

JUPITER INLET COLONY

REGULAR COMMISSION MEETING

Immediately following Local Planning Agency Meeting

9/11/2017

Town Administration Building

MINUTES

1. The meeting was called to order by Mayor Comerford at 6:51 p.m.

Roll call for the record:

Mayor Daniel Comerford

Town Administrator John Pruitt

Vice-Mayor Thomas DiSarno

Commissioner Jerry Legerton – On phone

Commissioner Milton Block

Commissioner Richard Busto - Absent

Others in attendance: None

2. Public Comments: None

3. Vote: to approve Consent Agenda

- a. August 2017 General Operating Fund Budget Report
- b. August 2017 Cash in Banks Report
- c. August 2017 Warrant List Report
- d. August 2017 NRP General Ledger
- e. August 2017 NRP Cash in Banks Report
- f. Minutes from August 14, 2017 Local Planning Agency Meeting
- g. Minutes from August 14, 2017 Regular Commission Meeting
- h. Minutes from August 28, 2017 Special Commission Meeting

MOTION: Commissioner Block

SECOND: Vice-Mayor DiSarno

VOTE: Unanimous

Motion passed.

4. Commission and Staff Reports:

- a. Administrative Officer: The Chief, Officer Schultz and Officer Kennedy manned the police station and patrolled the Town during Hurricane Irma. Lt. Matthews manned the department's position at the EOC. No structural damage was found but trees and vegetative debris was scattered throughout Town. The road was blocked in a couple places but officers were able to clear debris out of the roads in most areas to make them passable. Officers checked on residents who stayed during the storm.
- b. Chief of Police: See above.
- c. Code Enforcement: No report.
- d. Town Attorney: No report

- e. Building and Zoning Commissioner: The Building and Zoning Committee met and recommended a variance to the Commission regarding 243 Ocean Drive. The Variance Hearing is set for September 18th.
- f. Safety and Beautification Commissioner: No report.
- g. Roads and Walkways Commissioner: No report.
- h. Special Assignments Commissioner: No report
- i. Vice-Mayor: No Report.
- j. Mayor: The Mayor said that everyone in the community did well through Hurricane Irma. He commended the police officers in protecting the Town during the storm.

5. Vote: Second Reading: Ordinance 04-2017

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 7 FLOOD DAMAGE PREVENTION, ARTICLE I. ADMINISTRATION, SECTION 7-2(C) BASIS FOR ESTABLISHING FLOOD HAZARD AREAS, OF ITS CODE OF ORDINANCES TO UPDATE THE DATE OF THE FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAPS; PROVIDING FOR APPLICABILITY; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor explained the ordinance.

MOTION: Commissioner Block

SECOND: Commissioner Legerton

VOTE: Unanimous Motion passed.

6. Vote: Second Reading: Ordinance 05-2017

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING APPENDIX A – ZONING CODE, ARTICLE I. GENERAL PROVISIONS, OF THE CODE OF ORDINANCES OF THE TOWN BY AMENDING SECTION 1. DEFINITIONS AND RULES OF CONSTRUCTION IN ORDER TO AMEND AND CLARIFY THE DEFINITION OF “GRADE, AVERAGE FINISH” AND “COVERAGE OF LOT BY BUILDINGS”; BY FURTHER AMENDING APPENDIX A – ZONING, SECTION 5. VARIANCES; CRITERIA FOR CONSIDERATION BY ADDING AN ADDITIONAL CRITERIA THAT HAD BEEN DELETED BY ORDINANCE NO. 07-2016; BY FURTHER AMENDING APPENDIX A – ZONING CODE, SECTION 10. RESTRICTIONS UPON LANDS, BUILDING AND STRUCTURES SUBSECTION (C) PERCENTAGE OF LOT OCCUPANCY. IN ORDER TO PROVIDE THAT FOR LOTS WITH A TOTAL AREA OF 12,500 SQUARE FEET OR LESS, A MAXIMUM OF FIFTY-TWO (52%) PERCENT OF ANY LOT AREA MAY BE DEVELOPED; BY FURTHER AMENDING SAID SUBSECTION TO CLARIFY THAT TURF AND ARTIFICIAL TURF AREAS CONTAINED WITH WALKS, DRIVEWAYS AND PARKING AREAS SHALL BE INCLUDED IN THE CALCULATION OF LOT OCCUPANCY; BY FURTHER AMENDING SAID SUBSECTION TO PROVIDE THAT BOUNDARY WALLS WITH A WIDTH OF NO GREATER NINE (9) INCHES, SEAWALLS WITH A CAP WIDTH OF NO GREATER THAT TWENTY-

FOUR (24) INCHES AND EQUIPMENT PADS UP TO A MAXIMUM OF ONE HUNDRED (100) SQUARE FEET SHALL NOT BE INCLUDED FOR PURPOSES OF LOT OCCUPANCY; BY AMENDING APPENDIX A – ZONING CODE, SECTION 14. FRONT, REAR AND SIDE YARD REGULATIONS IN ORDER TO PROVIDE THAT WALKWAYS THAT ARE NO GREATER THAN THREE (3) FEET IN WIDTH AND OCCUPYING NO MORE THAN TWENTY (20%) PERCENT OF THE SIDE YARD AREA MAY BE INSTALLED IN SIDE YARD AREAS; BY FURTHER AMENDING SECTION 14. FRONT, REAR AND SIDE YARD REGULATIONS TO PROVIDE THAT NON-ELEVATED PATIOS, DECKS AND POOL DECKS MAY EXTEND NO MORE THAN THREE (3') FEET INTO REAR YARD AREAS AND SHALL OCCUPY NO MORE THAN TWENTY (20%) OF THE REAR YARD AREA; BY FURTHER AMENDING APPENDIX A – ZONING CODE, SECTION 17. GENERAL PROVISIONS AND EXCEPTIONS. SUBSECTION (F)(5) IN ORDER TO REPEAL THE PROVISION THAT AN AREA OF THREE (3) FEET IN WIDTH SURROUNDING A SWIMMING POOL BE INCLUDED IN LOT OCCUPANCY WHETHER CONSTRUCTED OR NOT; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor explained the ordinance

MOTION: Commissioner Block

SECOND: Vice-Mayor DiSarno

VOTE: Unanimous Motion passed.

7. Vote: Second Reading: Ordinance 06-2017

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AMENDING CHAPTER 4 - BUILDINGS AND BUILDING REGULATIONS, SECTION 4.1.1. SCHEDULE OF PERMIT FEES ON ALL BUILDINGS, STRUCTURES OR ALTERATIONS REQUIRING A BUILDING PERMIT; OTHER FEES IN ORDER TO PROVIDE FOR A "ZONING REVIEW FEE" TO BE ESTABLISHED BY RESOLUTION OF THE TOWN COMMISSION; BY FURTHER AMENDING CHAPTER 4-BUILDINGS AND BUILDING REGULATIONS BY AMENDING SECTION 4-8(c). LANDSCAPING OR GRADING IN SWALE AREAS. OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA TO PROVIDE THAT THE MAXIMUM WIDTH OF DRIVEWAY(S) IN THE SWALE AREA AT A PROPERTY MAY NOT EXCEED THIRTY-TWO (32) FEET IN COMBINED WIDTH; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor explained the ordinance.

MOTION: Commissioner Block

SECOND: Vice-Mayor DiSarno

VOTE: Unanimous Motion passed.

8. Vote: Second Reading: Ordinance 07-2017

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, AMENDING CHAPTER 4 BUILDING AND BUILDING REGULATIONS, ARTICLE I. IN GENERAL, BY AMENDING 4-6 IN ORDER TO REPEAL THE ADOPTION OF THE STANDARD HOUSING CODE IN ITS ENTIRETY; BY AMENDING SECTION 4-6 IN ORDER TO ADOPT THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor explained the ordinance.

MOTION: Commissioner Block

SECOND: Commissioner Legerton

VOTE: Unanimous Motion passed.

9. Announcement: Upcoming Town Commission Meeting

- Tuesday, September 26 at 7:00 p.m. – Special Town Commission Meeting – 2nd and Final Public Hearing on Budget and Taxes for FY 2017/2018
At the Town Administration Building, 50 Colony Road, Jupiter Inlet Colony, Florida 33469

10. Neighborhood Rehabilitation Project Update

The valley gutters have been poured at Colony Road and Ocean Drive. The entrance will be paved in the near future.

11. Vice-Mayor DiSarno motioned to adjourn the meeting.

SECOND: Commissioner Legerton

The meeting was adjourned at 6:59 p.m.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude Goudreau

Date