane

Here are the motions that I need from Council:

1. Appoint me as the Returning Officer (see email below) – Angela Duncan
2. Appoint the Substitute Returning Officer (see the table above) – Diane Wannamaker
3. Make a motion regarding nominations. Our municipalities have traditionally done a nomination day, however the LAEA allows for a nomination period in June and/or July. If your Council chooses to only do a nomination day, I am recommending it be in or close to the municipality and fall between 10am and 12noon. If your Council would like to have a nomination period, we will accept nominations at the Wildwillow Office from Monday through Thursday from 8:30am until 3:30pm followed by a nomination day, at the location of Council's choice, however they may choose to do them at the Wildwillow office to save on rent. Motions for nomination day are to include:
 - a. Date of nominations (or nomination period, ending on nomination day at noon)
 - b. Time of nominations (or nomination period, ending on nomination day at noon)
 - c. Location of nominations (including nomination period, if Council so chooses.)
4. Advance Vote and/or special ballots. Both of these are optional and at the discretion of Council. I suggest doing 1 or the other but not both.

The election, if required, will occur 4 weeks after nomination day from 10am until 7pm. A motion is not required for this, but Council may make one if they choose. The locations that I have put above are subject to availability, which we are currently working to confirm. If you are including a motion with the location, please put "subject to availability" so that I can move it if I need to, unless it is a municipal building and you are sure it is available.

Similarly, with advance votes, Council's role is simply to decide if there will be an advance vote, it is up to the returning officer to set the details. However, if Council wishes to make a motion regarding the date, time, and location that is fine. Again, please note that the location is subject to availability.

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Notice of Intent to Run for Council



Section 147.22 of the Local Authorities Election Act RSA 2000 C L-21 requires that **all individuals who intend to run for election** in the 2025 municipal elections submit written notice of their intent. Notice of Intent to Run for Council can be submitted before or at the same time as the candidate submits their nomination papers. But this **must be done before the individual can accept a campaign contribution or spend any funds on their campaign.**

A list of individuals who have submitted their Notice of Intent to Run for Council will be posted on the municipality's website until at least December 31, 2025 (LAEA S.147.221). If you plan to run in the 2025 Municipal Election, please complete the information below and submit it to the Summer Village Office via email at administration@wildwillowenterprises.com, by mail at Box 8, Alberta Beach AB, T0E 0A0, or by dropping it off in person at 2317 Twp Rd 545, Lac Ste Anne County. If you have any questions or would like further information about the election, please contact Returning Officer Angela Duncan at 780-967-0271 or angela@wildwillowenterprises.com.

If you will not be incurring any campaign expenses, you must still submit a Notice of Intent to Run for Council. More information regarding election finances and contributions disclosure can be found in Part 5.1 of the [Local Authorities Election Act](#).

All candidates who file nomination papers will be required to complete a campaign disclosure statement by March 1, 2026 (LAEA S. 147.4). Failure to do so may result in a \$500 fine and restrictions on your future eligibility to run for office.

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Notice of Intent to Run for Council

Candidate Information	
Full Name of Candidate	
Mailing Address	
Email Address	
Phone Number	
Preferred Method of Communication	

Additional Information	
Location where campaign records will be maintained	
Name of Financial Institution(s) used to deposit campaign funds	
Address of Financial Institution(s) used to deposit campaign funds	
Names of signing authorities for each Financial Institution	

By signing this form, you acknowledge that, as a candidate, you are responsible to ensure that you are following all rules as laid out in the Local Authorities Election Act RSA 2000 C L-21 and that your name will be displayed on the Summer Village Website as a having submitted your notice of intent to run in the 2025 Municipal Election.

Signature of Candidate

Date

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Councillor Orientation

Changes to the *Municipal Government Act (MGA)*

This fact sheet has been developed as an explanatory resource. It is not legal advice and cannot be used in place of consulting with a lawyer.

What changed?

Municipalities are required to offer orientation training and each councillor is now required to attend orientation training offered by the municipality. Previously, the municipality was only required to offer training to councillors.

What topics must be covered in the training?

The topics that must be covered are broken into two parts.

The topics in the **first group** are:

- role of municipalities in Alberta;
- municipal organization and function;
- roles and responsibilities of council and councillors;
- the municipality's code of conduct; and
- roles and responsibilities of the chief administrative officer and staff.

The topics in the **second group** are:

- key municipal plans, policies and projects;
- budgeting and financial administration;
- public participation; and
- any other topic prescribed by the regulations.

What are the timelines for the training?

Training on the **first group** of topics must be held prior to or on the same day as the organizational meeting following a general election. In the case of a by-election, training on the first group of topics must be held on or before the day the councillor takes the oath of office.

Training on the **second group** of topics must be held prior to or on the same day as the first regularly scheduled council meeting, or in the case of a councillor elected via by-election, within 90 days after that councillor takes the oath of office.

For the second group of topics, council has the authority to extend the time for this training, by resolution, by up to 90 days.

Who is impacted by the change?

Councillors and municipal staff are both impacted by changes to councillor orientation requirements. Councillors are required to attend the training and administrative staff will have to ensure training materials are available and delivered with these timelines in mind.

Who can I contact for more information?

If you have questions about new councillor orientation requirements, please contact municipal advisory at 780-427-2225 (Toll-free by dialing 310-0000 first) or via email at: ma.advisory@gov.ab.ca.

Where can I find additional resources?

- The ministry will develop a further resource on this topic and notify municipalities when the training is available.
- The *MGA*, available on the King's Printer: https://kings-printer.alberta.ca/1266.cfm?page=m26.cfm&leg_ty pe=Acts&isbncln=9780779846009
- Bill 20: Legislative Assembly of Alberta: <https://www.assembly.ab.ca/assembly-business/bills/bill?billinfoid=12039&from=bills>



S.V. OF SILVER SANDS
Monthly Financials



Income Function	2024 BUDGET	2024 Actuals (ending December)	Variance	% of Function
Taxation Income				
Municipal Tax	310,643	310,496	147	100%
School Foundation Tax	168,185	168,105	80	100%
Minimum Tax (\$1,109 - 2024)	117,053	117,053	0	100%
Senior Foundation Tax	16,376	16,367	9	100%
Designated Industrial Tax	33	33	0	100%
Sub-Total Taxation	\$ 612,290	\$ 612,054	\$236	100%
Grant & Reserve Funding Income				
Operating Grant - LGFF Operating	17,122	17,122	0	100%
Operating Grant - Canada Day (apply annually)	600	600	0	100%
Operating Grant - FIRESMART Canada	500	500	0	100%
Operating Grant - Canada Summer Jobs (apply annually)(made application - waiting on approval - did not get approved)	-	-	0	#DIV/0!
Capital Grant - MSI-C / LGFF	58,898	-	58,898	0%
Capital Grant - CCBF (funding agreement from 2014 to 2024)	-	-	0	#DIV/0!
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	53,372	22,688	30,684	43%
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	23,102	85,400	-62,298	370%
Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repayment)	16,092	16,092	0	100%
Sub-Total Grant & Reserve Funding	\$ 169,686	\$ 142,402	\$27,284	84%
Other Income				
Other Income (AMSC Rebate/Lease for 7 RV Lots)	1,400	1,400	0	100%
Penalties on Taxes	4,500	9,594	-5,094	213%
Bank Income	9,870	23,820	-13,950	241%
Sub-Total Other Income	\$ 15,770	\$ 34,814	-\$19,044	221%
Admin Income				
Admin - Sales of Good and Services	500	602	-102	120%
Admin - Tax Certificates	500	950	-450	
Admin - NSF Fees	-	-	-	#DIV/0!
Admin - Reserve Transfer (Legal Invoices Offset from other muni's)	2,000	1,600	400	80%

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Sub-Total Admin Income	\$ 3,000	\$ 3,152	-\$152	105%
Bylaw/Emergency Services Income				
Bylaw/Emergency Services - Fines	-	203	-203	#DIV/0!
Bylaw/Emergency Services - Fire Incident Recovery	-	-	0	#DIV/0!
Transfer from Reserves - Provincial Policing	5,902	5,902	0	100%
Sub-Total Bylaw/Emergency Services	\$ 5,902	\$ 6,105	-\$203	103%
Utilities Income				
Utilities - Fortis Franchise Fees	5,500	5,956	- 203	108%
Sub-Total Utilities Income	\$ 5,500	\$ 5,956	-\$456	108%
Public Works Income				
Public Works/Roads - Services Billed Out	-	-	0	#DIV/0!
Public Works/Roads - Sales of TCA	-	3,500	-3,500	#DIV/0!
Public Works/Roads - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Public Works Income	\$ -	\$ 3,500	-\$3,500	#DIV/0!
Sewer/Water/Drainage Income				
Sewer/Water/Drainage - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Sewer/Water/Drainage	\$ -	\$ -	\$0	#DIV/0!

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Planning & Development Income				
Planning & Development - Safety Codes Permit Fees	1,000	3,748	-2,748	375%
Planning & Development - Development Permit Fees	3,000	1,325	1,675	44%
Planning & Development - SDAB Appeal Fees	-	-	0	#DIV/0!
Planning & Development - Transfer from Reserves	-	-	0	#DIV/0!
Sub-Total Planning & Development	\$ 4,000	\$ 5,073	-\$1,073	127%
Parks & Recreation Income				
Parks & Recreation - Grant FCSS	5,501	5,501	0	100%
Parks & Recreation - Grant FCSS (funds from Regional Admin - Picnic/Allnet)	-	-	0	#DIV/0!
Parks & Recreation - Grant FCSS (Emergency Services Dinner)	-	-	0	#DIV/0!
Parks & Recreation - Weed Harvesting (LIAMS)	7,500	11,970	-4,470	160%
Parks & Recreation - Transfer from Reserve	-	-	0	#DIV/0!
Sub-Total Parks & Recreation	\$ 13,001	\$ 17,471	-\$ 4,470	134%
Requisitions Collected by Municipality (offset)				
Requisitions - Senior Foundation	- 16,376	- 16,376	0	100%
Requisitions - Over/Under Utilized Levy	-	-	0	#DIV/0!
Requisitions - School Foundation	- 168,185	- 168,185	0	100%
Requisitions - Over/Under Utilized Levy	-	-	0	#DIV/0!
Requisitions - Designated Industrial	- 33	-	-33	0%
Requisitions - Over/Under Utilized Levy	-	-	0	#DIV/0!
Sub-Total Requisitions	-\$ 184,594	-\$ 184,561	-\$ 33	100%
Net Revenue for Municipal Purposes	\$ 644,555	645,965	-\$ 1,410	100%
Expense Function				
Council				
Council Meeting Fees	16,000	16,400	-400	103%
Council Deductions	-	-	0	#DIV/0!
Council Monthly	5,400	5,400	0	100%

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Council Travel \ Subsistence	4,000	4,701	-701	118%
Council SVLSACE	1,666	1,666	0	100%
Council Development	3,000	4,647	-1,647	155%
Council Integrity Commissioner	1,630	1,630	0	100%
Sub Total Council	\$ 31,696	\$ 34,444	-\$ 2,748	109%
Administration				
Administration Contract	80,505	80,505	0	100%
W.C.B.	3,332	3,332	0	100%
Travel & Subsistence	3,200	3,144	56	98%
Conventions/Training (NEW)	1,000	751	249	75%
Postage \ Phone \ Storage	5,600	5,310	290	95%
Memberships	2,500	2,269	231	91%
Stationery & Printing	3,500	2,665	835	76%
Advertising	500	0	500	0%
Auditor	4,800	4,881	-81	102%
Assessment	7,650	7,670	-20	100%
Assessment LARB \ CARB	1,000	452	548	45%
Legal	3,000	6,082	-3,082	203%
Insurance	9,700	9,656	44	100%
Computer Support \ Website	1,800	2,464	-664	137%
Meeting Room Fees - Fallis Hall Rent	1,200	1,200	0	100%
General Appreciation	500	500	0	100%
Tax Rebates & Discounts	-	0	0	#DIV/0!
Bank Charges \ Penalties	250	153	97	61%
Land Title Charges	100	4	96	4%
Donation To Other Agency (water well workshop)	300	336	-36	112%
Sub-Total Administration	\$ 130,437	\$ 131,374	-\$ 937	101%

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Election				
Salaries & Wages	-	-	0	
Advertising	-	-	0	
Goods & Supplies	-	-	0	
Census Costs	-	-	0	
Sub-Total Election	\$ -	\$ -	\$ -	
Medical				
Medical Clinic (LSA)	-	-	0	
Sub-Total Medical	\$ -	\$ -	\$ -	
Public Works				
Salaries \ Wages (Supervisor & Summer P/T)	81,900	96,298	-14,398	118%
Payroll Deductions	6,500	7,183	-683	111%
Payroll Vacation Accrual	3,300	2,794	506	85%
Payroll Employee Benefits	8,280	8,281	-1	100%
Phone Reimburse (PWM)	1,200	1,200	0	100%
Shop Phone (Telus)	1,600	1,544	56	97%
Public Works Consultant	-	-	0	#DIV/0!
Shop Security	500	531	-31	106%
Snow Removal \ Grading	1,500	-	1,500	0%
Gravel & Rehabilitation	12,000	6,150	5,850	51%
General Services	1,000	580	420	58%
Signs	700	3,388	-2,688	484%
Parts, Supplies, Fuel, Equip Repair	17,000	26,386	-9,386	155%
Shop Improvements	500	1,402	-902	280%
Electrical	19,000	20,979	-1,979	110%
Natural Gas	1,800	2,238	-438	124%
Sub-Total Public Works	\$ 156,780	\$ 178,954	-\$ 22,174	114%
Storm Water / Drainage				
General Supply - Culverts	500	0	500	0%
Storm Water Drainage Study	-	0	0	#DIV/0!

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Sub-Total Storm Water/Dainage	\$ 500	\$ -	\$ 500	0%
Lagoon / Sewer				
Lagoon/Sewer Capital	-	-	0	#DIV/0!
Lagoon/Sewer Operating	-	-	0	
Sub-Total Lagoon / Sewer	\$ -	\$ -	\$ -	#DIV/0!
Waste Collection				
Waste	24,500	23,857	644	
Recycle	6,700	6,795	-95	
Large Bin Clean Up	5,000	2,975	2,025	
Waste Commission (Hwy 43)	6,500	6,140	360	
Sub-Total Waste Collection	\$ 42,700	\$ 39,767	\$ 2,934	93%
Municipal Planning				
Development Officer	3,600	3,000	600	83%
Development Permit Fees	2,000	1,675	325	84%
Development Enforcement	4,000	2,178	1,822	54%
Planning (GC)	500	1,016	-516	203%
General Planning Services (General MPS)	1,500	1,000	500	67%
Safety Codes Administration (move line here starting 2024)	1,630	1,630	0	100%
SDAB	300	300	0	100%
Sub-Total Municipal Planning	\$ 13,530	\$ 10,799	\$ 2,731	80%

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Recreation & Parks				
Playground Maintenance	1,200	1,386	-186	116%
Boat Launch	1,000	698	302	70%
Clean - Up (Trees)	3,000	1,355	1,645	45%
Weed Inspection \ Spraying	1,200	1,320	-120	110%
Weed Harvesting LIAMS	7,500	11,970.00	-4,470	160%
Library - YRL	800	749	51	94%
Library - Local	1,500	1,500	0	100%
Recreation (LSA)	500	500	0	100%
East End Bus	350	375	-25	107%
FCSS (\$5,593)(\$987 admin)	6,876	5,190	1,686	75%
FCSS (All Net/Picnic)	-	-	0	#DIV/0!
FCSS (Emerg Services Appreciation)(NEW)	-	-	0	#DIV/0!
Canada Day Celebration	600	600	0	100%
Sub-Total Recreation & Parks	\$ 24,526	\$ 25,643	-\$ 1,117	105%
Emergency Services				
Fire Suppression	39,500	40,960	-1,460	104%
Fire Incident Recovery	-	-	0	#DIV/0!
Fire Volunteer Recruitment	1,200	-	1,200	0%
Disaster Services/Emergency	5,500	4,050	1,450	74%
Directors of Emergency Management	5,000	4,641	359	93%
CPO Mayerthorpe	8,000	6,968	1,032	87%
Provincial Policing (collect or fund balance under reserve account or from reserve account)	13,391	13,391	0	100%
Sub-Total Emergency Services	\$ 72,591	\$ 70,010	\$ 2,581	96%
Planned Reserve Contributions				
Provincial Policing	-	-	0	#DIV/0!
Sustainability Reserve	5,485	5,485	0	100%
Tree Removal Reserve	803	803	0	100%
Snow Removal Reserve	536	536	0	100%
Legal Reserve	536	536.00	0	100%
Election Reserve	1,339	1,339	0	100%

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
SDAB/ARB Appeals	1,071	1,071	0	100%
MAP Review Reserve	500	500	0	100%
Lagoon Reserve	-	-	0	#DIV/0!
Operating Reserve	-	-	0	#DIV/0!
Roads Reserve	-	-	0	#DIV/0!
Sub-Total Planned Reserve Contribution	\$ 10,270	\$ 10,270	\$ -	
Year-End Audit Accounts				
Annual Amortization	-	-	0	#DIV/0!
Gain/Loss On Sale Of TCA	-	-	0	#DIV/0!
Sub-Total Year-End Audit Accounts	\$ -	\$ -	\$ -	#DIV/0!
Special Projects				
Flowering Rush ACP Grant (Silver Sands is Managing Partner)(Completion Date is Dec 31, 2023)	-	-	0	#DIV/0!
Flowering Rush Municipal Contributions (incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC)	23,372	22,688	684	97%
LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,092)	24,653	24,652	1	100%
Entrance Signs	2,000	-	2,000	0%
Septic Site Inspections	10,000	-	10,000	0%
Assessment Bylaw Review	3,000	2,900	100	97%
Firesmart	5,500	-	5,500	0%
Legal Review Fire Matters	1,000	-	1,000	0%
Status Change Summer Village vs. Village	10,000	2,286	7,714	23%
Technology Prevention/Risk	-	-	0	#DIV/0!
Sub-Total Special Project	\$ 79,525	\$ 52,526	\$ 26,999	66%

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S.V. OF SILVER SANDS
Monthly Financials



		2024 Actuals (ending December)	Variance	% of Function
Capital Projects				
2024 Project - Golf Course Road Replace main culvert, add proper culverts to existing approaches, install missing culverts in approaches, add culvert and approach to #6 and reshape drainage on whole street. \$40,000 - \$60,000 Asphalt repair at top of road \$10,000	70,000	82,396	-12,396	118%
2024 Project - Landscape Upgrades (various areas - annual)	7,000	7,000	7,000	0%
2024 Project - Equipment Purchase walk behind Roughcut Mower	5,000	5,400	-400	108%
2024 Project - Zoom Kandao System & Accessories (unbudgeted - M#214-24)	-	1,771	-1,771	#DIV/0!
Sub-Total Capital Projects	\$ 82,000	\$ 89,567	-\$ 7,567	109%
TOTAL	\$ 644,555	\$ 643,354	\$1,202	100%

Income Less Expenses - Surplus / (Defecit)

\$ 2,612

2024 Budget	2024 Actuals (ending December)	Variance	% of Function
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Public Works Report

SVSS Council Meeting January 31, 2025

Update from November 29, 2024

1. Dogs must be on leash sign was torn off post and ruined, deliberately, on Poppy Place.

New Items

1. Had a breakdown with the plow truck. It was a common problem with these engines and upgraded parts to hopefully prevent reoccurrence.
2. Diesel has been stolen again on 3 occasions, with the same disregard for being caught. Police have responded each time, and talked about the excessive theft in Alberta being out of control. They stated they would send cars out to patrol the area and I check the cameras every day, and no cars have patrolled.
3. Have started working on the problem tree list again, now that there has been a break in snow.

3/0

NEW POLICE GOVERNANCE REGULATIONS UNVEILED

[Home](#) / [News](#) / New police governance regulations unveiled

[← News](#)

The provincial government passed Bill 6, the ***Police Amendment Act (PAA)***, in 2022. The PAA is intended to increase police transparency and enhance public trust. In addition to other reforms, the legislation requires the formation of civilian governance bodies for all municipalities in Alberta, so that communities can participate in setting policing priorities and performance goals.

The PAA establishes several new mandated structures for municipal input into policing and the Government of Alberta recently released two supporting regulations to clarify the powers, duties, functions, and composition of these new governance bodies:

- **Police Governance Regulation**
- **Police Governance (Ministerial) Regulation**

Every community in Alberta served by the RCMP will be required to be represented by one of the following types of governance bodies, depending on their size and type of police service agreement:

- Municipal Policing Committees
- Regional Policing Committees
- Provincial Police Advisory Board.

Municipal Policing Committees

- Communities with a population over 15,000 that are policed by the RCMP through a Municipal Police Service Agreement (MPSA) will be required to establish a municipal policing committee.
- These committees will work with elected municipal officials to set policing priorities for the community, report on initiatives to support these goals, and create safety plans with their local RCMP detachments, authorities, and agencies.
- A municipal policing committee shall consist of not fewer than three members and not more than seven members appointed by the municipality's council.

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- The minister may also appoint committee members based on the size of the committee.

Regional Policing Committees

- Communities with a population of under 15,000 policed by the RCMP with a Municipal Police Service Agreement (MPSA) will be required to establish a Regional Policing Committee, through bylaws, by March 1, 2025.
- Each RCMP district (South, Central, East, and West) is a region and each region contains five to 10 municipalities that will be required to work with other communities in the same district to recruit and appoint committee members.
- The regional policing committees will represent the interests and concerns of the public to the RCMP leadership in their district, with local officials to identify and address public safety concerns for their region, and report on the implementation of programs and services to address them.
- A regional policing committee shall consist of at least one representative appointed by each municipality represented and as many other members as the relevant councils of municipalities agree.

Provincial Police Advisory Board

- Communities policed by the RCMP under the Provincial Police Service Agreement (PPSA) will be represented by a Provincial Police Advisory Board.
- This Board will represent the interests and concerns of Albertans in these communities, support integrated safety planning and liaise with Alberta's government, the RCMP and municipalities to align policing priorities and resources to help address local concerns and challenges.
- The 15-person board will be appointed by the Minister of Public Safety and Emergency Services and will include dedicated seats for representatives from Rural Municipalities of Alberta, Alberta Municipalities, First Nations and Métis communities, and communities in each of the province's RCMP districts.

Municipalities will be responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees. The provincial government will be responsible for the costs of the Provincial Police Advisory Board.

Alberta Municipalities received correspondence from the Minister of Public Safety and Emergency Services that includes a 'Frequently Asked Questions' (FAQ) document on these changes. If, after reviewing the FAQ, you still have questions, please contact the ministry by email.

The ministry will hold information sessions in early 2025 to assist municipalities in establishing the new police governance bodies. The times, locations, and details for these information sessions will be shared as they become available in *The Weekly*.

Dec 4

2024

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December 4, 2024

ADMINISTRATION
OFFICE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

Summer Village of Silver Sands
Box 8
Alberta Beach AB T0E 0A0

Attention: Wendy Wildman, Chief Administrative Officer

RE: 2025 Municipal Requisition

Dear Wendy;

PLEASANT VIEW
LODGE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-2393
Fax: 780-786-4810

Please accept this letter as formal communication regarding the approved 2025 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

SPRUCEVIEW
LODGE & HEIGHTS
12 Sunset Boulevard
Whitecourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July.

Your total requisition amount is \$17,212.22 based on the 2025 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2025.

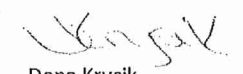
CHATEAU LAC STE.
ANNE
5129-49 Ave
Onoway, AB T0E 1V0
Phone: 780-967-0475
Fax: 780-967-0470

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

SUPPORTIVE HOUSING
SERVICES
4503-52 Ave
Whitecourt, AB T7S 1M4
Phone: 780-778-3623
Fax: 780-786-4810


Dena Krysik
Chief Administrative Officer

2024 - \$16,376.00

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Fire Rescue International

Box 1550
 Onoway, Alberta T0E 1V0
 Canada
 accounting@firerescueinternational.net

INVOICE

Invoice No.: 1013
 Date: 12/13/2024

Sold to:
Town of Onoway
 Box 540
 Onoway, AB T0E 1V0

Business No.: 770543184RT0001

Quantity	Description	Tax	Unit Price	Amount
	Job: 2024-222 Incident Date: December 7, 2024			
1	Pump 4	G	340.64	340.64
56	Km-Pump Truck	G	3.04	170.24
1	Charlie 3	G	164.23	164.23
56	KM-Command	G	1.69	94.64
1	Additional Firefighters- 1 on C4	G	71.89	71.89
	██████████ No Charge	G	-841.64	-841.64
	██████████ Address: ██████████ Silver Sands Municipal District: Silversands Responding Agencies: Fire Rescue International EMS AHS File# C24218790			
	Subtotal:			
	G - GST @ 5%			-0.01
	GST			0.01
	GST, not included			
		Total Amount		
		Amount Paid		
		Amount Owing		

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Councillor Orientation

Changes to the *Municipal Government Act (MGA)*

This fact sheet has been developed as an explanatory resource. It is not legal advice and cannot be used in place of consulting with a lawyer.

What changed?

Municipalities are required to offer orientation training and each councillor is now required to attend orientation training offered by the municipality. Previously, the municipality was only required to offer training to councillors.

What topics must be covered in the training?

The topics that must be covered are broken into two parts.

The topics in the **first group** are:

- role of municipalities in Alberta;
- municipal organization and function;
- roles and responsibilities of council and councillors;
- the municipality's code of conduct; and
- roles and responsibilities of the chief administrative officer and staff.

The topics in the **second group** are:

- key municipal plans, policies and projects;
- budgeting and financial administration;
- public participation; and
- any other topic prescribed by the regulations.

What are the timelines for the training?

Training on the **first group** of topics must be held prior to or on the same day as the organizational meeting following a general election. In the case of a by-election, training on the first group of topics must be held on or before the day the councillor takes the oath of office.

Training on the **second group** of topics must be held prior to or on the same day as the first regularly scheduled council meeting, or in the case of a councillor elected via by-election, within 90 days after that councillor takes the oath of office.

For the second group of topics, council has the authority to extend the time for this training, by resolution, by up to 90 days.

Who is impacted by the change?

Councillors and municipal staff are both impacted by changes to councillor orientation requirements. Councillors are required to attend the training and administrative staff will have to ensure training materials are available and delivered with these timelines in mind.

Who can I contact for more information?

If you have questions about new councillor orientation requirements, please contact municipal advisory at 780-427-2225 (Toll-free by dialing 310-0000 first) or via email at: ma.advisory@gov.ab.ca.

Where can I find additional resources?

- The ministry will develop a further resource on this topic and notify municipalities when the training is available.
- The *MGA*, available on the King's Printer: https://kings-printer.alberta.ca/1266.cfm?page=m26.cfm&leg_ty pe=Acts&isbncln=9780779846009
- Bill 20: Legislative Assembly of Alberta: <https://www.assembly.ab.ca/assembly-business/bills/bill?billinfoid=12039&from=bills>



HAPPY HOLIDAYS!

From everyone at MPS, we wish a very happy and safe holiday season for you and your community!

In 2024, MPS was very pleased to have Shauna France join our team full time as a planner. Shauna began working with MPS in 2023 as a planning intern while completing her studies at the University of Alberta. Joining Shauna on our planning team this year are Carley Weeks and Marina Guintchitskaia, both graduates of the University of Alberta's planning program. MPS was also excited to add Kat Lavery to our team this fall as a subdivision/development clerk. Our new staff are excited to meet and serve our wonderful clients; collectively, they are responsible for a 400% increase in Christmas decorations in our office.

We look forward to another year of working alongside the many hardworking Councillors and Municipal Administrators that make your communities great places to live and invest in. For your Administrations, we are one call, email, or Zoom/Team's click away for help and assistance with any subdivision, development, or planning questions you may have. We are happy to provide 'Planning 101' training for Councils, Administrations, SDAB, and MPC members to help further your understanding of planning and development processes, and support you in implementing new/updated plans and Land Use Bylaws.

For the holiday season, please note that **our office will be closed beginning at noon on Friday, December 20, 2024. We will be reopening Monday, January 6, 2024**, for our regular business hours.

We are pleased to again be holding a nomination contest for charities in your communities; when we return from our holiday break in January, we will draw three charities at random for a donation. Please nominate a deserving charity in your community to Shelly at s.barrett@munplan.ab.ca before January 10, 2025. Since 2020, we've been happy to make donations to the following organizations on our clients' behalf:

- | | | |
|--------------------------------|---|------------------------------|
| Barrhead FCSS Food Bank | Tofield-Ryley Food Bank | Bruderheim School Playground |
| Bon Accord & Gibbons Food Bank | Tofield & Area Health Services Foundation | Viking Health Foundation |
| Wetaskiwin Search and Rescue | Flagstaff Food Bank | Wainwright Food Bank |
| Westlock Food Bank | Redwater Food Bank | |

We have enjoyed working with so many of you this past year on major projects and specific subdivision and development matters in your communities. In 2025, we look forward to completing projects that incorporate legislative changes, improve climate resilience, incorporate watershed planning best practices, address new and emerging development trends, and increase application/process transparency.

Please accept our best wishes for you and your families during this holiday season and in the year to come!

Jane Dauphinee | Principal & Senior Planner

Shelly Barrett | Officer Administrator

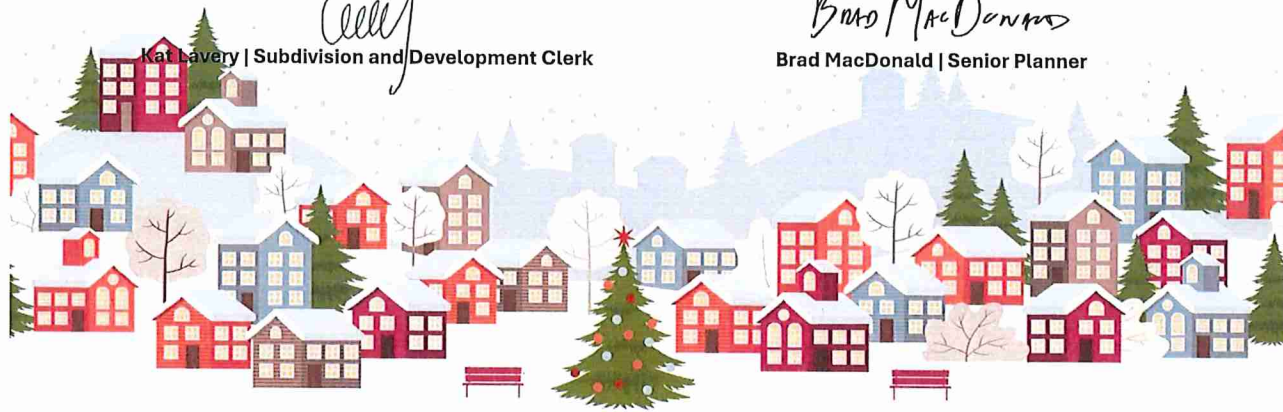
Carley Weeks | Planner

Shauna France | Planner

Marina Guintchitskaia | Planner

Kat Lavery | Subdivision and Development Clerk

Brad MacDonald | Senior Planner



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