

**Final Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	13 Jan 2110
Call To Order	
Chairperson	Peter Hindley
Present:	
Peter Hindley, President	X
Keith Papulias, Vice-President	Apologies
Carol Stern, Treasurer	X
Lynn Hindley, Corresponding Secretary	X
Diane Curtis, Recording Secretary	X
Lila Daniels	X
Faybeth Diamond	X
Harold Dittmer	X
Nancy Gribler	Apologies
Susan Johnson	X
Members and Guests Present:	
Sherry Fraser	
Laura Chariton	
Dan Brutlag	
Adjourned	9:33 p.m.
Minutes Submitted By	Diane
Date Of Minutes	8 Feb 2011

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Carol

Second by: Diane

In favor: All

Oppose: None

Abstain: None

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2A Statement by Sherry Fraser and Dan Brutlag

Dan Brutlag and Sherry Fraser spoke about the group that opposes sewer and is having its own meetings. They would like to create another MWPCA committee called the Wastewater Management Committee in which the Sewer Committee would be a subcommittee. They also want access to the MWPCA mailing list. They said one of the reasons the committee is needed is because of what they perceive as a lack of dissemination of anti-sewer points of view.

Pete noted that the entire community is invited to the next sewer meeting, which is Feb. 10. He also said mailings to be sent out within the week include a letter to owners of vacant lots asking them if they want a sewer connection and a letter to all parcel owners with structures telling them they may opt out. Both letters have a March 1 response date. Letters in support of sewer also will be sent out between now and the election and the opposition is welcome to send out its own letters.

Laura Chariton said it is important that there be a directory of MWPCA residents. She also said she would like to form an Environmental Protection Committee and emphasized the impact of the mountain on watersheds.

Agenda Item 3 Approval of Minutes of Previous Meeting (14 October 2010)

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: Faybeth

Second by: Carol

In favor: All

Oppose: None

Abstain: None

Agenda Item 4 President's Report

Next board meeting is Feb. 10 at 6 p.m. Supervisor Steve Kinsey will be at following sewer meeting to answer questions.

Next mailing will be notice for dues and there will be a notice of Feb. 10 meeting. Focus is in getting out the dues. If you don't want your info in address book, let Pete know.

Agenda Item 5 Treasurer's Report

Starting year with \$30,000. Earmarks are \$2365 (children's playground, community center improvements, emergency preparedness, security deposits) and \$5700 sewer funds (this is not the pledged sewer money). Total earmarked funds: \$8,065.

Pete – Profit/loss – The “bottom line” value of \$14,900 is somewhat distorted by the Sewer Pledge activities, which we know will net out to zero over 2010 – 2011. However, in 2010 we took in about \$7,600 more than we spent, increasing apparent profit by that amount. In other words, our profit from “core” activities is about \$7,300. This is a very good result, especially considering all the improvements made: graveling the lower parking lot, boarding over the sandy part of the patio, and others.

We need to decide which projects to pursue in 2011, such as possibly new windows, grading, graveling the driveway, fixing back side of yard. Think about what projects board members think will be most useful.

Brought in \$16,000 in rentals.

Agenda Item 6 Corresponding Secretary's Report (Lynn)

No report.

Agenda Item 7 Old and Ongoing Business

7A Communication Chairperson's Report (Lila)

.Jan. 25 deadline for the Lookout.

7B Children's Committee Chairperson's Report (None, Jennifer Sheetz not on Board)

7C Emergency Coordinator's Report (Susan and Faybeth)

No new actions. Discussion about keeping designated funds in place to purchase supplies that have expiration dates ... and using up food that's about to expire at a club event. Lynn suggested stocking storage container with nonperishables such as pasta, olive oil, dehydrated parsley and garlic so that the food could be used each year at the annual meeting and not have to be thrown out.

7D Facility (Including Rentals) Chairperson's Report (Lynn)

Back door repaired so it doesn't leak anymore. Everything in good shape. Already plenty of rentals. People finding us on Internet more.

Top projects – Probably should do outside west wall and windows, which are in fairly bad shape. Also suggested French doors instead of windows, and getting rid of current drapes.

7E Sewer Committee Chairperson's Report (Lynn)

The money that was donated by pro-sewer residents is the money that's paying for pro-sewer mailings.

Consensus of the board was that there is no need for a new committee, as requested by Sherry Fraser and Dan Brutlag, but that the group may use the clubhouse whenever it needs to hold meetings and that they could contribute content to the Lookout. The mailing list would not be provided. If there is a mailing (for example) announcing the election, they could contribute their position as part of the mailing, along with supporters' views. (somewhat like a sample ballot).

7F Report on Database of Addresses (Harold)

Going to do merge to Microsoft Publisher

Harold discussed the email list. He will be providing different lists (mailing and email) as needed for Lookout, sewer notices. Posting of email addresses on the MWPCA web page discussed and rejected. Discussed how to send mailings and emails to absentee owners, renters. Mailing for upcoming dues will be to owners, renters and occupants. The letter about sewer will go to owners only. Harold recommends a South San Francisco printer that can also do mailings.

7G Welcome Committee Report (Diane)

No report.

7H Report on Web Site (Diane)

Website will be made available to all points of view regarding sewer.

8A Calendar for 2011 (Pete)

No board meetings in July or August

Feb. 10 -- Board meeting at 6 followed by sewer meeting at 7

March 10 – Board meeting

March 17 – St. Patrick’s Day Dinner – Lila, Diane, Susan volunteer

April 14 – Board meeting

April 16 – Work day

May 12 – Board meeting

May 15 – Summerfest at Tourist Club

June 7 – Voting at clubhouse

June 9 – Board meeting

June 21 – Bob Schreibach 90th birthday

July 9 – Picnic

Sept 8 – Board meeting

Sept. 18 -- Fallfest at Tourist Club

Sept. 24-25 – Mill Valley Arts Festival

Oct. 13 – Board meeting

November 11 – Annual Meeting

Dec. 11 – Adult Christmas Party

Dec. 18 – Children’s Christmas Party

Agenda Item 8B St. Patrick’s Day Party (Lila)

Lila in charge; Susan and Diane volunteers. Lynn will provide recipes and directions.

Agenda Item 8C Hindleys gone for all of March (Pete)

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Susan

Second by: Faybeth

In favor: All

Oppose: None

Abstain: None

Time: 9:33