

CONSTITUTION AND BY-LAWS

ARTICLE 1

SECTION 1: NAME: The name of this organization shall be the **Konza Beekeeper's Association (KBA)**.

ARTICLE 2

SECTION 1: MISSION: Gather together beekeepers and persons interested in beekeeping to build programs and foster dialog that will contribute to the health of and expansion of honeybees in our region.

ARTICLE 3

SECTION 3: OBJECTIVES: The objectives of this non-profit organization shall be:

a. Educating: Teach, mentor and encourage better methods among beekeepers in the Flint Hills region, to promote cooperation and sharing, to reach a common understanding regarding our challenges and their solutions, to maintain friendly and helpful relations.

b. Promoting the importance of honeybees: Establish programs that will increase awareness among the general public relating to honey bees and the beekeeping industry.

c. Encouraging others to become beekeepers, teach them, mentor them and insure that the best management practices are followed.

d. Providing a forum for sharing information.

e. Enabling the Club members to pool requirements to take advantage of supplier discounts for equipment and bees.

f. Providing programs, workshops and events that bring the latest beekeeping information to the entire membership and promotes healthy dialog among members.

g. Building a strong alliance with Sunset Zoo, Kansas State University, 4H, Extension offices and other partners important to beekeeping.

h. Build a library of books, catalogs, videos and papers for members to use.

ARTICLE 4

SECTION 1: MEMBERS: Anyone interested in beekeeping and the beekeeping industry may join the KBA. Each member shall have the right to vote and audit any classes or workshops.

ARTICLE 5

SECTION 1: OFFICERS: The officers of the Chapter shall be: President, Vice-President, Secretary, Program Chair, Sunset Zoo Coordinator and Treasurer. All officers shall be elected by a majority vote of the members present at the **November** meeting and hold office from January through December of the next year, or until their successors are elected or appointed. In the case of a vacancy, the President may appoint a member to serve during the remainder of the term. No person shall be elected for any office without his or her consent.

ARTICLE 6

SECTION 1: DUES: The annual dues for the regular members shall be \$10 payable in advance to the treasurer of the Chapter and shall be due on January 1. All dues expire on December 31 of each year. Any member of the Chapter who becomes delinquent in payment of dues after December 31 will be dropped from the roll of membership on April 1. A person who has been dropped from the roll of membership for nonpayment of dues may be restored to active membership by paying current year dues.

SECTION 2: LIFE MEMBERSHIP: Life membership may be given to a member who has contributed in some outstanding way to the local Chapter's aims and ideals and for meritorious service to the Chapter upon majority vote of the members present at any regular meeting. Life members shall be excused from payment of dues. No member shall be given Life Membership merely for continuous membership or for the purpose of not paying dues; however, members 75 years old and older are considered Life Members.

ARTICLE 7

SECTION 1: MEETINGS: There shall be regular KBA meetings held monthly. . From time to time special meetings and training schedules may be scheduled at other times and locations as required.

ARTICLE 8

SECTION 1: COMMITTEES: The Executive Committee shall consist of all the elected officers of the Chapter, namely: President, Vice-President, Secretary, Treasurer, Program Chair, Zoo Coordinator, Media Chair and the immediate Past President who shall be an ex-officio member. The Executive Committee shall have authority to transact business on behalf of the Chapter when it is not in session.

SECTION 2: An Auditing Committee can be appointed by the Executive Committee and its duty will be to examine and audit the books of the Treasurer and make recommendations on their findings at the first regular January meeting.

SECTION 3: The Nominating Committee shall consist of three members appointed by the President whose duty will be to nominate and present a slate of officers for the December meeting. Other names may be submitted from the membership at large at the time of the election.

SECTION 4: SPECIAL COMMITTEES: Such committees shall be appointed by the President consisting of a minimum of three members whose duty will be to serve as directed by the President.

ARTICLE 9

SECTION 1: QUORUM: The members present shall constitute a quorum for the transaction of business at any regular meeting. Two-Thirds of the committee shall constitute a quorum for the Executive Committee.

ARTICLE 10

SECTION 1: PRESIDENT: The President shall preside at all meetings of the Chapter using regular parliamentary usage and Robert's Rules of Order. This officer shall appoint such special committees as is deemed necessary, fill vacancies on any office, and perform such other duties as the Chapter may direct. The President will be authorized to make deposits and disburse all monies, should the Treasurer be unable to perform those duties.

SECTION 2: VICE-PRESIDENT: It shall be the duty of the Vice President to perform those duties of the President in his or her absence, or upon the President's request. If the Vice President is unable to perform this duty in the absence of the President, then the Vice President may appoint any member to act in his or her stead.

SECTION 3: SECRETARY: The Secretary shall record the minutes and the proceedings of the Chapter at each regular and/or called meeting and any special group activities. The Secretary's duties further include:

a. Assist the President and others in notifying the membership five to eight days prior to meetings.

b. Use the media to inform the general public in a timely manner of meetings, also activities of special interest.

c. Maintain complete files of the minutes, Constitution and By-Laws and rules of policy.

d. Protect and preserve the Chapter charter.

e. Maintain files of all communications including both correspondence and publications.

f. In cooperation with the President, arrange for a substitute if it becomes necessary to be absent from the duties of Secretary.

g. At the end of the term of office deliver all files, records and Chapter property to the successor.

SECTION 4: TREASURER: The Treasurer shall collect and receive all monies generated from membership dues, sales of goods, gifts, special activities or from any other source. Such monies shall be fully protected in a proper and timely method. The Treasurer will also make prompt remittance to cover authorized invoices. (Authorization for expenditures result from the Chapter approved Budget or from special vote of the Executive Committee and/or a Chapter meeting.) The Treasurers duties further include:

- a. Maintain full and accurate records showing the receipts and disbursements of all monies.
- b. Notify all members after December 31 who are delinquent in payment of dues and seek to restore their membership.
- c. The books shall be closed prior to each regular January meeting and a complete report on the financial standings given to the Chapter at that time.
- d. Maintain a complete inventory of the Chapter's properties, location and estimated value. This inventory will be verified and updated each year at the time the financial books are closed for the fiscal year and a complete report given the Chapter at its regular January meeting.
- e. Serve as custodian of the Chapter's properties, preserving all receipts, titles and other documents as proof of ownership.
- f. The books and records are subject to unannounced audits by the Audit Committee.
- g. Deliver all books and documents to the successor at the end of term of office, having had them audited at this time.

SECTION 5: PROGRAM CHAIRMAN: The Program Chairman will assist in making the necessary arrangements for programs and training including speakers and trainers.

SECTION 6. SUNSET ZOO COORDINATOR. The Zoo Coordinator will facilitate all matters relating to the Associations alliance with the zoo and the Sunset Zoo Pollination Project.

SECTION 7: MEDIA CHAIR. The Media Chair will develop media programs that will assist in communication among members and inform others about our Association and its objectives.

ARTICLE 11

SECTION 1: AMENDMENTS: Any article or any section of any article of this Constitution and By-Laws may be amended by any regular meeting by a two-thirds (2/3) vote of all members present, providing proposed amendments have been presented to the Executive Committee for their recommendation, and have been presented in writing to the entire membership at least 30 days before any regular meeting.

ARTICLE 12

SECTION 1: ADOPTION: This Constitution and By-Laws was read and adopted by a two-thirds (2/3) majority vote of all members present at the regular meeting held on February 11, 2014 at the Manhattan Zoo, Manhattan, Kansas. The adoption was unanimous.

President
Gary L LaGrange
Anne de Noble

Secretary
Nikki Bowman

Treasurer