

Village of Berlin Heights

Zoning Department, PO Box 216, Berlin Heights, OH 44814

Ph 419-599-2097

## APPLICATION FOR ZONING PERMIT

The undersigned applies for a zoning permit for the following use and said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct. The applicant is required, in addition to the information requested on this form, to submit plans drawn to scale, showing the actual dimension and shape of the lot, exact sizes and locations of the existing buildings on the lot and include the location and dimensions of the proposed buildings or alterations.

1. Erie Co. Tax Parcel number of the lot to be built upon \_\_\_\_\_

2. Name of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Numbers: Home/Cell \_\_\_\_\_ Work \_\_\_\_\_

3. Existing Use: \_\_\_\_\_

4. Property presently zoned as: \_\_\_\_\_

5. Proposed **USE** and **COST** of building, addition, accessory building, etc. :

Check mark here if proposed structure is for:

**Personal use** \_\_\_\_\_ **Farm use** \_\_\_\_\_ **Business use** \_\_\_\_\_ **commercial or Industrial use** \_\_\_\_\_

New Residence \$ \_\_\_\_\_ Single family Yes / No No. of Units \_\_\_\_\_

New Construction \$ \_\_\_\_\_ Business \$ \_\_\_\_\_

Remodeling addition \$ \_\_\_\_\_ Industry \$ \_\_\_\_\_

Accessory building \$ \_\_\_\_\_ Fence \$ \_\_\_\_\_

Sign \$ \_\_\_\_\_ Dimensions of Sign \_\_\_\_\_ sq. ft. = \_\_\_\_\_

Swimming Pool \$ \_\_\_\_\_ Other (explain) \_\_\_\_\_

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***If the proposed use is for commercial or industrial purposes, attach a detailed description of the nature of the business or industry. It is the property owner's responsibility to obtain a permit from the Ohio Department of Commerce for a change in use or new construction. Contact the Ohio Department of Commerce at 614-644-2622.***

6. Percentage of lot to be occupied: \_\_\_\_\_
7. Lot: Width \_\_\_\_\_ Depth \_\_\_\_\_ Lot Area \_\_\_\_\_
8. Square feet of Construction area: Residence \_\_\_\_\_  
 Garage \_\_\_\_\_ Basement \_\_\_\_\_ Accessory Building \_\_\_\_\_  
 Commercial Bldg \_\_\_\_\_ Industrial \_\_\_\_\_ Deck \_\_\_\_\_
9. Building heights: Stories \_\_\_\_\_ Height in feet at peak \_\_\_\_\_
10. Yard dimensions: Front \_\_\_\_\_ Rear \_\_\_\_\_  
 One side \_\_\_\_\_ Sum of side yards \_\_\_\_\_
11. Accessory building dimensions: Height \_\_\_\_\_ Side dimensions \_\_\_\_\_
12. Number of off-street parking spaces to be provided: \_\_\_\_\_
13. Number of off-street loading births to be provided: \_\_\_\_\_
14. On a separate sheet attach a sketch of proposed structure showing dimensions and location of structure on lot in relation to other buildings/structures. Include other supplemental requirements or conditions that will be met or explain any points you feel need clarification.

**NOTE:** This permit shall be void if work is not started within one (1) year or completed within 2 ½ years.

I hereby acknowledge that the information which I have provided on this application will be used to determine whether a zoning permit will be issued. I further acknowledge that this permit, if issued, will authorize only the specific use which I have stated in the application.

I verify I have made contact with the Village Building Inspector for requirements.

(Ph 419-433-2755) Website: <http://hurontwp.org/ecms/building-department/forms>

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\***For Official Use Only**\*\*\*\*\*

Date Received: \_\_\_\_\_ Fee paid: \$ \_\_\_\_\_

Date of action on application: \_\_\_\_\_ Approved \_\_\_\_\_

Denied: \_\_\_\_\_ Reason for denial: \_\_\_\_\_

\_\_\_\_\_  
 Zoning Inspector