

**SPECIAL NOTICE
NOMINATION MEETING
TUESDAY SEPTEMBER 17, 2019
Snow Library
7:00 PM**

(Open Board meeting will be held after nominations)

This meeting is for the purpose of nominating 3 positions on the Holleybrooke HOA Board of Directors for a 2-year term.

You need not be present to be nominated, but a member in good standing must submit your name during this special meeting. Write-ins will not be permitted on the ballot. Verification of interest will be made if the person is not present to accept nomination.

If you are interested and cannot attend the meeting, please call the HOA answer line at 786-3815 and leave your name and number.

Qualifications:

Any homeowner wishing to be a candidate for the Board of Directors must be a member of the Association in good standing with no outstanding dues, liens, or active architectural violations pending, and must have been a resident for a minimum of two (2) years.

No person who has been convicted of a felony shall be qualified to serve as a Director. Any person seeking a position as a Director shall sign a statement attesting that he/she has not been convicted of a felony. Any person seeking a position as a Director must sign a statement making a personal commitment of time to actively participate as a board member, officer, and/or committee member to help organize, plan, and participate in community functions.

Any person nominated for a position will need to provide a 1 (one) paragraph biography within 5 days of nomination meeting via email or USPS.

Responsibilities:

Listed below is a list of some of the responsibilities you will encounter

Attend monthly Board meetings

Assist in preparing the budget

Assist with various committees (i.e. neighborhood watch, children's activities, etc)

Assist the Board or its members with business issues that arise during the year by making decisions based upon the rules and regulations set forth by the Holleybrooke HOA Covenants and By-Laws.

Holleybrooke Homeowners' Assoc., Inc.
P O Box 1088
Spotsylvania, VA 22553

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