

Town of West Jefferson - Board of Aldermen
Special Meeting Minutes
March 25, 2019 | 5:30 p.m.

Board Members Present: Mayor Dale Baldwin, Alderman Calvin Green, Alderman Jerry McMillan, Alderman John Reeves, Alderman Stephen Shoemaker, Alderman Brett Summey, Sr.

Town Staff Present: Town Manager Brantley Price, Town Clerk Rebecca Eldreth, Interim Police Chief Bradley Jordan, Maintenance Supervisor Eric Miller, WWTP Superintendent Brandon Patrick

Ian Taylor with the Ashe Post and Times also attended.

At 5:30 p.m. Mayor Baldwin called to order the special meeting of the Board of Aldermen.

Special Session- Discussion of FY 19-20 Budget.

Each department head went over their budget requests for the upcoming budget year of 2019-20.

Administration- Town Manager Brantley Price reviewed the administrative requests for the budget. Noteworthy items discussed are as follows:

- Attorney Fees \$20,000
- Audit \$26,000
- Façade Grants \$4,000
- Downtown Directional Signage \$25,000
- Election \$2,500
- Planter for Town Hall \$2,600
- Loan Payment for Parking Lot Land - \$25,775
- Replace Christmas Lights and Banners - \$4,000
- Add Banners to 3rd Avenue - \$2,500
- Library Parking Lot Project - \$19,700 (3 way split between Library/Town/County)
- Ceiling Fans to Town Hall - \$3,000
- GE Incentive per Agreement - \$145,000
- Fire Department Contribution - \$44,000
- Lions Club Parade Donation - \$1,250

Police- Interim Police Chief Brad Jordan went over the proposed Police Department budget items which included the following:

- Overtime - \$3,000
- Part-Time Salaries - \$2,000
- Uniforms - \$8,300
- Department Supplies - \$13,000 (tasers, vests, belt gear/duty gear-2 rifles)
- Dues/Subscriptions - \$2,200
- Carolina West/Internet - \$4320
- New Vehicle Fully Equipped \$59,000
- Viper Radio - \$7,500
- Police Office Renovation - \$7,000
- Narcotics Fund - \$5,000

Maintenance- Maintenance Supervisor Eric Miller discussed his proposed budget for the Maintenance Department, Streets and Park/Cemetery. Items discussed include:

- Additional Employee
- Tool Box and Tools for Shop - \$8,000
- Chains/Cutting Edges - \$2,500
- Increase Vehicle Maintenance
- Road Salt - \$10,000
- Street Patching - \$5,000
- Barricades and Cones - \$2,000
- Landscape Bumpouts - \$2,000
- Mulch Bumpouts - \$2,000
- Paint Downtown Restrooms
- Downtown Flower Baskets on Poles - \$6,500
- Replace Sidewalks
 - Main Street by Ashe County Cheese - \$28,560
 - Brew House - \$18,700
 - Repair Area in Front of RT Morgan - \$5,250
 - North Jefferson Avenue to Seventh Street - \$220,000 per DOT
 - South Jefferson Avenue Extend to ABC Store or Across to Antique Store
- Additional Paving - \$57,000 Plus \$43,000 from Powell Bill
- Storm Drain Replacement School avenue/High Drive - \$4,000
- Replace Door on Salt Bin - \$ 3,800
- New 1 Ton Dump Truck - \$65,000 with Blade
 - Truck - \$45,600
 - Dump - \$12,500
 - Blade - \$5,000
- Trade Skidsteer - \$35,000
- Trade Ranger for Used Small Truck
- Dump Truck Payment - \$12,030
- Trackhoe Payment - \$8,825
- Street Sweeper - \$36,015

Park-

- Replace Bridge - \$2,500
- Tennis Court Repair - \$3,000
- Mulch - \$2,500
- 3 Trash Cans - \$3,000
- Pave Walkway between Shelters and Playground
- New Projects
 - Replace Old Picnic Tables
 - Replace Tires Under the Seesaw
 - Remove Fencing and Light Poles
 - Add Additional Lighting to Walkway

Fire Department

- Grants - \$30,000 (matching grant)
- Paint Interior of the Fire House
- Natural Gas Heaters - \$4,000
- Increase Fire Call Pay from \$5 to \$15

- Replace Flooring

Water- WWTP Superintendent Brandon Patrick discussed items for the water and sewer budget which included:

- Pipe Saw - \$3,000
- Sampling - \$8,000
- Training and Education - \$2,500
- Pressure Transducer, Detention Tank Sensors, Chemical Feed Pumps, New Well Meters - \$18,000
- Replacement Parts for Filter Plant - \$20,000
- Touch Read Radios - \$56,000 for 400 Transmitters
- West Tank Maintenance - \$12,000
- 20 Year Meter Replacement - \$10,000
- Scada Update - \$20,000
- Water Line/Valve Replacement - \$100,000
- Debt Service Reserve Fund – 1/120 of Debt Service Reserve Requirement

Sewer-

- Lime for Fields - \$3,000
- Small Hand Tools - \$3,000
- Dumpster/Dump Truck Rental, Tipping Fees, Polymer New Dewatering System - \$25,000
- Beaver Creek Pump Station Pump - \$18,000
- 3" Trash Pump, Backwash Pump for Filters, 2 Hoist Bases for Pump Station - \$7,200
- UV Bulb Replacement - \$5,000
- Service Influent Pumps - \$3,000
- Return Pump Replacement - \$15,000
- Maintenance Bearings on Oxidation Ditch - \$5,000
- Debt Service Reserve Fund – 1/120 of Debt Service Reserve Requirement
- Push Camera for Sewer Lines - \$10,500
- Replace 2005 F150 - \$26,500
- Replace Sand in Filters - \$30,000
- Skid Steer - \$41,000
- I and I Elimination Project - \$100,000

Adjournment- With nothing further, Alderman Shoemaker made the motion to adjourn the special meeting. Alderman McMillan seconded with a vote of 5-0 in favor. The time was 7:18 pm.

Dale Baldwin, Mayor

Rebecca Eldreth, Town Clerk