

<b>Present</b>	<p><b>Robert Pratt, President</b>  <b>Judy Sikes, Secretary</b>  <b>Cindy Mihelich, Past President</b>  <b>Jane Garnett, Board Member</b>  <b>Maria Reyes, Board Member</b>  <b>Renee Greenway, Board Member</b>  Mike Atlas-Acuña, Executive Director  Mariah Schofield, Finance Director  Sandra Montee, QI &amp; Compliance  Donna Zabukovic, Administrative Assistant</p>
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<b>Absent</b>	<p><b>Jan Williams, Vice President</b>  <b>Polly Boggs, Treasurer</b>  <b>Beth Thatcher, Board Member</b>  <b>Joel Thompson, Board Member</b>  <b>Julia Vean, Board Member</b>  <b>Leon Harwood, Board Member</b>  <b>Wayne Hunter, Board Member</b>  Terri Martinez, Associate Executive Director, Adult Services Director  Pat Morales, Human Resources  Erica Adamson, Case Manager Director  Melinda Rizley, Children’s &amp; Family Services</p>
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**Board Meeting was called to Order by Robert Pratt.**

**Welcome Guests**

- Welcome to outside the agency guest: Cal Logan.
- Welcome all staff from the agency: Adam Carmel, Denise Romero, Justine Aragon, Pat Gradisar.

**Proxy Votes**

- Polly Boggs gave her proxy vote to Cindy Mihelich.
- **Action Items**
- Meeting Minutes
  - **Motion to Approve** December 2017 Board Meeting Minutes

<b>Motion to approve the December 2017 Board Meeting Minutes</b>	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- Resignation of Mikhail Laskin
  - **Motion to Approve** the Resignation of Mikhail Laskin

<b>Motion to approve the Resignation of Mikhail Laskin</b>	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Look into another board member

- November 2017 Financials – See attached Financial Sheet at the end of the minutes.
  - **Motion to Approve** the November 2017 Financials as presented.

<b>Motion to approve the November 2017 Financials as presented.</b>	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Renee Greenway
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report - November 2017 will be reported next month.

#### **Colorado Bluesky Enterprises Audit – Cal Logan**

Cal presented the draft form of the Colorado Bluesky Enterprises Audit. This is considered a draft while waiting for verification of the Baltimore Court Management Corporation.

#### **Awareness Day**

Awareness Day is scheduled for Wednesday, February 28, 2018. If any Board Members would like to attend, please let Donna Zabukovic know ASAP.

#### **Executive Director Report**

**Regional Center:** We have moved our monthly meetings to quarterly since communications are going well. We are receiving fewer calls to our emergency phone and the number of incident reports have also decreased. Overall our relationship with the Regional Center is very positive. Jodi Merrill-Brandt, Interim Director is doing a great job. Credit also goes to Sandra and Erica for their leadership and their staff for working so well with PRC.

**Performance Audit:** I have already reported that the performance audit would be conducted between now and the fall of 2018. We have started providing requested information. I will continue to notify the board as we progress with the audit process.

**Conflict Free Case Management:** The only update I have is we expect the Business Continuity plan template to be released in January 2018 by HCPF. This will provide CCB's the guidance as to what to include in the plan. A related issue as I previously reported, I've asked Cal Logan to conduct an analysis of our finances to assist us in determine which option is best suited for the persons we support, our staff, and the financial health of the agency. As a reminder, I'm referring to the options listed in the Conflict Free Case Management / HB 17-1343.

Interchange / Bridge Update: The Interchange / Bridge System is showing improvements, but there remains some difficulties. We continue to work with HCPF and the billing contractor to make the necessary changes. Just as a reference, this system was released in March 2017.

Awareness Day: Awareness Day will be held February 28, 2018 at the McNichols Building. We will be limited to the number of persons who can attend, so if anyone is interested please let Donna know as soon as possible.

No Wrong Door: CBE is involved in the HCPF Pilot Program called "No Wrong Door". The focus is to develop a process that allows all persons seeking services to be able to contact any agency and have that agency assist them in navigating the system. This will mean that CBE's case managers will have to be more knowledgeable about other systems. This is a very simple explanation, there will be more information in the coming months.

### **Public Comment**

- None

### **Upcoming Events**

- February 1, 2018 – BASS Super Bowl Party
- February 14, 2018 – BASS Valentines Party
- February 28, 2018 – Awareness Day at the Capital
- March 15, 2018 – BASS St. Patrick's Day Party
- March 17, 2018 – Blizzard Run
- March 2018 – Employee Forum (Date TBA)
- May 3, 2018 – BASS Cinco de Mayo Party
- June 2018 – Employee Picnic (Date TBA)
- June 2018 – Employee Forum (Date TBA)
- June 20, 2018 – BASS Talent Show
- August 29, 2018 – BASS End of Summer Picnic
- September 2018 – Employee Forum (Date TBA)
- October 2018 – In Service Day
- October 25, 2018 – BASS Halloween Party
- November 1, 2018 – Fashion Show
- November 13, 2018 – BASS Thanksgiving

- November 2018 – CBE Thanksgiving (DATE TBA)
- December 19, 2018 – BASS Christmas Party
- December 2018 – Employee Forum (Date TBA)

**Motion to Adjourn**

- **Motion to Adjourn at 1:22 pm**

<b>Motion to adjourn at 1:22 pm</b>	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Donna Zabukovic, Administrative Assistant  
 Recording Secretary

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mike Atlas-Acuña, Executive Director  
 Colorado Bluesky Enterprises, Inc.

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Judy Sikes, Secretary  
 CBE Board of Directors

**COLORADO BLUESKY ENTERPRISES, INC.**  
**FULL AGENCY FINANCIAL REPORT**  
**YEAR TO DATE**  
**November 2017**

	October 2017	November 2017	Variance
<b>Assets</b>			
Investments	\$ 1,641,490.32	\$ 1,641,490.32	\$ -
Operating Cash	\$ 1,817,081.42	\$ 1,799,733.88	\$ (17,347.54)
Savings	\$ 1,964,537.23	\$ 1,982,937.77	\$ 18,400.54
Other Assets	\$ 2,330,737.01	\$ 2,257,374.02	\$ (73,362.99)
Property & Equipment	\$ 6,378,090.48	\$ 6,378,090.48	\$ -
Depreciation	\$ (4,757,013.43)	\$ (4,778,130.69)	\$ (21,117.26)
<b>Total Assets</b>	<b>\$ 9,374,923.03</b>	<b>\$ 9,281,495.78</b>	<b>\$ (93,427.25)</b>
<b>Liabilities</b>			
Accounts Payable	\$ 83,333.68	\$ 78,135.97	\$ (5,197.71)
Group Homes Note	\$ 172,227.73	\$ 167,279.86	\$ (4,947.87)
Other Liabilities	\$ 1,830,690.58	\$ 1,837,118.56	\$ 6,427.98
<b>Total Liabilities</b>	<b>\$ 2,086,251.99</b>	<b>\$ 2,082,534.39</b>	<b>\$ (3,717.60)</b>
<b>Fund Balance</b>	<b>\$ 7,288,671.04</b>	<b>\$ 7,198,961.39</b>	<b>\$ (89,709.65)</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 9,374,923.03</b>	<b>\$ 9,281,495.78</b>	<b>\$ (93,427.25)</b>

**Total Unexpended YTD \$145,460.11**

\*In September a (\$0.20) variance was shown in property & equipment. There has been a key entry error since January 2017 on the residential side. We have been listing \$28,337.47 and it should have been \$28,337.27.