

Rancho Santa Teresa Swim & Racquet Club



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Dirk Seidel (President)

Vic Haddad (Treasurer)
Michael Kirtland
Nick Toprani

Arian Collen (Secretary)
John O'Byrne
Terrie Jacopi

Board of Directors Meeting *Draft Minutes* October 21, 2019

Item Subject

1. Call to Order

Meeting was called to order at 7:02 p.m.

2. Approval of Minutes

September 16, 2019 Board Meeting

Action: (4-0-3) John moved to approve minutes for the September 16, 2019 board meeting. Vic seconded the motion.

Absent: Nick arrived late at 7:05pm, Dirk was absent, and Arian abstained as he was not in attendance at the September meeting

Document Filed: September 16, 2019 minutes

3. Town Hall

- Real Estate Agent Lorie Hansen who previously paid to advertise in the hardcopy Rancho newsletter and continues to pay to advertise in the online newsletter requested access to information on which member addresses do not currently receive the emailed newsletter so she could mail/deliver her flyers and encourage them to provide their email to the club.

Action: (6-0-1) Nick moved to approve providing Lorie with the list of addresses currently not enrolled in the email newsletter. Michael seconded the motion.

Absent: Dirk was absent.

- Representatives from Cub Scout troop 227 who currently use the clubhouse for their meetings requested use of the clubhouse for their Blue & Gold event on November 9th.

Action: (6-0-1) Arian moved to approve the use for no cost but the troop would be responsible for the standard janitorial fee. Nick seconded the motion.

Absent: Dirk was absent.

- Representatives from Cub Scout troop 212 who currently use the clubhouse for their meetings on Wednesday evenings inquired about the option to switch to Thursday evenings.

Action: (6-0-1) Terrie moved to approve the change to Thursdays after 7:15pm so as not to conflict with existing exercise use John seconded the motion.

Absent: Dirk was absent.

4. Staff Reports

A. Office Coordinator Report

Amy reviewed the Office Coordinator report, including tasks completed, accounts with delinquent dues balances, and upcoming facility rentals.

Action: (6-0-1) Michael made a motion to initiate the collections process on accounts as outlined in the report dated October 21, 2019 in accordance with the timelines of the collections policy, including but not limited to recording an assessment lien against the property. Terrie seconded the motion.

Absent: Dirk was absent.

B. Facilities Manager Report

Facility Manager Luke Brown provided an update on various projects and to-do lists, including priority projects.

5. Directors Reports

A. Presidents Report

No Report

B. Treasury Report

No Report

C. Arian

No items

D. Nick

No Items

E. Michael

No items

F. John

No Items

G. Terri

No Items

6. General Business

A. Adult Pool Closure During Winter

The board discussed the usage and costs for maintaining and heating the adult pool during the winter.

Action: (5-1-1) Terrie moved to approve closing the adult pool for the winter effective November 1st and reopening in March 2020. Michael seconded the motion. Arian was the lone NO vote.

Absent: Dirk was absent.

B. Fall Membership Meeting

Board discussed the upcoming meetings with the Fall Member Meeting scheduled for November 4th and tentatively scheduled Board Meeting on November 18th.

7. **Future Meeting & Agenda Items**

The next meeting tentatively will be on November 18th, 2019 at 7pm.

Meeting was adjourned at 8:20 pm