

Town of Parsonsfield  
Selectmen Minutes  
December 6, 2016

In Attendance: None

1. Town Clerk Report – see #7/ TC stated Wi-Fi (3 Routers) needs to be updated-\$300 estimate. Work order oil for for Town office. Will be sending December Foreclosures notices soon.
2. Approval of December 6, 2016 agenda ./Selectmen reviewed and signed
3. Approval of November 29, 2016 Minutes ./Selectmen reviewed and signed
4. Review and approve bills to be paid December 12, 2016 #12 ./Selectmen reviewed and signed  
Review and approve bills to be paid December 20, 2016 #13. /Selectmen reviewed and signed
5. Review ads- None
6. CEO, Sheriff, ACO Report
  - (1) CEO Report –working on several issues- /Will make list of outstanding CEO projects. /Has concerns about 80 Federal Rd not being up to code.
  - (2) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month
  - (3) Animal Control Officer – November report
7. Selectmen's review and signatures of approval.
  - (1) Financials – Sign Lemieux letter regarding increase in value. /Selectmen reviewed and signed  
Sign 2016 York County EMA Hazard Mitigation Plan. /Selectmen reviewed and signed  
Review June 30, 2016 Audit.-workshop December 13 at 2pm
  - (2) Approve/Sign Revision Contract. /continue to Dec. 6<sup>th</sup> meeting./Selectmen reviewed and signed
  - (3) Request from Lynn Sudlow regarding housing of old Town records./need to know what is needed for space.
  - (4) FYI MMA Letter to Selectmen: Doug Hawkins
  - (5) FYI MSAD#55 Dec. 7, 2016 DRAFT agenda FYI 12 Town Group December 12, 2016 6:30pm meeting reminder
  - (6) FYI 12 Twelve Town meeting Dec. 12<sup>th</sup> at 6:30pm & agenda
  - (7) FYI MMA Legal Marijuana & Municipalities
8. Road Commissioner—  
NEW ITEMS—(1) RC Work plan and purchase-orders 12/5 to 12/18.
9. Selectmen update:  
Don Murphy- Will go to 12/12 Twelve Town Meeting  
Sondra-Tiffany Brendt-. Will go to 12/12 Twelve Town Meeting. Attended New Selectmen MMA training.  
Ed Bower Jr- Selectmen met with RC, and plowing contractors along with Steve Mellen to discuss plowing and salting/sending of roads. Still reviewing CMP information.
10. Meeting Calendar
11. Workshop items:
  - (1) CMP Street light bulb replacement –Continued see Minutes Sept 27, 2016-**Continued Oct. 11, 2016**
  - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form has been sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
  - (3) Workshop Red Cross Sept. 13, 2016 meeting on September 20, 2016 2PM-**Continue Oct. 4-draft questions**  
Draft in September 27, 2016 packet #6/3.
  - (4) Lorraine Lapanne @ 4:30pm re: Bubar/Pendexter Rd-from Sept. 13 meeting-schedule workshop in. Dec. 2016
  - (5) June 30, 2016 Audit review at 2pm. Dec. 13, 2016

Respectively Submitted

Approved:

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Debra Taber, Selectmen's Assistant

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Edward I. Bower Jr., Selectman Chairman

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Donald C. Murphy, Selectman

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Sondra-Tiffany Brendt, Selectman