

**Taylor, Bob (Thune)**

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**From:** Gaspers, Mark (RPC) [Mark\_Gaspers@rpc.senate.gov]  
**Sent:** Wednesday, May 11, 2005 6:00 PM  
**Subject:** BRAC Roll Out Plan  
**Attachments:** BRAC Brief.ppt; oledata.mso; image007.emz; image008.emz; image009.emz; image010.emz; image011.emz

To: Republican MLAs  
Fr: Mark Gaspers, RPC  
Re: BRAC Roll Out Plan

Pasted below are slides from yesterday's briefing by Dan Stanley, Assistant Secretary of Defense for Legislative Affairs, detailing DoD's plan for roll out of the report this Friday.

Please note the process for each office to sign up for email notification. Each office must choose one email and follow the process below. In addition, 100 Honor Guard will deliver the Secretary's submission to each office -- one person in each office must sign for the report.

The entire PowerPoint presentation from yesterday is attached. In addition to details on the roll out process, slides include information on:

- the rationale for the BRAC round
- costs and savings associated with previous BRAC rounds
- the goals of the '05 BRAC round
- background on the process and timeline
- final selection criteria

I hope you find this information useful.

Mark

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## How DoD Will Let You Know

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- **Congress will be informed before the BRAC Commission, Installation Commanders, or the press.**
- **The Roll Out Plan has 4 steps.**
  1. **E-mail notification**
  2. **Delivery of the Secretary's recommendations**
  3. **DoD Press Conference**
  4. **Follow up resources**



## The Roll Out Plan: E-Mail

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- **DoD will send an e-mail to every member office at 9:15 AM on Friday, May 13<sup>th</sup>.**
  - Each congressional office must choose ONE e-mail recipient.
  - The recipient must send an e-mail to: [hillbrac@osd.mil](mailto:hillbrac@osd.mil)
  - The subject of the e-mail must include only the state and member you represent. (Example: Subject: Alabama-Sessions).
  - The body of the e-mail must include the name of the office represented.
  - E-mail addresses must be received by noon on Thursday, May 12 to be included in the list.
- **The E-mail will consist of a list of the BRAC actions broken down by state.**



## **The Roll Out Plan: SecDef Report**

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- DoD will deliver the Secretary of Defense's submission to the BRAC Commission starting at 9:15 AM on Friday, May 13<sup>th</sup>.
  - 100 Honor Guard (25 from each service) will deliver the Secretary's submission to every office.
  - One person in each office must sign for the report.
  - In addition to the report, the delivery will include a summary of recommended actions by state, the report on CD, and a pocket card summarizing the report.

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## **Roll Out Plan: Press Conference**

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- The Department will make the report public on Friday, May 13<sup>th</sup>. Time TBD.
- Congressional delivery of the report will precede public release by more than an hour.
- The full press conference will be able to be viewed online at [www.pentagonchannel.mil](http://www.pentagonchannel.mil)
- The full report will be released online following the press conference.  
[www.defenselink.mil/brac](http://www.defenselink.mil/brac)

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## Roll Out Plan: Follow Up

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- **Inquiries about the Secretary's report should be directed to the OSD BRAC Clearing House.**
  - Contact Information - TBD
  - Inquiries must be submitted in writing, via letter or fax.
- **Inquiries about the next steps in the process should be directed to the BRAC Commission**
  - Contact Information - TBD
- **The Full Report will be available online at [www.defenselink.mil/brac](http://www.defenselink.mil/brac)**