



AGENDA

CONSORTIUM MEETING Local Elected Officials

*BOC Conference Room
225 W. Olive Street, Newport OR*

**Thursday, April 11, 2019
9am-10am**

This meeting has been properly noticed and posted in the following places:

Columbia County Commissioners office: 230 Strand Street 331, St. Helens, OR 97051
Clatsop County Commissioners office: 800 Exchange Street, Ste. 410, Astoria, OR 97103
Tillamook County Commissioners office: 201 Laurel Ave., Tillamook, OR 97141
Lincoln County Commissioners office: 225 West Olive Street Room 110, Newport, Oregon 97365
Benton County Commissioners office: 205 NW 5th Street, Corvallis, OR 97330
Columbia County: The Chronicle Clatsop County: The Daily Astorian
Lincoln County: The News Guard Tillamook County: Headlight Herald
Benton County: Gazette Times-Corvallis

This Agenda is also available at www.nworegonworks.org.

Phone: (646) 876 9923; Meeting ID: 534 306 721
Computer: <https://zoom.us/j/534306721>

Those wishing to speak should sign the "Public Comment" sign-in sheet

1. CALL TO ORDER, CONFIRMATION of POSTING and ROLL CALL

2. REVIEW and APPROVE AGENDA

Inclusion of any emergency items, or deletion of any items

3. PUBLIC COMMENT SESSION

Please clearly state your name and address for the record. Each public comment will be limited to three (3) minutes at the Chair's discretion.

4. DISCUSSION and POSSIBLE ACTION

Approve Consortium Meeting Minutes from October 26, 2018 Meeting.

5. DISCUSSION and POSSIBLE ACTION:

Appointment of Board Member representing Business. The term will be from April 1, 2019 through May 1, 2022. Nomination Letter and Resume attached - **Sara Skamser, Foulweather Trawl**

Appointment of Board Member representing Economic Development. The term will be from April 1, 2019 through May 1, 2022. Nomination Letter and Resume attached - **Terre Cooper, Director, Economic Development Council Tillamook County**

Appointment of Board Member representing Business. The term will be from April 1, 2019 through May 1, 2022. Nomination Letter and Resume attached - **Josh Kvidt, Citizen's Bank**

6. CONSORTIUM MEMBER COMMENTS – *Roundtable*

7. SECOND PUBLIC COMMENT SESSION

Please clearly state your name and address for the record. Each public comment will be limited to three (3) minutes at the Chair's discretion.

8. ADJOURN

Northwest Oregon Works meetings are open to the public and will conform to Oregon public meetings laws. A request for an interpreter for the hearing impaired or, other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to our office at (541) 921-7329, or info@onwib.org. TTY is available at 711 or (800) 735-2900.



MINUTES

CONSORTIUM MEETING LOCAL ELECTED OFFICIALS

4170 SW Research Way, Corvallis OR 97333

Friday, October 26, 2018

Immediately following the NOW Board Meeting

This meeting has been properly noticed and posted in the following places:

Columbia County Commissioners office: 230 Strand Street 331, St. Helens, OR 97051
Clatsop County Commissioners office: 800 Exchange Street, Ste. 410, Astoria, OR 97103
Tillamook County Commissioners office: 201 Laurel Ave., Tillamook, OR 97141
Lincoln County Commissioners office: 225 West Olive Street Room 110, Newport, Oregon 97365
Benton County Commissioners office: 205 NW 5th Street, Corvallis, OR 97330
Columbia County: The Chronicle
Clatsop County: The Daily Astorian
Lincoln County: The News Guard
Tillamook County: Headlight Herald
Newport News Times
Benton County: Gazette Times-Corvallis

These Minutes are also available at www.nworegonworks.org.

Phone: (646) 876 9923; Meeting ID: 823-937-6043

Computer: <https://zoom.us/j/8239376043>

Those wishing to speak should sign the "Public Comment" sign-in sheet

PRESENT: Doug Hunt, Chair, Lincoln County Commissioner; Lianne Thompson, Clatsop County Commissioner, Anne Schuster, Benton County Commissioner

EXCUSED: Tim Josi, Tillamook County Commissioner and Henry Heimuller, Columbia County Commissioner

STAFF: Heather DeSart, NOW Executive Director, Jason Swain, NOW CFO, Debra J. Smith, NOW Operations Manager, Emily Schwartz, NOW Office Assistant

1. CALL TO ORDER, CONFIRMATION of POSTING and ROLL CALL

The meeting was called to order at 12:35pm. Smith confirmed posting of meeting. Roll Call taken and Quorum achieved.

2. REVIEW and APPROVE AGENDA

No Changes were made to the Agenda.

MOTION: LIANNE THOMPSON SECOND: ANNE SCHUSTER MOTION CARRIED.

3. PUBLIC COMMENT SESSION

There were no comments from the Public.

4. DISCUSSION and POSSIBLE ACTION

Approve Meeting Minutes from the June 22, 2018 Consortium Meeting.

Commissioner Thompson commented, for the record, that she was present via call in at the June 22, 2018 meeting.

MOTION: ANNE SCHUSTER SECOND: LIANNE THOMPSON MOTION CARRIED.

5. DISCUSSION and POSSIBLE ACTION: Appointment (one) and Reappointment (seven) of Northwest Oregon Works (NOW) Board Members – The terms of these eight (8) Board Members will begin on November 1, 2018 and expire on October 31, 2021.

- | | |
|-------------------------------------|------------------------------------|
| a. Amanda Morris – Business | e. Whitey Forsman - Business |
| b. Stephanie Hurliman - Rep. of OED | f. Tony Erickson - Business |
| c. Pat Malone - Business | g. Henry Balensifer III - Business |
| d. Zach Poole – Business | |

DISCUSSION:

The Consortium asked about attendance requirements for Board Members. According to our ByLaws: Article III: Members and Meetings

E. Attendance: A member who has three or more consecutive unexcused absences from Board meetings may be subject to replacement from NOW by the NOWC.

Heather confirmed with the Consortium members that they would be kept informed re Board Member attendance at meetings.

MOTION to Reappoint seven NOW Board Members (named above) for a three-year term:

COMMISSIONER ANNE SCHUSTER SECOND: COMMISSIONER LIANNE THOMPSON
MOTION CARRIED.

h. Appointment of Heather Kay Clark – Business –Ms. Clark of Alterations by Heather located in St. Helens OR, was nominated by Chuck Daughtry, Columbia County Economic Team.

MOTION to Appoint Heather Kay Clark to NOW Board of Directors for a three year term:

COMMISSIONER ANNE SCHUSTER SECOND: COMMISSIONER LIANNE THOMPSON
MOTION CARRIED.

6. DISCUSSION AND POSSIBLE ACTION

- a. Accept the Board's Recommendation to approve the PY2018-19 Budget

MOTION: COMMISSIONER ANNE SCHUSTER SECOND: COMMISSIONER LIANNE THOMPSON MOTION CARRIED.

- b. Accept the Board's Recommendation to Approve 1st Quarter Budget to Actual

MOTION: COMMISSIONER ANNE SCHUSTER SECOND: COMMISSIONER LIANNE THOMPSON
MOTION CARRIED.

7. CONSORTIUM MEMBER COMMENTS

Commissioner Thompson informed those who were present that there is uncertainty as to whether or not she will be designated as the Liaison between NOWC and the Board of Commissioners in Clatsop County. She shared how much she has enjoyed being a part of NOWC but will have to wait until after January to know if she will be attending in the future or if there will be another Commissioner from Clatsop County who will be designated as the liaison.

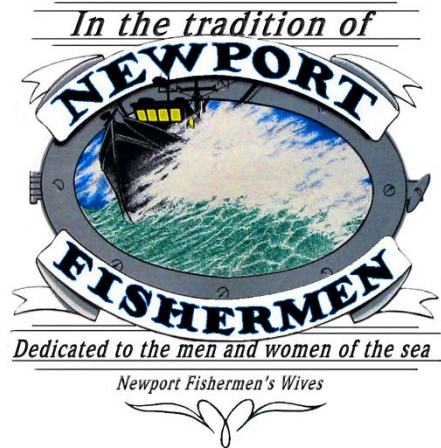
8. SECOND PUBLIC COMMENT SESSION

There were no comments from the Public.

9. ADJOURN

The meeting was adjourned at 12:55pm.

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From: Newport Fishermen's Wives

Taunette Dixon, President

To: Northwest Oregon Works Board

December 11, 2018

Re: Nomination of: Sara Skamser to the Northwest Oregon Works Board.

Our Association would like to nominate Sara Skamser to the Northwest Oregon Works (NOW) Board. Sara Skamser will be representing the business Sector from Lincoln County. Sara Skamser owns and manages Foulweather Trawl from the maritime sector in Newport, Oregon.

Sincerely, Taunette Dixon: President, Newport Fishermen's Wives

Newport Fishermen's Wives

PO Box 971

Newport, OR 97365

541-961-3385

Newportfishermenswives@gmail.com

I am Sara Skamser.

I moved to Oregon from Wisconsin in the winter of 1978. I was a union welder in a large shipyard in Wisconsin and got a job welding Boxcars in north Portland when I moved to Gresham. I left after a bit to find more healthy work. I worked for the State Forest Service out of Mollalla doing brush disposal in the beautiful cascades in the Sandy river area. Then I got hired on to a union Tugboat on the Columbia river "Tyee". I was laid off that winter as the river froze. I went back to the union hall and was sent to Toledo Oregon to do repair welding in the mill.

The triple time holiday work ended and by then I was pretty enamored with the Pacific Ocean and got a welding job in Newport with an independent company and was signed on to go Salmon fishing by the summer. I salmon fished and crabbed for a couple of years on 2 smaller vessels homeported out of Newport. The crabbing and salmon fishing was not profitable enough to support me so I sought more year round work in the area.

That was fixing and building nets. I started with a small netshop and moved on to the largest net shop in the Northwest at their branch off in Newport. I enjoyed the work and saw that there was a great need on larger fishing vessels for my net skills and welding skills and the fact that I had good sealegs and experience at sea. I began to ask for work as a deckhand on these larger vessels but was met by a brick wall of no's. Because I was a woman. Their other excuses just barely disguised the real reason.

As luck would have it all the netshops left town because of changes in seasons and less fishing happening. By then I was competent in my net skills enough to open up Foulweather Trawl with my husband John in the summer of 1984. We have been paying good wages to our employees every Friday since then. We have a stellar reputation as a high quality net shop with a real knack for innovation.

I became involved with the community more and more. I became President of Newport Fishermen's Wives after being a board member for a number of years. I remained President for five years while the group transitioned into a new phase. I am still a board member and I am also a board member of the Lincoln County Historical Society.

I ran for election as Port of Newport Commissioner number 2 in the spring of 2016 and won. I am now the vice-President of The Port of Newport Commission and still chief cook and bottle washer at Foulweather Trawl.

From: Caroline Bauman

To: Northwest Oregon Works

Date: March 14, 2019

Re: Nomination of Terre Cooper to the Northwest Oregon Works Board

Our Association would like to nominate Terre Cooper to the Northwest Oregon Works (NOW) Board. She will be representing the Economic Development Sector. She is from Tillamook County but will represent all the Economic Developers of the region.

Terre Cooper is employed by Tillamook Economic Development Council, as an executive director in Tillamook, Oregon under the Tillamook Community College.

Sincerely,

Name: Caroline Bauman

Business: Economic Development Alliance of Lincoln County

Address: PO Box 716, Newport OR 97365

Telephone: 541-265-4544

Email: ecdev@orcoast.com

Terre A. Cooper

4432 Glenview Ave., Tillamook, Oregon 97141
(503) 941-6886 | cooperterre@msn.com

Education

Master of Business Administration

Eastern Oregon University – La Grande, OR

Bachelor of Science, Business Administration Magna cum Laude,

Eastern Oregon University, La Grande, OR

Major in Business Administration - Leadership, Organization, and Management

Professional Experience

Director, Economic Development Council Tillamook County

Develop and manage economic development programs throughout Tillamook County. Responsible for all services and activities of economic development including business retention and expansion, attracting businesses and expanding and diversifying employment opportunities. Ability to network with communities, economic development professionals and a wide variety of other organizations and stakeholders. Manage and expand revolving loan fund as well as proactively researching and securing grants, additional memberships and external funds.

Business Retention and Expansion, Economic Development, City of Hillsboro, OR

Responsible for execution of business retention and expansion initiatives while identifying and fostering city economic development opportunities. Developed partnerships with stakeholders to promote local businesses to expand cities economic vitality. Developed and contracted for training programs to utilize enterprise zone funding for the benefit of city residents and businesses including programs to provide skill-up existing employees as well as train potential candidates in the skills local area businesses were seeking. Acted as a liaison between local organizations, businesses, individuals, and representations of governments concerning any development issues. Coordinated and managed special events, educated clients on utilization of programs, and prospected for and followed-up with companies expanding business operations while maintaining database on existing companies. Identified and communicated planned expenditures for program, created and managed strategic communications including developing e-newsletter for businesses, as well as developing business spotlight for city newsletter distributed via email to residents.

November 2012 to March 2015 ; Supervisor: Sarah Garrison

Business Recruitment and Marketing, Confederated Tribes of the Umatilla Indian Reservation, Pendleton, OR

Responsible for developing and implementing a strategic marketing plan to encourage business location and expansion using relationship marketing to build awareness of area attributes and business environment; Responsible for coordinating the recruitment and attraction of companies as well as encouraging job retention and creation by working with existing tribal small businesses to enhance overall vitality of the region's economy; Research and assess feasibility of new project development and continuing operations, working with a team that includes; Economic Planners, Tax Administration, Land Program, Public Works, and Tribal Planning; Develop and maintain all marketing materials; both print and web; Responsible for Grant contract management and financial reporting for grants from Economic Development Administration, USDA, State of Oregon, and the Oregon Department of Transportation

January 2008 to October 2012; Supervisor: Bill Tovey

Vault Teller/New Accounts, Community Bank, Pendleton, OR (while attending college)

Maintain and balance vault cash balance for entire branch; Assist customers to open new accounts; Handle daily deposit and loan payment transactions

Property Accountant, NAI – CIP, Austin, TX

Performed all accounting and financial functions for a portfolio of commercial properties; Prepared all financial statements and owner reports; Billed and collected rent and common area charges from tenants; Worked with tenants to re-new property leases.

January 2002 to September 2002; Supervisor: Ken Wheeler

Realtor, Stefka Home & Land Co., Austin, TX

Worked with broker on land development projects which included zoning and planning changes; Assisted buyers and sellers with real estate transactions on personal and commercial real estate; Negotiated real estate contracts to ensure optimal outcome for clients; worked with title companies, mortgage lenders, inspectors and surveyors to coordinate timely closings for clients and ensure communications lines were open and effective.

May 1999 to January 2002 Supervisor: Curtis Stefka

President, Self Employed (51% owner), Frontier Maintenance Services, San Antonio, TX

Negotiated computer maintenance contracts with clients; Facilitate communication and teamwork between software, hardware, and maintenance vendors to make process seamless for customers; Responsible for all financial and human resource decisions; Lead on business investment in land development and building of new commercial building for company.

January 1992 to March 1997 (business sold)

Accounting Manager, Grammco Computer Sales, San Antonio, TX

Management of all accounting and warehouse personnel; Responsible for all financial reporting and cash management; Managed personal investment accounts and partnerships for owner.

August 1984 to January 1992. Supervisor: Debbie Walters

Professional Affiliations

Oregon Economic Development Association 2010, 2011, 2012 Board Member

2011 & 2012 OEDA Chairman of Education and Training Committee

Member of IEDC (International Economic Development Council)

Licenses & Certifications:

Northwest Basic Economic Development Course

Real Estate Development and Reuse

Business Retention and Expansion

Economic Development Marketing and Attraction

Workforce Development

Economic Development Credit Analysis

Texas Real Estate License (Inactive)

Certified Transferee Specialist (CTS)

Graduate of Real Estate Institute (GRI)

1999 Floyd Wickman Sales Training

Technical Skills

Microsoft Office Suite



BOARD OF COMMISSIONERS

205 NW 5th Street
P.O. Box 3020
Corvallis, OR 97339-3020
541-766-6800
FAX 541-766-6893

April 9, 2019

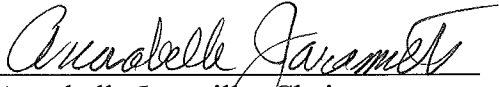
Northwest Oregon Works
Consortium

Re: Nomination of Josh Kvidt to the Northwest Oregon Works Board

The Benton County Board of Commissioners would like to nominate Josh Kvidt to the Northwest Oregon Works (NOW) Board. Josh will be representing the Business Sector from Benton County.

Mr. Kvidt is employed by Citizen's Bank as Branch Manager in Philomath, Oregon.

Sincerely,


Annabelle Jaramillo, Chair
Benton County Board of Commissioners