



## Internship Opportunity at Asian American Recovery Services outpatient program

### Program Description

This program is an OASAS Certified Part 822 Medically Supervised Outpatient Program, providing culturally and linguistically appropriate treatment services to individuals who are challenged by substance use disorder(s) and/or problem gambling that often times have a mental illness component. Our goals and objectives are to promote and maintain abstinence from alcohol and other mood altering drugs and problem gambling; to assist in attaining and developing self-sufficient living skills; to restore familial relationship and provide effective support system to maintain recovery.

Our target population is primarily Chinese-speaking individuals and also welcome non-Chinese speaking individuals who need the same service. Services are provided in various Chinese dialects, Japanese and English in an individual, group or family counseling setting. We also provide psychiatric and physical health assessment services.

### Main responsibility:

- The student will be trained and assigned appropriate patients and expected to provide individual and group counseling to these patients.
- The student will be trained to perform screening /intake: Interview clients, family members, and other significant members to obtain information for admission.
- Performs case management services for program patients, if necessary.
- Complete and maintains up-to-date accurate clinical records such as progress notes, treatment plans and comprehensive evaluation.
- Attend weekly staff meeting and other in-service training seminars.

### Candidate requirement:

Ideal candidates must be available for at least 16 to 20hrs per week and be fluent in Cantonese and/or Mandarin with one year commitment preferable. The student must have a CASAC-T or be enrolled in a master's program in psychology, counseling or social work. The student should have interest to work with Chinese population and have excellent communication, interpersonal and organization skills, be flexible to learn skills from various aspects of program services and tasks.

### To Apply:

Please submit cover letter and resume to:

JJ Hung, LMHC, CRC, CASAC-G at [jjhung@hmhonline.org](mailto:jjhung@hmhonline.org)

Hamilton Madison House, Asian American Recovery Services, 253 South Street 2F, New York, NY 10002



Internship/Volunteer Opportunity at Asian American Recovery Services outpatient program

**Position:** Recovery Counselor and or/ Case Manager Student Intern/Volunteer

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#### **Minimum Qualifications:**

- Currently enrolled in a bachelor's or master's program in psychology, counseling, or social work and has interest in working with Chinese speaking population.
- Will be able to commit for a full calendar-year of internship/volunteer.
- Can speak at least one dialect of Chinese fluently.

#### **Case Manager Student Intern/Volunteer will be trained to provide the following tasks.**

- Provide case management services and referral services for clinic clients.
- Work with managed care insurance companies to ensure authorization of clinic clients' treatment needs.
- Performing program administrative function as assigned by supervisor.
- Involve in research and outreach activities as assigned by supervisor.
- Maintain reports and documentation according to established OMH, OASAS and HMMH protocol.
- Attend weekly staff administrative meeting and other in-service training seminars.

#### **Recovery Counselor Student Intern/Volunteer will be trained to provide the following tasks.**

- Perform screening /intake: Interview clients, family members, and other significant members to obtain information for admission.
- Performs individual and group counseling under the direction of appropriate supervisor.
- Complete and maintain up-to-date accurate clinical records such as progress notes, comprehensive evaluation, treatment plan, and reports regarding the patients' progress, services provided, and other required information.
- Provide patients or family members with information about addiction issues and about available services and programs, making appropriate referrals when necessary. Provide case management services.
- Performing program administrative function and community outreach as assigned by supervisor.
- Attending weekly staff administrative/high risk meeting, supervision, and other in-service training when appropriate.

To Apply:

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