

**Baltimore County Department of Aging
Computer Gift Program
Application**

Please PRINT legibly.

Date: _____

SECTION 1. INFORMATION ABOUT THE RECIPIENT
(Person requesting the equipment)

Name _____

Daytime phone # _____ Alternate phone # _____

Street Address _____

City/State/Zip _____

E-mail _____

Annual Income Over \$19,140 for individual (150% of federal poverty level)
 Under \$19,140 for individual (150% of federal poverty level)

Source of Income Verification (please attach copies): Photo ID and proof of eligibility as detailed in Section 3 within the last six months. Proof of eligibility must have a date and the recipient's name.

The **recipient** is (CHECK ONE):

- BCDA Senior Center Member (Center: _____)
- Baltimore County Resident age 60 + (non-Senior Center Member)
- BCDA Instructor (Program: _____)

SECTION 2: REASON FOR REQUESTING A COMPUTER GIFT

(Please check all that apply and use back if necessary)

- I want to take a BCDA virtual program
 - o Program(s) Name: _____
 - I will be teaching a virtual program for BCDA
 - o Program name(s): _____
 - I want to stay connected with family and friends
 - I want to be able to learn how to use computer technology
 - I want to try a computer before I purchase one
 - Other _____
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SECTION 3: ELIGIBILITY

To receive a gift of a computer or tablet, a potential recipient must be:

- (a) below the 150% federal poverty level (\$19,140 for an individual),
- (b) be currently enrolled in an income-based government assistance program such as Medicaid (or Medical Assistance), Social Security Disability (SSD), Supplemental Security Income (SSI), or Veteran Benefits, or
- (c) be an instructor with BCDA who lacks the technology to teach virtually.

If in category a or b, please attach a copy of an eligibility proof document dated within the last 6 months (unless it is an annual document, like a tax return) with the recipient's name and address printed on the proof.

Verification document(s) attached is: _____

SECTION 4. RECIPIENT'S RESPONSIBILITY AND LIABILITY STATEMENTS

Please read and sign BOTH the "Recipient's Responsibility and Liability" and the "Release of Liability" statements in Section 4.

Please note that you are financially responsible for any repairs, additional equipment or connectivity needs.

RECIPIENT'S RESPONSIBILITY AND LIABILITY

I understand and agree that I am responsible for proper handling and use of the computer and/or tablet and all computer access device(s) that I am gifted from Baltimore County Department of Aging. I also understand that I may not re-gift or lend the device to any other party. *Failure to comply with this responsibility will result in forfeiture of device and any and all equipment must be returned to BCDA.*

Also, I understand and agree that:

- I am solely responsible for any repairs or maintenance to this equipment and that Baltimore County is not responsible for this equipment in any way if an equipment breakage or malfunction occurs.
- In the case of loss of a device or components, BCDA will not replace the item(s).
- In the case of loss or theft, BCDA will not replace the item(s).
- I understand it is illegal to copy or distribute any software that is pre-loaded onto this computer/tablet.

Signature of Recipient

Date

Print Name

Phone

RELEASE OF LIABILITY

I agree to indemnify and hold harmless the Baltimore County Government, Baltimore County Department of Aging and any Baltimore County Senior Center, and any and all employees, agents or representatives of same, from damages to property or injuries (including death) to myself, and/or any other person, and any other losses, damages, expenses, claims, demands, suits, and actions by any party against Baltimore County and any and all employees, agents or representatives of same, in connection with gifts of computer equipment from the Computer Gift Program.

Signature of Recipient

Date

Print Name

Phone Number

Please return completed application with copies of eligibility documentation by mail to:

Jill Hall
Division Chief
Baltimore County Department of Aging
611 Central Avenue, Room 325
Towson, MD 21204

Or send via email to jphall@baltimoreocountymd.gov.