

**HAMPTON TOWNSHIP COMMITTEE
MINUTES JANUARY 5, 2016
REORGANIZATION
AND REGULAR MEETING**

FLAG SALUTE: Led by Mayor Philip Yetter at 6:00 PM.

ROLL CALL: Present: Committeeman David Hansen, Committeeman Timothy Dooley, Committeeman Keith Gourlay, Committeeman Scott MacKenzie and Mayor Philip Yetter. **Also Present:** Township Administrator Eileen Klose.

STATEMENT- In compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF TOWNSHIP COMMITTEEMAN

**TIMOTHY DOOLEY- 3-YEAR TERM
KEITH GOURLAY- 3-YEAR TERM
SCOTT MACKENZIE- 1-YEAR TERM**

Township Clerk K. Armstrong administered the Oath of Office to Committeeman T. Dooley, Committeeman K. Gourlay and Committeeman S. MacKenzie.

APPOINTMENT OF MAYOR

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Committeeman P. Yetter to serve as the Mayor of Hampton Township for a 1-year term.

APPOINTMENT OF DEPUTY MAYOR

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to appoint Committeeman T. Dooley to serve as the Hampton Township's Deputy Mayor for a 1-year term.

TOWNSHIP AUDITOR T. FERRY OF FERRAIOLI, WIELKOTZ, CERULLO, & CUVA

Township Auditor T. Ferry stated that based on information he received from the Township DPW regarding the need to replace older equipment, as well as an estimate received from Township Engineer H. Pellow concerning Hampton Township's Ten Year Streets and Roads Plan, the Township Committee has two options in terms of funding these expenses/projects.

Hampton Township can either raise property taxes to cover the costs of the road projects over a period of ten years or bond for a period of fifteen years with interest.

He explained that the Federal Trade Commission prohibits municipal auditors from getting too involved with bonding issues. If the township decided to go out to bond, it would be necessary to hire a Bond Counsel and a Financial Advisor due to the complicated nature of the bonding process.

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016

In addition, the Township Committee would need to adopt a Bond Ordinance. If township officials made a determination not to bond, Mr. Ferry suggested adopting a Bond Ordinance anyway in the event that an alternate plan is needed in the future. A Bond Ordinance in no way obligates the municipality to issue Bond Notes.

Twenty-percent of the administrative costs associated with bonding, i.e., Bond Counsel, Advisors, Supplemental Debt Statements, etc. can be incorporated in to the Bond.

Township Auditor T. Ferry will review Hampton Township's Financial Statement for 2015 and this matter will be considered again at the January 26, 2016 meeting.

APPOINTMENT OF ROAD DEPARTMENT LIAISON

A MOTION was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to appoint Committeeman D. Hansen and Committeeman K. Gourlay as the Hampton Township Road Department Liaison for a 1-year term.

**APPOINTMENT TO SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN
POLICY ADVISORY COMMITTEE (PAC)**

A MOTION was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to appoint Committeeman K. Gourlay as Hampton Township's Representatives on the Sussex County Water Quality Management Plan Policy Advisory Committee for a period of 1 year and to appoint Committeeman D. Hansen as an Alternate Representative for a period of 1 year.

**APPOINTMENT TO SUSSEX COUNTY SOLID WASTE ADVISORY COMMITTEE
(SWAC)**

A MOTION was made by Mayor P. Yetter and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Township Recycling Coordinator Karen Hansen as Hampton Township's Representative on the Sussex County Solid Waste Advisory Committee for a period of 1 year.

A MOTION was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to make the following appointments to the Hampton Township Planning Board and the Hampton Township Zoning Board.

APPOINTMENTS TO PLANNING BOARD

1. Two Township Committee Members – Class I Member – Mayor; Class III Township Committee Member – One Year Term
2. Class Two Member – One Year Term – Mary Whitesell
3. Four Year Term - Class IV Member – Arne Goytil
4. Four Year Term – Class IV Member - Barbara Rosko
5. Four Year Term – Class IV Member – Michael Brucker

APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

1. Four Year Term – Randy Walther
2. Four Year Term – Raymond Nazzaro
3. Four Year Term – David Lake

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016

A MOTION was made by Mayor P. Yetter and seconded by Committeeman S. MacKenzie, with all members in favor, to make the following appointments to the Hampton Township Board of Health.

APPOINTMENTS TO BOARD OF HEALTH

1. Three Year Term – Barbara Horan
2. Three Year Term – Nancy Walker
3. Three Year Term – Terri Cassidy
4. Two Year Term – Edward Hayes – Alt #1
5. One Year Term – Susan Rude – Alt #1

A MOTION was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members on favor, to make the following appointments to the Hampton Township Board of Health.

APPOINTMENTS TO RECREATION COMMITTEE

1. Five Year Term – Blair Crawn
2. Four Year Term – Timothy Duvelsorf – Alt #1

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to make the following appointments to the Hampton Township Rent Control Board.

APPOINTMENTS TO RENT CONTROL BOARD

1. Committeeman T. Dooley- Three Year Term
2. Committeeman S. MacKenzie- Three Year Term

APPOINTMENTS OF LIAISONS TO HAMPTON TWP. FIRE AND RESCUE, INC.

A MOTION was made by Mayor P. Yetter and seconded by Committeeman S. MacKenzie, with all members in favor, to appoint Committeeman T. Dooley and Committeeman S. MacKenzie as Liaisons to Hampton Township Fire & Rescue, Inc.

APPOINTMENTS TO OPEN SPACE COMMITTEE

1. Township Committee Member - One Year Term – Philip Yetter
2. Planning Board Member – One Year Term – Arne Goytil
3. Planning Board Member – One Year Term – Member Needed
4. Zoning Board Member – One Year Term – Member Needed
5. Resident Appointment – Two Year Term – John Major

REORGANIZATION CONSENT AGENDA - All items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** ONE-YEAR APPOINTMENTS**

1. Township Attorney – Stephen Roseman
2. Auditor – Ferraiola, Westdyke & Cuva
3. EMC Assistants – Vera Youngs, George Chattaway
4. Veterinarian for Rabies Clinic – Dr. Theodore Spinks
5. Dog Pound – Newton Veterinary Hospital
6. Township Engineer – Harold E. Pellow & Associates

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016

7. Deputy Clerk – Valerie Galizia

*** DESIGNATION OF OFFICIAL NEWSPAPERS** – Daily & Sunday New Jersey Herald

*** TIME, DAY & PLACE OF MEETINGS** – Second & Last Tuesday of every month except June, July August, & September whereas meetings are held the last Tuesday of each month unless otherwise indicated. All meetings will begin at 7:00 PM at the Hampton Township Municipal Building. These meetings may include Executive Sessions or Workshops.

January 5, 2016 Reorganization	June 28, 2016
January 26, 2016	July 26, 2016
February 9, 2016	August 30, 2016
February 23, 2016	September 27, 2016
March 8, 2016	October 25, 2016
March 29, 2016	November 29, 2016
April 26, 2016	December 20, 2016
May 31, 2016	

Executive and/or Work Sessions may be held on any of the above dates.

*** 2016 TEMPORARY BUDGET**

APPROVAL OF THE REORGANIZATION CONSENT AGENDA

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed.

**HAMPTON TOWNSHIP COMMITTEE
REGULAR MEETING
JANUARY 5, 2016**

CONSENT AGENDA - All items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Correspondence**

1. Harold E. Pellow & Associates – Re: Engineers’s End of Year Report
2. Hampton Township Building Department – Re: Block 2701, Lot 5
3. NJ Department of Labor and Workforce Development Public Employees Occupational Safety and Health – Notice of Order to Comply

APPROVAL OF THE CONSENT AGENDA

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Consent Agenda as listed.

ORDINANCES

INTRODUCTION AND FIRST READING

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to introduce and first reading Ordinance #2016-01.

**HAMPTON TOWNSHIP ORDINANCE #2016-01- AN ORDINANCE TO
EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK**

ROLL CALL VOTE: Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; Committeeman Keith Gourlay, yes; Committeeman Scott MacKenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.

RESOLUTIONS

A MOTION was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION FOR TAX INTEREST 6% PENALTY
CLAUSE**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law, and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED BY, the Township Committee of the Township of Hampton of the following, effective January 1, 2016 - December 31, 2016.

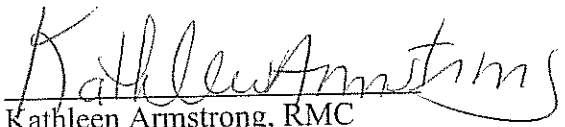
1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears beyond December 31st of each year an additional penalty of 6% shall be charged against the delinquency.
2. The ten(10) day grace period of quarterly tax payments will remain in effect for 2016.
3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from the due date as set forth in paragraph one (1) of this resolution.
4. This resolution shall be published in its entirety once in the official newspaper of the Township of Hampton.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 5, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE TAX
COLLECTOR TO CANCEL
ALL OVER AND UNDER TAX PAYMENTS OF \$5.00 OR LESS**

WHEREAS, the Tax Collector of the Township of Hampton has requested that the Township Committee of the Township of Hampton adopt a Resolution annually to cancel all under and overpayments of \$5.00 for taxes; and

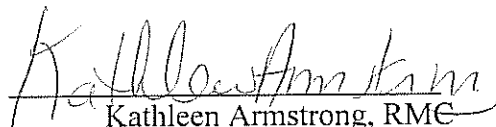
NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hampton, does hereby resolve to grant the Hampton Township Tax Collector the authority to cancel all under and overpayments of \$5.00 or less for the year 2015.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 5, 2016, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
SERVICE CHARGE RESOLUTION**

WHEREAS, N.J.S.A. 40:5-18, permits a municipality to provide by Resolution for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered when the account was paid by check or other written instrument which was returned for insufficient funds; and

WHEREAS, said statute does provide that if an account owing to a municipality is for tax or special assessment, the service charge authorized by the law shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien, and

WHEREAS, said law further provides that the service charge for a check or written instrument returned for insufficient funds shall be determined and set by resolution of the governing body from time to time as appropriate, but shall not exceed \$20.00 per check or written instrument and the service charge shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

WHEREAS, said statute further provides that the governing body may require future payments to be rendered in cash or certified check.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hampton, Sussex County, New Jersey, that pursuant to N.J.S.A. 40:5-18, that there shall be a service charge of \$20.00 per check or other written instrument on any account which was paid by a check or other written instrument which was returned for insufficient funds, which service charge shall be included on whatever list of delinquent accounts is prepared for enforcement of a lien.

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016


BE IT FURTHER RESOLVED, that any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for collection of the account for which the check or other written instrument was tendered and that future payments made by written instrument which was returned for insufficient funds shall be required to make all future payments in cash or certified cashiers check.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 5, 2016, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE
TOWNSHIP TAX ASSESSOR AND TOWNSHIP ATTORNEY TO DEFEND THE
TOWNSHIP AT THE
SUSSEX COUNTY BOARD OF TAXATION COURT FOR FY 2016**

BE IT RESOLVED by the Township Committee of the Township of Hampton that the Municipal Tax Assessor and the Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Hampton tax list including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessments for the Township of Hampton; and


BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Hampton for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 5, 2016, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date:

1/5/16


Kathleen Armstrong
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTMENT OF PUBLIC AGENCY
COMPLIANCE OFFICER AFFIRMATIVE ACTION**

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

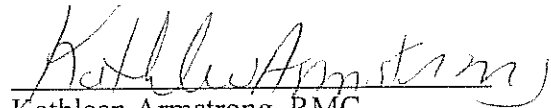
WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hampton, County of Sussex, State of New Jersey that Eileen Klose be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2016.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 5, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTING TOWNSHIP
ADMINISTRATOR EILEEN KLOSE AS THE TOWNSHIP MUNICIPAL HOUSING
LIAISON**

WHEREAS, the Governing Body of the Township of Hampton petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 22, 2008; and.

WHEREAS, the Township of Hampton's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

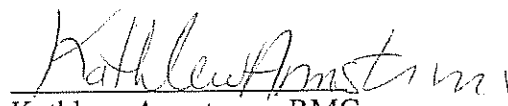
WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Hampton is required to appoint a Municipal Housing Liaison for the administration of Hampton Township's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Hampton, County of Sussex and the State of New Jersey that Township Administrator Eileen Klose is hereby appointed by the Governing Body of the Township of Hampton as the Municipal Housing Liaison for the administration of the affordable housing program.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 5, 2016, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO RE-AFFIRM BANKS AS
DEPOSITORIES FOR 2016**

BE IT RESOLVED by the Township Committee of the Township of Hampton that the following policy is hereby reaffirmed pertaining to Township funds for calendar year 2016:

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016

- 1) The Cash management and investment objectives for the Township of Hampton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Township's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.
- 2) The following banks are hereby authorized to be used as depositories for Township funds:

PNC Bank
Chase Bank
Sussex Bank
Lakeland Bank
First Hope Bank
TD Bank
Valley National Bank
Wells Fargo Bank

The above designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of Eligibility, which is filled semi-annually with the Department of Banking each June 30th and December 31st every year. Effective September 30, 2012 the Chief Financial Officer can obtain a copy of the GUDPA on the website www.state.nj.us/dobi/division_banking/depositories/gudpa.htm.

- The above designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" each year.
- 3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

- 4) Permissible investments for the Township of Hampton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; b) government money market mutual funds; c) any Federal agency of instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligation of the local unit or school districts of which the local unit is part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.
- 5) The Chief Financial Officer is authorized and directed to make investments on behalf of the Township of Committee. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.
- 6) Securities purchased on behalf of the Township of Hampton shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.
- 7) The Chief Financial Officer shall report to the Township Committee all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.
- 8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

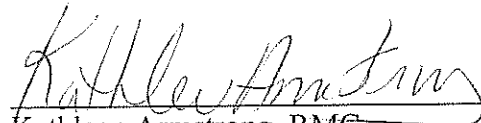
JANUARY 6, 2016

- 9) The Chief Financial Officer shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 5, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Hampton has a need to acquire Professional and Extraordinary Unspecifiable Services for the Municipality as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-2 (6) and N.J.S.A. 40A:11-2 (7); and

WHEREAS, the anticipated term of these contracts is 1 year(s) ; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hampton authorizes Agreements with the following Professional Agencies for CY 2014:

Awarded to: Stephen Roseman, Esq. Law Firm of Mc Govern & Roseman
Newton, N. J.

Services: Township Attorney
Duration: Calendar Year 2016
Amount: Varies based on services per fee schedule

Awarded to: Thomas Ferry, of the Accounting and Auditing Firm Ferraioli, Wielkotz, Cerullo,
& Cuva of Newton, N.J.

Services: Township Auditor
Duration: Calendar Year 2016
Amount: \$28,750.00 with additional services at an hourly rate in accordance with the
executed agreement.

Awarded to: Harold E. Pellow & Assoc.

Services: Township Engineer
Duration: Calendar Year 2016
Amount: Varies based on services per fee schedule

Awarded to: Judge James Devine

Services: Municipal Court Judge
Duration: Calendar Year 2016
Amount: Resolution Adopted by the Joint Municipal Court

Awarded to: Anthony Arbore, N.J.

Services: Township Prosecutor
Duration: Calendar Year 2016
Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Daniel Colfax

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016

Services: Public Defender
Duration: Calendar Year 2016
Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Newton Veterinary Hospital
Services: Dog Pound
Duration: Calendar Year 2016
Amount: Varies based on services per fee schedule

Awarded to: Animal Hospital of Sussex County, Dr. T. Spinks
Services: Rabies Clinic
Duration: Calendar Year 2016
Amount: Varies based on services per fee schedule

Awarded to: Fairclough Fuel
Services: Propane Fuel
Duration: Calendar Year 2016
Fees: Varies based on services per fee schedule

Awarded to: Bollinger, Inc.
Services: Insurance Representation
Duration: Calendar Year 2016
Fees: Varies based on services per fee schedule

Awarded to : Morris County Cooperative
Services: Salt and Sand
Duration: Calendar Year 2016
Fee: Varies based on services per fee schedule

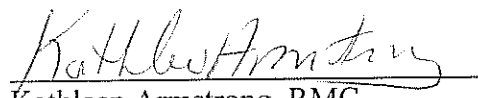
Awarded to: Statewide Insurance Fund
Services: Insurance Coverage
Duration: Calendar Year 2016

BE IT FURTHER RESOLVED that the Township Clerk has published the Award of Contracts in the Legal Notice Section of the New Jersey Herald.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 5, 2016, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP PROCLAMATION DECLARING THE MONTH OF
JANUARY 2016 RADON ACTION MONTH**

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon -- even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive -- and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

**HAMPTON TWP-. COMMITTEE
MEETING MINUTES**

JANUARY 6, 2016

WHEREAS, a significant number of homes in Hampton Township have elevated levels of radon;

WHEREAS, by mitigating homes with radon concentrations at or above 4 pCi/L in New Jersey, 140-250 lives are saved annually.

NOW, THEREFORE, the Township Committee of the Township of Hampton, does hereby proclaim the Month of January 2016, as

RADON ACTION MONTH


in the Township of Hampton and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

CERTIFICATION

I hereby certify that the above Proclamation was adopted by the Township Committee at their regular meeting held January 5, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION EDWARD HAYES TO THE POSITION OF
MUNICIPAL EMERGENCY MANAGEMENT CONTROL OFFICER FOR A
THREE-YEAR TERM**

WHEREAS, Public Law 438 adopted by the State of New Jersey mandates that all Municipal Emergency Management Control Officers must be appointed to a three (3) year term, and

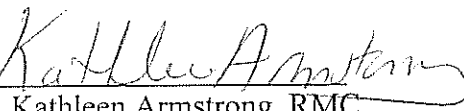
NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hampton does hereby appoint Edward Hayes to a three (3) year term effective January 1, 2016 as per New Jersey Public Law 438.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 5, 2016, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

1/5/16


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to freeze the Township Committee's salary for FY 2016 and adopt the Hampton township 2016 Salary Resolution.

NEW BUSINESS

PROMOTION- DPW EMPLOYEE FRANK BENNETT

A **MOTION** was made by Committeeman S. MacKenzie and seconded by Committeeman K. Gourlay, with all members in favor, to promote Township DPW Employee Frank Bennett to the position of Driver at an hourly rate of \$17.50 per hour.

TOWNSHIP SALT SHED LIGHT FIXTURE

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, for Jersey Central Power & Light to install and maintain a light fixture, for the purpose of illuminating the Township Salt Shed, at a rate of \$36.00 per month.

**TELEVISION AT THE HAMPTON
TOWNSHIP COMMUNITY AND SENIOR CENTER**

A **MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to purchase a television/dvd unit in an amount not to exceed \$350.00 for the Hampton Township Community and Senior Center.

PUBLIC SESSION

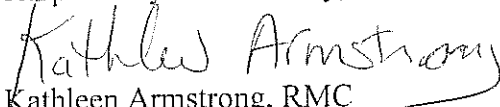
No public comments

PUBLIC SESSION CLOSED

ADJOURNMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 7:47 P.M.

Respectfully submitted by,


Kathleen Armstrong, RMC
Township Clerk