

A regular meeting of the Botwood Town Council was held on Wednesday, June 14, 2023 at 7:00 p.m. in the Council Chamber.

Members present:

Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
J. Mitchell

Also attending:

A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGMENTS

Council expressed condolences to the Noseworthy family on the passing of Lester Noseworthy. Lester was a former Councillor.

CONDOLENCES
TO LESTER
NOSEWORTHY'S
FAMILY

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-059 Shainline that Council approve the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF
THE AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-060 Broderick that Council adopt the minutes of regular meeting held May 24, 2023 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
THE MINUTES

COMMITTEE REPORTS

Mayor's Report
June 15, 2023 - Mayor Sceviour will attend a Community Sector Council NL & LAB Lunch and Learn Session.

COMMUNITY
SECTOR LUNCH &
LEARN SESSION

Email from Vicki Musseau, Central Health requesting Botwood representation on the Community Advisory Committee.

V. MUSSEAU
re: Community
Advisory Committee

Email from Luke Panek, Yelo Nomads re promotion for workers.

PROMOTION FOR
WORKERS

Development and Economic Promotion
EVERC in Botwood area June 13-17th.

EVERC

Finance and Human Resources
MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 23-061
Ivany that Council issue an invitational tender for supply and delivery of 600 tonnes of winter sand.
- Motion carried. Votes in favor - 6 Councillors.

WINTER SAND

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 23-062
Ivany that Council order 350 tonne of winter salt.
- Motion carried. Votes in favor - 6 Councillors.

WINTER SALT

Salvation Army Save the Roof Campaign - re donation. This donation request does not meet the guideline for approval as per the Town's Adopted Donation Policy.

SALVATION
ARMY

Run the Rock - re donation. Council will help in-kind if possible.

RUN THE ROCK

Municipal Assessment Update dated June 14, 2023. The annual Notices of Assessment for tax year 2024 have been mailed.

MUNICIPAL
ASSESSMENT
UPDATE

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-063
Broderick that Council approve the Accounts Payable Transaction Journal dated May 24 - June 12, 2023 in the amount of \$72,827.94.
- Motion carried. Votes in favor - 6 Councillors

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-064 Broderick that Council approve the Accounts Payable Transaction Journal dated June 13-14, 2023 in the amount of \$10,060.15.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-065 Mitchell that Council approve write off for outstanding Poll Tax including interest in the amount of \$85,754.02.
- Motion carried. Votes in favor - 6 Councillors

POLL TAX

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-066 Broderick that Council approve write off for outstanding Business Tax including interest in the amount of \$14,992.81.
- Motion carried. Votes in favor - 6 Councillors.

BUSINESS TAX

Municipal Works
Capital Works Church Road Project - Waiting for response from Municipal Affairs re change proposal.

CHURCH ROAD
PROJECT

Garbage on Access Road behind Ultramar, Route 350 - This is not Botwood's garbage or responsibility. The MHA has been contacted concerning the issue. He will contact the Minister re a Solution for Clean-up.

GARBAGE ON
ACCESS ROAD

Capital Works Fire Hall Site - This project is completed as per available funding.

FIREHALL SITE

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 23-067 Ivany that Council stands by the original Council decision of May 21, 1993 and forward a copy of this letter to the property owners
- Motion carried. Votes in favor - 6 Councillors.

re: Property

Seniors and Community Service
Mayor Sceviour and Deputy Mayor Ivany met with the Cemetery Committee on June 8, 2023 re the piles of gravel placed near the cemetery fence. The gravel has been removed.

CEMETERY
COMMITTEE

Seniors Tea - The next event will take place June 26th at the Lions Club.

SENIORS TEA

Community Garden - Dean's Greenhouse will provide flowers for the sign area. There are three boxes still available.

COMMUNITY GARDEN

World Ocean Day - Wednesday, June 7 at Botwood Memorial Academy. Fisheries and Oceans made a presentation. Councillors Broderick and Mitchell represented Council.

WORLD OCEAN DAY

Public Protection and Emergency Planning
The RCMP School presentation on ATV's will take place tomorrow.

ATV PRESENTATION

Wildfire Preparedness Day took place at the Firehall on Wednesday June 7, 2023. The event was a success.

WILDFIRE PREPAREDNESS DAY

Coast Guard will be making a presentation at the Firehall on June 16, 2023.

COAST GUARD PRESENTATION

Firehall Roof - A quote was received for this work however Council agreed the Town's Work Force will do repair patching on the firehall roof.

FIREHALL ROOF

Fire Hydrant Fittings - Waiting for quotes from three suppliers.

FIREHALL HYDRANT FITTINGS

Heritage, Tourism and Special Events
Demasduit Project - Making progress. Survey of the land has been done. A declaration form needs to be completed. There has been no commitment from Irving Oil regarding land.

DEMASDUIT PROJECT

Three MUN Engineering students will do a conceptual design for the Demasduit Site at no cost. Councillor Shainline has contacted Pilot Communications re media communication and pursuit of co-operate sponsors.

Flying Boat Festival - Everything is on schedule. Weekly committee meetings are being held. Theme for 2023 in The Winds of Change.

FLYING BOAT
FESTIVAL

Heritage Society - AGM was held June 8. Election of officers took place. Nine students will be hired for this season. Aircraft repair will take place when weather permits.

HERITAGE
SOCIETY

Tourism - There is a journalist coming to Botwood on Monday to do a tour of the Museums.

TOURISM

Councillor Shainline suggested consideration be given to a Tourism rest park located at the Town entrance. Agreed this idea be referred to the committee to develop a plan.

TOURISM REST
PARK

Walking Trail Memorial - Councillor Sceviour and Deputy Mayor Ivany will discuss with family.

WALKING TRAIL

Parks, Recreation and Youth
Agreed Councillor Broderick would be a member on this committee.

PARKS,
RECREATION
AND YOUTH
COMMITTEE

Agreed Council have Dean's Greenhouse fill all the flower boxes in Town and the one at the Town entrance.

FLOWER BOXES

Botwood Collegiate has requested use of the ballfields on June 16 & 17 for a Girls Softball Tournament. A 3A Girls Softball Provincials has been awarded to Botwood Collegiate for October 13-15, 2023.

BOTWOOD
COLLEGIATE
BALLFIELDS

Botwood Arena Upgrades - Agreed Council get a cost estimate to add a glycol loop to reduce water usage in the system. Also, Council needs a time schedule to have the work done before the arena start up in the fall.

ARENA
UPGRADES

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-068 Broderick that Council issue a Stop Work Order to his operation of an Auto Repair Business in a Residential Area.

STOP WORK ORDER

- Motion carried. Votes in favor - 6 Councillors.

was notified by Registered Mail dated June 5, 2023 that his home based business application was denied as it does not meet the Town's Home Based Business Regulations. was also advised the property is zoned Residential Medium Density and therefore an automotive business is not permitted in this area under the Town's Development Regulations.

ADMINISTRATIVE

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-069 Mitchell Council accepts the resignation of Lorna Burt as Councillor.

RESIGNATION OF COUNCILLOR BURT

- Motion carried. Votes in favor - 6 Councillors.

In accordance with the Municipal Elections Act a by-election will be held on September 12, 2023 to fill the vacancy.

The 2023 MNL Conference, Trade Show and AGM will take place in St. John's October 25-28. Mayor Sceviour, Councillor Broderick and Councillor Sceviour will attend the 2023 MNL Conference.

MNL CONFERENCE, TRADE SHOW AND AGM

Mayor Sceviour, Deputy Mayor Ivany and Councillor Broderick completed ICS100 and ICS200 courses May 27 & 28. Mayor Sceviour and Councillor Broderick completed Basic Emergency Management Course May 29 & 30.

COURSES COMPLETED

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Councillor Broderick, seconded by Deputy Mayor 23-070 Ivany that Council ratify permits issued to June 13, 2023. Permit #'s 23-27 to 23-37.

RATIFY PERMITS

- Motion carried. Votes in favor - 6 Councillors.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor Broderick that Council approve a permit for an accessory building to ; with condition regarding storm sewer located on the property.
- Motion carried. Votes in favor - 6 Councillors.

PERMIT FOR ACCESSORY BUILDING

MOTION - Moved by Councillor Broderick, seconded by Deputy Mayor Ivany that Council approve a permit for an accessory building to pending the Leading Hand visiting the site to confirm easement.
- Motion carried. Votes in favor - 6 Councillors.

PERMIT FOR ACCESSORY BUILDING

CORRESPONDENCE

1. E. Sacrey re business operation
MOTION - Moved by Councillor Mitchell, seconded by Councillor Sceviour that Council does approve Mr. Sacrey's Automotive Sales Business continuing to operate at 10 Airbase Place, Botwood.
- Motion carried. Votes in favor - 6 Councillors.

E. SACREY
re: Automotive Sales Business

2. D. Sullivan, Newfoundland Broadcasting Co. re Modem in Flying Boat Museum.
MOTION - Moved by Councillor Sceviour, seconded by Councillor Broderick that Council give approval for Newfoundland Broadcasting Co. to install a Bell Fiber Modem at the Flying Boat Museum and an external antenna to be mounted on the utility pole at the rear of the building.
- Motion carried. Votes in favor - 6 Councillors.

D. SULLIVAN
re: Bell Fiber Modem

3. C. Zellenbach, Central Health re Emergency Planning Information.
4. Sisters Gifts NL - 7 Feathers Crosswalk Dedication - Information.
5. Municipal Assessment Agency - June 14, 2023 update.

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-075 Ivany the meeting adjourn at 9:35 p.m.

ADJOURNMENT

- Motion carried. Votes in favor - 6 Councillors.

MAYOR

James J. Furman

SECRETARY

Chausseel