

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 10, 2018 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Vice-Chairman Fendley called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Steve Martin and Brian Fendley were present. Jared Moyle was absent from the meeting.

Staff Present: Deputy Chief Dave Sparks, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William F. Gigray were also present. Fire Chief Greg Timinsky was absent from the meeting.

Approval of Meeting Agenda and Postings: Robin Ward reported that Chief Timinsky posted the Original Agenda Notice of the Regular Meeting of the Board prior to 5:00 p.m. on May 8, 2018, at Star Fire Station #1 and at Star Fire Station #2.

Comm. Fendley moved to accept the report of the agenda postings and to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Comm. Fendley reported that the Board had reviewed the draft Minutes of the Regular Meeting held on April 12th and May 3rd, 2018, as presented, and found them to be consistent with what occurred at those meeting.

Comm. Martin moved to approve the Minutes from the Board Meeting held on April 12, 2018. Comm. Fendley seconded the motion, motion passed unanimously.

Comm. Fendley moved to approve the Minutes from the Board Special Meeting held on May 3, 2018. Comm. Martin seconded the motion, motion passed unanimously.

Financial Reports: Robin Ward provided a report of the District's financial status and fund investments, and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$153,264.58 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle was absent from the meeting.

Vice Chairman/Secretary of the Board: Comm. Fendley nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Deputy Chief, Dave Sparks: Deputy Chief Sparks reported on the following items:

- **Operations and General Information:**

- Maintenance Division continues to be busy
- Implementation of Interra Statistical Software, will provide great stats.
- ISO Rating review is in progress, plan to finish up on the 14th.
- Air packs and regs have been serviced
- Training on Target Solutions system will improve the use so it will be better utilized
- Has attended dispatch user and ECPC meetings
- Joint trainings are going well
- Engineer Development Program is complete, John Ford did a great job helping out with that.
- Dustin Gardner attended FDIC, said it was great experience
- Wildland training at Boise Fire is complete
- Will be doing a swift water training with Eagle, Meridian and Kuna
- Lexipol policy code system will be coming to Idaho later this year for fire departments. Chief Timinsky will have more details about that at the next meeting. You can check it out at www.lexipol.com. This would not replace the current policy code, however it would provide Federal, State and countrywide best practices for fire service.
- IIIA gave a great presentation on health insurance policy, this would be a better policy for the employees as well as the District.
- Impact Fee meeting with the City of Star got cancelled again, rescheduled for May 17th.
- Still working with the architects on the preliminary drawings for station 1.
- City of Star has ask a new development on the corner of Plummer and Floating Feather to donate 2 acres for a future fire station.

- **Prevention:**

- Bi-Mart is scheduled to open May 18th.
- Numerous other commercial and residential projects are in the works

Firefighters Union Representative: President Danny Garringer reported that the annual MDA Fill the Boot will be May 17th and 18th. Fire Ops 101 is scheduled for May 19th. Local will also be meeting to review the IIIA health insurance plan.

Recording Secretary/Bookkeeper: Robin Ward reported that the 2017 Audit will be complete by the end of the month, State Tax Levy training will be the 17th.

Attorney Report: Attorney Gigray provided an updated report on current items being worked on. His report is attached.

- Impact Fees - inquired about the status of the Impact Fee Committee

All other items are on the agenda including several resolutions for policy code changes.

Committee Reports:

- **Impact Fee Committee:** Ward provided an update for Gigray, Impact Fee Committee completed and approved the report last year and have been on hold until the City of Star is ready for presentation by Anne Wescott. Hope to move forward with the City soon.
- **Budget Committee:** Comm. Martin reported that a 2019 Budget Workshop would be held on May 31st, 10:00 a.m. at Station #2.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** - Nothing additional to report at this time.

- **Station 2 Property Purchase (Lot Line Adjustment)** - Robin Ward provided an update on the status. Chief Timinsky is working on moving forward as planned, currently waiting on the survey and then approval from the County and Highway District.

New Business:

- **ACCESS JPA:** Reviewed and discussed the proposed changes to the agreement and bylaws that were presented to the Executive Board. Attorney Gigray had also previously reviewed the changes and provided comment.

Comm. Martin moved to accept the proposed changes to the ACCESS JPA and Bylaws and to report approval to the Executive Board to present the final changes. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- **Policy Code Changes:** Attorney Gigray presented proposed resolutions for each of the following items.
 - **Resolutions 2018-145:** Title 4, Chapter 2: Comm. Martin moved to adopt Resolution 2018-145 Amending Chapter 2 of Title 4 Providing Changes to the Open Meeting Laws. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
 - **Resolution 2018-146:** Title 3, Chapter 1, Section 7, and Title 2, Chapter 1 Section 9. Comm. Martin moved to adopt Resolution 2018-146, Amending Title 3, Chapter 1, Section 7 Providing for Changes to Commissioner Per Day Compensation Rates and Adding Title 2, Chapter 1, Section 9 Providing for Special Compensation During an Emergency. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
 - **Resolution 2018-147:** Title 11, Chapter 3, Section 2, Sub-Section 5. Comm. Martin moved to adopt Resolution 2018-147, Amending Title 11, Chapter 3, Section 2, Sub-Section 5, Providing for Exchange of Real Property. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
 - **Resolution 2018-148:** Title 12, Chapter 7. Comm. Fendley moved to adopt Resolution 2018-148, Amending Title 12, Adding Chapter 7, Providing for the Designation of Officers and Person who have Custody, Control and Access to Public Records. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.
 - **Resolution 2018-149:** Title 3, Chapter 2, Section 1. Comm. Martin moved to adopt Resolution 2018-149, Repealing Title 3, Chapter 2, Section 1, Temporary Interim Successors and Amending Title 3, Chapter 2, Section 2, Sub-Sections 1 and 3, Filling Commissioner Vacancies and Amending Title 3, Chapter 2, Section 2, Commissioner Vacancy Appointments. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: It was determined that no executive session was needed at this time.

Announcement of the Next Meeting:

Comm. Fendley announced that the next regular meeting is scheduled for June 11, 2018, at 7:00 p.m. Star City Hall.

Adjournment: Comm. Martin moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 8:00p.m.

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the April 12, 2018, Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by Ward
- Attorney's Report and Memo's

Approved 6/11/18