

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of September 20, 2017

CALL TO ORDER: The meeting was called to order by Chair Jeff St. Louis at 7:04 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Maureen Elliott, Kristi Darby and Patti Cripe. Also present Caretaker Robert Yeadon.

QUORUM: A quorum of four board members was present.

PUBLIC COMMENTS: None

MINUTES: Darby moved to accept the Minutes of August 16, 2017. The motion was seconded by Cripe and passed 4/0.

CORRESPONDENCE:

1. Email from a member of the public about a tree limb hanging over a family plot and that the plot had spider webs on it. The caretaker will look at the plot concerning the tree limb; spider webs are not something that can be controlled.
2. Email from neighboring property owner Mark Wilson concerning removal of dead trees on his property. Elliott gave him the contact info for A-1 Tree Service who will be removing trees in the cemetery soon.
3. Email from William Harper letting the cemetery know he will be having a memorial marker installed on a family plot for a family member whose cremains were scattered elsewhere. No action needed.

OLD BUSINESS:

1. No additional bids have been received to install wood fencing along the back line of the cemetery so this item was tabled indefinitely until more bids can be obtained.
2. No bids have yet been obtained for installing cement/bricks for the Memorial Area so this item was tabled indefinitely until bids can be obtained.
3. Discussion on what will be done about the horse statue installed on the Wooten plots by a person who does not own the burial rights to those plots. Elliott moved that the crane company, when working in the cemetery on tree removal, be requested to also lift the horse statue and set it aside for storage. Darby seconded the motion and the motion passed 4/0
4. Elliott reported the new flags for the graves of veterans had not been ordered when we thought but will be arriving soon according to the EPVMD.
5. Elliott reported that the person who made the request a month ago to be allowed to purchase a plot for a non-resident has been told that they will need to provide proof that the deceased did own property and paid property tax in the District within the past ten years. Nothing has been provided yet.

NEW BUSINESS:

1. Monthly safety brochure "Emergency Evacuation-Getting Our Alive" was discussed and provided to the caretaker.
2. Elliott reported that she called the auditing firm of Bryant Jolley again. They are not doing most audits in Calaveras County this year since they have been doing those audits for ten years in a row, but will do the District since they have not done that audit for the past five years. They will be here to do UPUD and will get our information at the same time.
3. A discussion was held on last month's visit from members of the Indian Rock Subdivision board about their plan to possibly dispose of the historic burial ground that they own. No action needed since they have not offered it to the Murphys Cemetery District at this time.

FINANCIAL REPORTS

1. County financial reports: YTD June 30, 2017 report
2. Budget vs Actuals: YTD June 30, 2017 report
3. Elliott presented a draft final budget for 2017-2018. The county deadline for it to be approved is September 30, 2017. After discussion, Darby moved that the final 2017-18 budget be approved as presented. Cripe seconded the motion and the motion passed 4/0
3. Invoices: Invoices to AT&T in the amount of \$ \$4.64 for the phone book listing; \$53.36 for wireless phone; and \$3.04 for property insurance and \$278.31 for worker comp. to SDRMA and a reimbursement of \$6.86 for mileage to Robert Yeadon and \$45 to Foothill Portable Toilets were presented. All invoices were approved for payment and will be taken to the County Auditor.

CARETAKERS REPORT: The caretaker told the board that he was cleared by the Worker Comp. doctor to return to full duty. He reported that Boone Memorials had completed the work on the Baby Plot.

TRUSTEE REPORTS/ITEMS OF INTEREST: Elliott reported that a member of the public requested a form to apply for the vacant board position so there may be a full board again soon.

ADJOURNMENT: Elliott moved that the meeting adjourn. The motion was seconded by Darby and passed 4/0. The meeting adjourned at 9:31 PM
The next meeting is scheduled for October 18, 2017 at 7PM.