

Minutes

Creciente Election Committee Meeting – December 4, 2017

- 1) Call to order: Alex Whitenack called the meeting to order at 2:29 p.m. in the Social Room
 - a. Proof of notice was given
 - b. Verification of a quorum: Committee Members Present: Alex Whitenack - Chair, Cheryl Thompson, Wilda Gastelu, Becky Werner, Bonnie Ridenour, Wes Nails, Donna Schneider. Present via telephone: Sally Haddon, Gail Crane, Kathy Luce, Bonnie Roberts

Also present: Gina Krause, Creciente Manager

- 2) Review and Approval of prior Meeting minutes
 - a. Sally Haddon moved to approve the minutes from the last committee meeting (on the website). Donna Schneider seconded the motion which passed unanimously.
- 3) Review Proposed Ballot and Proxy
 - a. Discussion. Alex Whitenack is waiting for the attorney's opinion on the item regarding waiving the reserves to see if it is all necessary or can if it be eliminated.
 - b. Changes to the letter to be included in the Second Notice:
 - It was agreed to strike the words "whether" in #2, #3 and #4 and "via proxy" in #2 and #4. Also, in #2 - add the word "of" between rollover and surplus in the first sentence. And in #3 change approve "to waive" to "approve waiving".
 - In #4, second sentence use YES vote and NO vote rather than vote of yes, vote of no. Also to add the if the vote is to keep the lights, it must be approved by 2/3 of the owners as it is a change to the common elements. The cost would be paid by the association.
 - The order and wording of the bulleted items on page 2 of the letter should be changed to:
 - Agenda
 - A ballot printed on pink paper
 - A pink envelope labeled ballot
 - A limited proxy printed on white paper
 - A white envelope labeled proxy
 - Bios of the candidates for the Board of Directors
 - A postage paid return envelope to contain the other 2 envelopes, with a place for the unit number and owner signature.
 - In the voting process section we suggested:
 - Add to #1 " Only 1 ballot may be placed in the pink envelope
 - In #2 the sentence in red ink should be in bold print and maybe all caps
 - #3 Changes: Place both the pink ballot envelope and the white limited proxy envelope in the larger return envelope etc. Eliminate "Stamp". Strike Upon mailing sentence and replace with "Once received, the ballot vote is final and cannot be changed."

MOTION: Donna Schneider made a motion which Bonnie Ridenour seconded to include postage on the return envelope. The roll call vote approved the motion unanimously.

c. Changes to the Proxy:

- Correct the annual meeting date
- Duplicate proxies will be printed on yellow paper

MOTION: Becky Werner moved to have Gina Krause print 2 sets of labels, one to send out and one for the return envelope. Donna Schneider seconded the motion which carried unanimously.

MOTION: Sally Haddon made a motion to mail out all the Second Notice of Meeting. Becky seconded it. 10 yeas, 1 nay.

MOTION: Sally Haddon moved that we not send the 2018 proxy and letter to the attorney for review. Bonnie Ridenour seconded. Discussion followed: this was copied from the proxy and letter from last year which was vetted by the attorney. We are short of time and it seems unnecessary. Alex Whitenack suggested an amendment to the motion that Gina Krause be authorized to contact the attorney if she saw a problem that needed to be addressed. Sally Haddon and Bonnie Ridenour both accepted the amendment to the motion. The motion was approved unanimously.

4) Discuss plan for Election Committee prior to 1/8/18

- a. There was discussion of some of the details for Gina Krause during the collection of the returned proxies and ballots. She will also ask for a separate and secure mailbox for the Association.
- b. The attorney had been asked if the social room is a legal “open area” for the tabulation. Chairs will be set up for any owner who would like to witness the count.

5) The next meeting will be January 4, 2018 at 2:30 in the Social Room. The organization and preparation for the proxy and ballot tabulation will be finalized. The agenda will be posted around December 30. Alex Whitenack will be on the phone. Sally Haddon will explain the process and delegate the duties of the volunteers. The volunteers will be appointed by the committee at that time.

6) The meeting was adjourned at 5 p.m.