

**In attendance:** Sarah McKee, April Colgrove, Stacy Chance, Michael Hundt, Lindsey Poulsen, Tammy Zepeda, Kristi Hess, Tim Bruegman, Elizabeth Kallenbach, Tiffany Wright, Rosa Chavez, Enda Pierce, Alicia Pesiri, Jose Torres, Juan Cuadros, Richard Llamas, Victoria Sanguino, Deborah Havel, Autumn Christopherson, Leah Detzler, Ben Temple, Ricci Huling, Beth Junge.

Tim called meeting to order and introductions around the table were made by all in attendance.

**1. Amity Update - Ricci**

Interns will switch to new families as the new semester begins at the end of Jan.

**2. School Affairs Update -**

**a. Food drives -**

i. Thanksgiving Break - 45 families were served with Thanksgiving food drive.

Pam Olsen was able to secure a \$1000 donation for the drive from Oregon Community Credit Union.

ii. Winter Break - 60 families to be served. Lunch/breakfast boxes will be assembled and distributed before the break. Volunteers may sign up on-line to donate specific food items and cash donations are welcome and would be dropped in office.

Dec 12 is last day to bring food donations

Dec. 16 box assembly

Dec. 17-19 families pick up boxes

Ricci volunteered to procure Dari Mart vouchers for milk.

b. School Tours - parents want to improve communication with school office regarding how many families to expect for tours; what information should be shared during tours, etc. Juan informed that there will be two tours at the end of Jan and two at the end of Feb. and will be bilingual.

**c. School movie night - held in March**

\*\*\* Principal/Staff update: in the interest of allowing staff reps to make their presentation and be excused, this report was given early in the agenda. \*\*\*

Peer Observations: Professional Development with the goal to improve instruction in the building and improve leverage of school.

Maestro Llamas and Maestra Sanguino appealed to BVPO for \$4000 to fund this project to pay for substitute teachers so that teachers may be freed up to observe each other.

Sanguino: The focus is to improve math instruction based on declining performance on state tests.

Round 1 (Dec. 12 - Feb. 6) Two teachers and Juan will observe 1 teacher and all will debrief at the end of the day about what was observed and ideas for future instruction.

The proposed method of observation, being reflective with other teachers, has more value than simply being reflective with oneself. The formation of an ongoing "Professional Learning Community" is the ultimate goal through which a collaborative dialogue among staff and admin. will promote improved instruction among teachers and, therefore, enhanced learning among students.

Llamas: Research-based criteria should be met for new methods in engaging students to solve problems via "instructional coaching".

Juan offered that it is inauthentic and ineffective for he alone to observe staff and that it is essential for the authentic work of teachers to be observed by colleagues. The observed teacher's work should be presented as sequential - built upon prior work geared to "common core" curriculum. This method of peer observation is innovative and currently, BV is the only school in 4j employing this method.

?? How will the lessons in Spanish impact tests administered in English? At the end of the week, students will explain to teacher in English what they have learned in order to bridge the bilingual learning.

Tim: committed to looking at the budget between this and next meeting and put this request to a vote in January.

3. Fiesta Update - Event will happen on May 8

4. Fund-raising update - refer to agenda

a. Chipotle Fund-raiser - families are encouraged to pick up dinner and bring it to School cafeteria to eat and then shop the Book Fair in the library.

5. Treasurer Update - Enda

a. Immersion Trip Treasurer candidate, Tammy Zepeda, has emerged. All trip monies will go through Tammy's accounting.

**Motion:** Autumn moved to approve Tammy Lea Zepeda as Immersion Trip Treasurer. Mike seconded motion and motion passed unanimously.

6. Communications Update -

a. E-news - next deadline is this Wed. 12/10, for delivery on 12/17

b. BV website - Travis Rogers is no longer able to help with website. Kinder mom, Deborah Havel has stepped up to help.

**Motion:** Ben moved to approve Deborah Havel for the BV web site coordinator, Ricci seconded motion and it passed unanimously.

7. Site Council - Ben

a. Artist in Residence Update - Final Performance Schedule will be sent out by class reps to their respective classes.

b. iXL - school subscription (\$1800) is set to expire in Jan. With low usage, by teachers, BVPO should consider whether or not to renew subscription. There are many alternative free resources on-line which assist students in math learning and could be publicized to families. This subject will be included in the next e-news as a discussion topic for the Jan. BVPO meeting.

This item has been tabled until Jan. meeting after full financial impact has been considered.

c. Tech Improvements - 32 new iPad minis (funded by 4j) have been added; 2 new COWs (money from recent bond measure). Juan is offering weekly staff dev. technology classes and a Dist. employee comes to the building daily for 1 hour to support BV staff.

d. Mara Fields is working on grant to supplement the existing ipod technology, in addition to the EEF grant money.

#### 8. Principal Update - Juan

a. Library Staffing Update - still looking for person to work 1 more hour/day.

b. Peer Observation - covered earlier in meeting.

c. Other -

i. Spanish-speaking meeting gathered for third time with 15 in attendance. They are making progress, developing an agenda and vision with the goal of bridging communication with BVPO so that we might listen to and support each other and capitalize on the strengths of all giving all a voice in the programmatic evolution of BV. Next meeting: Jan. 13.

ii. Full day Kinder will begin next Fall. (2015-16)  
Hiring will begin next week for a third Kinder teacher.

#### 9. Cultural Immersion Trip (5th Grade Trip) and BVPO Committee Update

a. First gathering occurred 11/25 - still welcoming interested parties. A good discussion was had but required further development. A proposed K-5 "travel club" was explored.

b. Jan. - the grant-writing effort will be pick up in earnest.

**Adjourn: 8:24PM**

Respectfully submitted by Beth Junge