

Summary of the November 21st, 2019 Regular CDD Meeting

Call to Order and Roll Call – All were present including Robert Dvorak, district engineer.

Audience Comments on Agenda Items – N/A

Approval of Consent Agenda – Approved as presented.

- A. Approval of the Minutes of the October 17, 2019 meeting
- B. Financial Statements and Check Register

New Business

- A. **Road Repairs** – The board was presented with two bids for repairs to the roads. One was from Bradley A. Ray concrete to add concrete ribbon along many areas in the amount of \$ 12,335.00. The board voted and approved the proposal 5-0. The second proposal was from Sunland Paving Co., Inc to repair 13 different areas through out the park. The repairs consist of cutting, milling and replacing with hot asphalt. The cost would be \$ 38,150.00. The board voted and approved the proposal 5-0.
- B. **Lodge Interior Design** – Michelle presented the next phase of the Lodge interior design which was the Lodge furniture and light fixtures. Design Accents presented 36 chairs, 8 tables, 2 loveseats, 2 accent tables and 8 light fixtures in the amount of \$ 35,000. The board voted and approved 5-0 to purchase everything except the lights from Accent Design in the amount of \$ 30,520. The Board voted and approved 5-0 to purchase the 8 light fixtures from electrical solutions in the amount of \$ 5,250.

Staff Reports

- A. **Attorney** – N/A
- B. **Engineer** – The engineer spoke on two subjects:
 - Pool Deck** – He explained the findings of the excavation project that was done. He explained that the 3 feet of soil closet to the pool edge is not compacted and filled with other organic material. He felt that to correct the problem of the pool pavers sinking and pool tiles cracking, we would need to excavate entire area around the pool. We would go 3 feet out from the pool coping and down the entire depth of the pool. The board voted 5-0 to have the engineer produce a bid package to have the work done.
 - Lodge acoustics** – The engineering firm was able to have an acoustical consultant come in a provide us a quote proposal to install 20 different acoustical panels through out the Lodge. The board voted and approved 5-0 to have Commercial Acoustics install 20 acoustical panels in the amount of \$ 7335.28.
- C. **Manager**
 - i. **Vendor Communications Policy** – Mr. Koncar presented a policy that stated the correct procedure for contacting vendors. The board voted and approved 5-0 the policy as written.
 - ii. **Fees for Lodge Usage** – Mr. Koncar presented a policy from the attorney that states the fees for using the Lodge. The board voted and approved this policy 5-0.

On-Site Administration Report – Project Updates – Michelle gave an update on the new street light on Red Oak. She explained that FPL has started a new procedure that requires us to install a pedestal and place a meter on it. We have already scheduled to install both and scheduled with FPL to come out to connect the light to the meter to the transformer. Michelle also updated the board about the Fitness Key conversion. She explained that she still has 4 boxes of unclaimed cards. She asked the

board if after January 15, 2020 any unclaimed keys and deposits will be forfeited. The board voted and approved 5-0 that AFTER January 15, 2020 all left over cards and deposits will be forfeited.

Supervisor Requests – Supervisor Nadelin stated that this would be her last meeting and resigned from the CDD board. She thanked the board and the community for their support while she has been on the board. **Chairman Bitgood** requested we look at ways to secure the pool area at night. He explained that he has found some people wandering in the area and it could be dangerous. **Vice Chair Falduto** thanked Supervisor Nadelin for her work on the board.

Audience – Mrs. Cassidy thanked Lin for the work that she did on the CDD board.

Adjournment – 10:58 am.

The next Regular CDD meeting is **December 12th, 2019** at 10:00 am in the Lodge. This is the **SECOND** Thursday.