

**Friends of Silverwood Park
Minutes
September 16, 2013**

Present: Katie Vance-Whitten, Kyle Richmond, Josh Bartz, Donna Skau, Sarah Williams, Bill Warner, Bob Bartz, Corey Livieri, Michael McCabe, Cindy Kirby, Ruth Simpson, and Rick Reese
Absent: None
Guests: None

I. Check Ins and Welcomes

- ≡ Kyle Richmond convened and called the meeting to order at 5:30 p.m. at the Albion Town Hall meeting room, 624 Albion Road, Edgerton, Wisconsin.
- ≡ Everyone present individually checked-in, and shared their background and interest in Silverwood County Park.

II. Approval of August 2013 minutes

- ≡ Those present reviewed and approved the August 2013 minutes, with no corrections, clarifications, modifications, or additions to those minutes. (Richmond/Vance-Whitten: Unanimous)

III. Approval of Meeting Agenda

- ≡ Those present reviewed and approved the September 16, 2013 meeting agenda, with no corrections, clarifications, modifications, or additions to the proposed agenda. (Richmond/Vance-Whitten: Unanimous)

IV. Old Business

A. Brief History of Silverwood Park

- ≡ Kyle Richmond explained the background and history of Silverwood County Park, and the current efforts to establish a “Friends Group” to support the future development, and operation of the park.
- ≡ Kyle Richmond discussed the relationship between the proposed “Friends Group” and the Dane County Parks Division. Kyle Richmond explained that efforts between the proposed “Friends Group” and the Dane County Parks Division would be off a supportive and collaborative nature. Other Dane County park Friends Groups were also discussed.

B. Update on Filing with the Department of Financial Institutions

- ≡ Kyle Richmond explained that the paperwork for registering the name “Friends of Silverwood Park” has been signed and submitted.
- ≡ Kyle Richmond, Katie Vance-Whitten, and Bill Warner signed an application, pursuing 501(c)3 non-profit status. The application will be promptly submitted for approval.
- ≡ Until the Friends of Silverwood Park is issued a tax ID and non-profit status, Lake Farm Park will continue to act as a fiscal agent for the organization. (Richmond)

C. Plans for Spring Planting

- ≡ It was announced that 8 acres will be tilled for spring 2014 instead of the 5 acres originally proposed. The 8 acres is for use by the Edgerton School District, Operation Fresh Start, and other area non-profit and community organizations. (Vance-Whitten)

D. Dane County Budget Update

- ≡ Kyle Richmond briefly discussed the timeline for the Dane County Executive’s proposed Budget, and encouraged the ‘Friends Group’ to support an increase in funding for Silverwood County Park. It was agreed that a letter would be sent to Executive Parisi, asking for continued and increased funding for park purposes.

V. New Business

- A. Bylaws Sub-Committee
- ≡ A sub-committee was formed to create a set of bylaws for the Friends of Silverwood Park. Katie Vance-Whitten, Kyle Richmond, Josh Bartz, Michael McCabe, and Ruth Simpson volunteered to participate in the sub-committee, which will meet at 6pm on Monday October 14, 2013, at Albion Town Hall, 624 Albion Road, Edgerton Wisconsin. (Richmond)
- B. Election of Interim Board of Directors
- ≡ Kyle Richmond asked for a show of hands to determine who would be interested in serving on an interim Board of Directors for the Friends of Silverwood Park. Katie Vance-Whitten, Kyle Richmond, Josh Bartz, and Donna Skau all indicated interest by raising their hands.
 - ≡ An Interim Board of Directors, consisting of four officer positions (President, Vice-President, Secretary, and Treasurer) was established, with terms ending at the monthly board meeting immediately following approval of the application for non-profit status, at which time a more permanent board will be elected.
 - ≡ By unanimous approval of those present, the following leadership body was elected to serve as the Interim Board of the Friends of Silverwood Park: Katie Vance-Whitten, President; Kyle Richmond, Vice-President; Josh Bartz, Secretary; Donna Skau, Treasurer. (Warner/Simpson: Unanimous)
- C. Funding Sources: Long Term Capital vs. Short Term Funds
- ≡ Kyle Richmond explained that there are two different types of funding for Silverwood County Park. Long Term Capital funds will be used primarily for park development versus short-term funds, which will primarily be applied to programming related expenses.
 - ≡ An invitation to attend the Friends of Silverwood Park October board meeting will be extended to County Park Planners to further explain funding, and the master planning process (Richmond)
 - ≡ Donna Skau will set up a bank account for use by the 'Friends' group.
- D. Ribbon Cutting Ceremony October 10, 2013
- ≡ Rick Reese discussed plans to have 5 classes of 4th grade students from Yahara and Edgerton Elementary Schools attend throughout the day on Thursday, October 10. Possible activities for the children include pumpkin harvesting and decorating, hay rides, and a Silverwood Storyteller. Katie Vance-Whitten will contact possible storytellers.
 - ≡ Rick Reese will finish constructing picnic tables and benches for the park, with a \$600.00 grant from Dane County for the cost of construction materials, with labor donated by Reese.
 - ≡ Rick Reese will communicate with Edgerton school district employees about the event.
 - ≡ Kyle Richmond and Josh Bartz will contact local media outlets.
 - ≡ Kyle Richmond and Katie Vance-Whitten will invite local elected officials, school administrators, Dane County Parks personnel and Dane County Executive Joe Parisi.
- E. October Fundraising Event
- ≡ Donna Skau reported that the event, to be held at Coachman's Golf Resort (984 County Highway A, Stoughton Wisconsin) on Saturday October 26, will be moved to Sunday October 27 due to a scheduling conflict. The event will likely be held from 2p-4p, prior to the Packer's Game at 730pm.
 - ≡ The event will be a "social mixer and reception hosted by the Friends of Silverwood Park." Information, maps, and ideas about the planning process will be provided along with appetizers, a cash bar, and a power point presentation if possible.

VI. Other

- ≡ Michael McCabe presented information about the possibility for additional on-site educational facilities at Silverwood County Park. There was unanimous support for exploring these ideas further. An update will be provided by McCabe at the October meeting for the Friends of Silverwood Park.
- ≡ There was brief discussion about a small amount of Tobacco equipment, tools, etc. Katie Vance-Whitten will connect Thad Andrews and Bob Bartz to explore further. Future updates expected.

VII. Next Meeting

- ≡ The next meeting for the Friends of Silverwood Park will be Monday, October 21, 2013, at 5:30pm at the Albion Town Hall meeting room, 624 Albion Road, Edgerton, Wisconsin.

VIII. Adjourn

- ≡ The Board adjourned at 7:15 p.m. (Bartz/Skau)