

April 20th, 2015

**Central Mainline Sewer Authority**  
P O Box 35 93 Jones Street, Lilly, PA 15938

**April 20th, 2015 6:00 PM**

**Salute to the Flag:/Roll Call of the Board**

Chairman William Claar, Vice-Chairman Raymond Guzic, Jr., Rita Butterbaugh, Dennis Beck, Edward Myers, EAD's Engineer Patrick Mulcahy, Solicitor William Barbin and Recording Secretary Pamela Flis.

Leslie Devett and Brian Fronk, representing Mainline Newspapers also attended the meeting.

**Public Participation:**

At this time none.

**Secretarial Report:**

**Motion** made by Raymond Guzic, Jr., 2<sup>nd</sup> Edward Myers to accept the Regular Monthly Minutes dated March 16<sup>th</sup>, 2015 as submitted in written form. Roll call, all in favor, Motion passed.

**Motion** made by Dennis Beck 2<sup>nd</sup> Raymond Guzic, Jr., to accept the Treasures Report, Unpaid Bills and Additional Unpaid Bills as submitted in written form. Roll call, all in favor, Motion passed.

**Motion** made by Edward Myers 2<sup>nd</sup> Rita Butterbaugh to accept the 2014 Financial Audit Report and DCED Report as submitted by Kotzan CPA and Associates. Roll call, all in favor, Motion passed.

**Motion** made by Raymond Guzic, Jr., 2<sup>nd</sup> Dennis Beck to accept the 2015 Allocation Payment for Lilly Borough Sewer Authority as submitted by Kotzan CPA and Associates resulting from the CMSA 2014 Financial Audit. Roll call, all in favor, Motion passed.

**Motion** made by Edward Myers 2<sup>nd</sup> Dennis Beck to ratify the actions of accepting the EAD's Operator Agreement on 3/30/2015 at the emergency executive session. Roll call, all in favor, Motion passed.

**Correspondence:**

At this time none.

April 20th, 2015

### **Engineers Report:**

As Discussed:

William Claar thanked the EAD's Group, Pat Mulcahy and Brian Bloom for their assistance in operating the wastewater treatment plant, and Pat's confidence in James Lingafelt on daily plant operations.

- ECS Partnerships installing the sanitary sewer extension has begun.
- Developers Agreement required for ESC Partnerships and David Myers.
- Polymer settings on the sludge press, overall press review conducted by EAD's and original plant operator Ronald Rakar. Sludge pressing has not occurred for approximately three weeks.
- EAD's personnel and James Lingafelt have been pressing sludge. Press is running well and EAD's engineer does not understand the previous operators concerns with the sludge press.
- James has been completing the daily samples for lab testing.
- Ultra Violet bulbs to be installed as soon as they arrive, 7 are currently out.
- Spray nozzles on sludge press to be changed as soon as UV bulbs are replaced.
- Air testing and the Department of Labor and Industry, air testing will be completed by CIH Labs on 4/23/2015. CMSA's response to the Labor and Industry concerns is due May 18<sup>th</sup>, 2015. Safety equipment is available.
- The requirement of formal written procedures when pressing sludge, to be prepared by the EAD's Group.

### **Solicitors Report:**

As Discussed:

- The pending court date of April 27<sup>th</sup>, 2015 10AM Cambria County Court House- John Shuniak.
- Developers Agreement with ECS Partnership and David Myers.
- The CMSA WWTP plant operator's resignation.

**Motion** made by Dennis Beck 2<sup>nd</sup> Rita Butterbaugh to accept the resignation of Francis Hartline, as delivered to CMSA on March 17<sup>th</sup>, 2015. Roll call, all in favor, Motion passed.

### **Plant Operators Report:**

As Discussed

- Monthly flow meter report as submitted by CMSA part-time employee.

### **Old Business:**

April 20th, 2015

Covered under other agenda items.

**New Business:**

At this time none.

**Tabled Items:**

At this time none.

**Executive Session:** Begins at 6:20 PM

**Executive Session:** Ends at 6:31PM

**Motion** made by William Claar 2<sup>nd</sup> Dennis Beck to increase the hourly wage of James Lingafelt by one dollar per hour from 9.27 per hour to 10.27 per hour , effective payroll dates 4/5-4/18/2015. Roll call, all in favor, Motion passed.

**Motion** made by William Claar 2<sup>nd</sup> Edward Myers to award a bonus to the two current CMSA employees of \$150.00 each. Roll call, all in favor, Motion passed.

**Motion** made by Dennis Beck 2<sup>nd</sup> Edward Meyers to pay unused vacation time to Francis Hartline. Roll call, all in favor, Motion passed.

**Adjournment:**

**Motion** made by Rita Butterbaugh 2<sup>nd</sup> Dennis Beck to adjourn the April 20th, 2015, meeting at 6:33PM. Roll call, all in favor, Motion passed.

**For the Record:** A copy of the, April 20<sup>th</sup>, 2015 meeting packet with March 16<sup>th</sup>, 2015 meeting minutes was given to the CMSA Chairman for delivery to LBSA.

# CMSA MONTHLY ACCOUNT BALANCES

MAY 14th, 2015

Account Description	Interest		Balances
Interest Reserve Construction Account 0525			\$ 116,028.44
Money Market Account	\$ 28.60	Monthly	
Interest Rate 1.10%	\$ 109.29	Y-T-D	Reconciled 5/4/2015
General Revenue Fund Checking 1817			\$ 53,268.18
General Checking	\$ 3.69	Monthly	
Interest Rate .50%	\$ 15.78	Y-T-D	Reconciled 5/4/2015
Construction Account Checking 1825			\$ 17,525.45
Construction Checking/LBSA Repymnt Captl Cost	\$ 1.40	Monthly	
Interest Rate 0.50%	\$ 5.35	Y-T-D	Reconciled 5/4/2015
SEP / Tax Clearing Checking 1833			\$ 5.00
Sweep Account/Non-Interest Bering			Reconciled 5/4/2015
Debt Service Fund #92-01 14696.00			\$ 14,729.10
Savings Account 2318 #92-03 3766.00	\$ 7.90	Quarterly	
Interest Rate .75%	\$ 7.90	Y-T-D	Reconciled 5/4/2015
Tap Contribution			\$ 19,375.26
Savings Acct 2317	\$ 9.55	Quarterly	
Interest Rate .75%	\$ 9.55	Y-T-D	Reconciled 4/2/2015
Petty Cash Account			\$ 86.00
			Reconciled 5/13/2015
<p>\$14,696.00 transferred from 1817 to 2318 Savings for Monthly RUS Payment <b>5/27/2015</b></p>			
Interest YTD	\$ 147.87		\$221,017.43