

CHAPLAIN

I would like to take this opportunity to Congratulate the newly elected Chaplains on all levels for the ensuing year, 2021-2021. The position to which you have been elected is the one office, in the Auxiliary to the Military Order of the Cootie, that is not only a sacred one, but you should be the person to whom your sisters & brothers turn to in times of despair and sickness. Your office is where the reflection of Love and Caring begins.

Auxiliary Chaplains: It is your responsibility to send cards, make phone calls and visits to our Veterans, the MOC and MOCA members and their families who are sick, in the hospital or just shut-ins; verifying if anything is needed. Also, when requested, to preside at Memorial Services for those deceased members.

- Please include the names and addresses of sick MOCA members or family members and clarify (sister, brother, spouse, etc.) so cards may be sent. In the event of a death, please include the date and any pertinent information.
- Please print clearly, so that the Grand Chaplain can process the information and send out cards in a timely manner. On a separate sheet of paper, write a summary of your activities as Chaplain during the month. Remember, always retain a copy for your files to help you compile the year-end report.
- A report needs to be forwarded to the **Grand Chaplain by the 1st of every month**, even if a no report statement is written on the form.

Auxiliary Chaplains (Not in a Grand). The Auxiliary Chaplain should send Monthly Reports to the Supreme Chaplain **by the 1st of every month**.

Grand Chaplain: Compile monthly the reports you have received from the Auxiliaries and mail to your Supreme District Chaplain and the Supreme Chaplain. **Reports must be mailed by the 15th of each month**.

- On a separate sheet of paper, prepare a short summary of your activities as Grand Chaplain. Remember to maintain copies of all reports submitted for your records.
- Compile a list of your deceased sisters/brothers for your Memorial Service. As Grand Chaplain, select an Auxiliary Chaplain of the Year for your Grand Convention.
- Immediately following your Grand Convention, it is important you send the Supreme Chaplain a copy of the Auxiliary Chaplains reports along with your completed year-end report form.

The Supreme Chaplain needs to be immediately notified of the illness or death of a Supreme MOC or MOCA Officer, Past Supreme Commander or President, Grand Commander or President and available details. In addition, the Supreme Chaplain needs the information and address of every brother/sister or family member who is sick, having an operation or just in need of cheering up, along with notices of loss of members or their family members.

The Supreme Chaplain will e-mail, or snail mail out notices of all sickness and deaths received by her to the Supreme Council, Past Supreme Presidents, Grand Presidents and Chaplains, and those Auxiliaries not in a Grand.

My intent is to send out via e-mail or snail mail a list of information reported on our sisters/ brothers and families for all Chaplains to send cards as they choose.

Our cheering up our MOC and MOCA family depends on you submitting information on all levels in a timely manner.

CHAPLAIN OF THE YEAR

Chaplain of the Year Criteria Auxiliary, Auxiliaries (Not in a Grand and Grand) will be judged on

- Timely reporting (**do not forget due dates**).
- Completeness of forms with Monthly Summary of activities on a separate sheet of paper.
- Year-End Summary must be attached to the Year-End Report.

AWARDS

AWARDS WILL BE GIVEN IN EACH MEMBERSHIP DIVISION.

We need to acknowledge the deep concern and uncertainty our Veterans community is experiencing with the Coronavirus (Covid-19). God bless each one of you as we pray together this year, whether in a meeting, at events or at home. May we make this year one of *Peace and Blessings* especially for our Veterans as we **KEEP THEM SMILING IN BEDS OF WHITE.**

Supreme Chaplain

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