

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
October 13, 2020

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, and Trustee Chaffee & Trustee Long. Absent: none. Also in attendance: Lincoln Township Supervisor candidate Robin Rodarmer.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Long with support by Trustee Chaffee to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 9/15/20-** Motion by Trustee Chaffee with support by Trustee Long to approve the minutes as presented. Ayes all. So passed.
6. **Public Comment:** Brief introduction of Robin Rodarmer who is running for Lincoln Twp Supervisor.
7. **Bills & Financials:**
  - A. **Treasurer's Financial Report** - \$396,888.32 total in the general checking account and \$36,156.80 in the tax account for a total in Bank Accounts of \$433,045.12 as of 9/30/20..
  - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$13,562.70 (ck #11621 – 11633& E466 – E471). Trustee Chaffee made the motion to pay the Township's bills as presented and was supported by Trustee Long. Ayes all, motion passed
  - C. **Budget Review:** Reports distributed and reviewed. October is 59% of our fiscal year. There are some line items that the clerk noted as needing adjustment but the budget is still solid.
8. **Unfinished Business:**
  - A. **Republic Services Rate Increase (\$25 additional charge)** – Negotiated from 5% per year to 3% per year. Clerk Chaffee will inform Republic Services that we will go back to 4 8 yard dumpsters and 1 30 yard dumpster for December thru April.
9. **New Business:**
  - A. **Poverty Guidelines** – Trustee Chaffee moved that the current Federal Poverty Guidelines be adopted for the BOR guidelines again this year. Support by Trustee Long. Ayes all. So moved.
  - B. **Ink/Paper for Planning Commission/ZBA Secretary** – Trustee Chaffee (also the Planning Commission/ZBA Secretary) asked the Board to be reimbursed for two black ink cartridges as he has printed much Township business at home over the years. The Board agreed that reimbursement for two cartridges would be appropriate and that a ream of paper could also be used from the Township stock.
  - C. **Web Site Password** – Clerk Chaffee asked that she be given access to the website password as there are occasional needs to post items asap. Supervisor Maike made the motion to approve that Clerk Chaffee obtain the password from Jim Maike. Support by Trustee Long. Ayes all. So moved.
  - D. **ServePro** – Information from ServePro distributed.
10. **Officer's Reports**

- a. **Zoning Official/Planning Co/ZBA** – Update by Planning Commission/ZBA Secretary Curt Chaffee including ZBA hearings on Sylvan Lake property and Acorn Hollow property. The Planning Commission continues to consider a zoning change for the M-20 corridor. A copy of the Zoning Administrator’s report is included in the monthly packets.
  - b. **County Commissioner** – absent!
  - c. **Transfer Station** – Clean-up Day schedule: Brandy will work the front gate from 9 til noon, Judy from noon til 2, and Pam from 2 til 4. Jim & backhoe will again assist Jeffrey in making sure all goes smoothly.
  - d. **Supervisor** – Nancy Harper & Jessie Long are both retiring from the WCCL. There will be an open house on 10/21 from 4 to 6 pm.
  - e. **Clerk** – nothing.
  - f. **Treasurer** – nothing.
  - g. **Trustees** – Trustee Long stated that the Fire Board’s meeting next week may be virtual.
- 11. Public Comment:** Craig Grunow addressed the Board.
- 12. Adjournment:** Meeting declared adjourned at 2:10 pm.

Respectfully submitted by Clerk Pam Chaffee