

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**

**RESOLUTION NO. 16-100**

**The Jefferson Township Trustees move to adopt the Jefferson Township Fire Department  
Standard Operating Guidelines Edition 11-2016**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in regular session on the 15th day of November 2016, at the Township Offices located at One Business Park Drive, with the following members present:

**Roy Mann ( X ) James McGuire ( X ) Russell Back ( X )**

Trustee Mann moved for the adoption of the following Resolution:

**WHEREAS**, the role of the Jefferson Township Board of Trustees is to establish the policy and direction for the operation of the Township Fire Department; and

**WHEREAS**, the role of the Fire Chief is to provide a direction for the day-to-day operations of the Township Fire Department, within the framework of Standard Operating Guidelines and the direction provided by the Jefferson Township Board of Trustees; and

**WHEREAS**, it is the desire of the Jefferson Township Board of Trustees and the Township Administrator to have a clear and concise process in place whereby the Trustees establish policy and direction on a regular basis and is carried out by the Jefferson Township Fire Chief.

**NOW, THEREFORE, BE IT RESOLVED**, that the Jefferson Township Board of Trustees adopt the Jefferson Township Fire Department Standard Operating Guidelines, Edition 11-2016.

Trustee McGuire seconded the motion, and the roll was called on the question of its adoption.

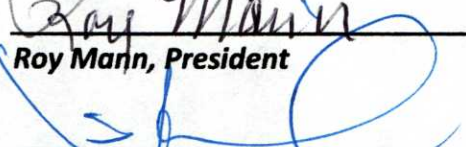
**Roy Mann ( YES )**

**James McGuire ( YES )**

**Russell Back ( YES )**

**Adopted: November 15, 2016**

  
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**Roy Mann, President**

  
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**James McGuire, Vice President**

  
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**Russell Back, Trustee**

**Attest:**   
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**Tracey Edwards, Fiscal Officer**

**RES. 16-100**

