

# Coventry Planning Commission Meeting Minutes

March 22, 2018

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## **Board Members Present:**

Maurice Jacobs/Chairman, Skip Gosselin, Phil Marquette, Israel Sanville, Carol Simmons

## **Town Officials Present:**

Michael Marcotte – Select Board - Chairman

Amanda Carlson – Coventry Town Administrator

Carol Simmons - Planning Commission Administrative Assistant

## **Guests:**

Dave Snedeker – Executive Director - Northeastern VT Development Association

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1. ***Moe Jacobs made the motion to call meeting to order at 6:00 p.m.***

2. ***Approve the minutes of the January 17th & January 24<sup>th</sup>, 2018 meeting:***

- Phil made the motion to approve the minutes of January 17 & 24, 2018 meeting as presented to the board. Seconded by Skip Gosselin.
- The Board unanimously approved and signed the minutes of the January 17 & 24th, 2018 meeting as written.

3. ***Allow for public comment:***

- Mike Marcotte discussed with the commission transparency, Open Meeting Law Rules, quorum and the need for minutes to be posted within 5 days of a warranted meeting.
- Mike Marcotte recommended that the Planning Commission send sections of the Town Plan to the Select Board, as completed, so they can be reviewed and then discussed at Select Board meetings.

4. ***Town Plan – the below sections were the topic of review. Some revisions and additions will be made and discussed at next Planning meeting.***

- Village Character
- Agriculture
- Forestry
- Environment
- Climate / Air Quality
- Wildlife Management Area
- Town Future Plans – Effect on Town
- Economic Development
- Town Government

- Library
- Churches
- Coventry Foundation
- Edmunds – Douglas – Price Endowment
- Water System – Storm Damage
- Solid Waste – Recycling
- Community Center
- Telecommunication's Facilities
- Communication Infrastructure Services
- Conservation & Local Generation
- Local Hazard Mitigation
- Hospital
- Parking Lot
- Trucking Transport
- Bridges & Culverts

**5. Other Business:**

- Planning Chairman Mo Jacobs reminded *all* members the importance of attending *all* scheduled meetings, especially during the writing, reviewing process and implementation of the 2018-2025 Town Plan.

**6. Motion to adjourn:**

- Izzy Sanville made motion to adjourn at 8:00 p.m. Skip Gosselin seconded.

**The next Planning Commission meeting will be held on Wednesday, April 4, 2018 at 6:00 pm.**

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**Maurice Jacobs / Chairman**

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**Robert (Skip) Gosselin**

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**Phil Marquette**

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**Israel Sanville**

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**Carol Simmons**