

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751

<http://www.brfdaz.org/>

November 18, 2023
5023 Enchanted Lane
Happy Jack, Arizona 86024

Minutes

1. Call to Order The meeting was called to order at 10:03 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members
 - a. Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill
 - b. Brian Alexander was absent

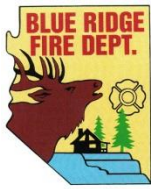
4. Call to the Public

CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

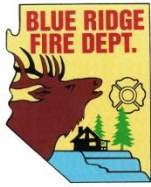
5. Review and Adoption of the Agenda
 - a. Casey Moved and Linda 2nd adoption of the agenda
 - b. Motion passed unanimously
6. Review and Adoption of Minutes to October 21 2023 Meeting
 - a. Linda Moved and Casey 2nd adoption of the Minutes to October 21 2023 Meeting
 - b. Motion passed unanimously
7. Announcements
 - a. No Alternative 457b Pension Plan Board meeting on November 27.
8. Reports and Correspondence
 - a. Chairperson's Report
 - i. Attended a Special District Summit in Prescott on November 9.
 1. Federal Money is available in grants.
 2. Successful grant writers tend to have relationships with Congressfolk
 3. Streamline creates websites for special districts. Aware of current guidelines for websites for special districts.
 4. Next step is to build a coalition in Arizona of special districts. Find common ground, a stronger voice in Washington, D.C.
 5. Community Wildfire Defense needs research, Kirsten Sinema is supportive
 6. Security of websites is imperative

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7. The Farm Bill has lapsed...forestry and drinking water are issues
8. Coconino County is one of the first counties in the country to support special districts
9. Hazard Mitigation Plan on file with FEMA is an opportunity for grant
- ii. Discussion
- b. Chief's Report:
 - i. Personnel: 6 full-time, 2 part-time, 12 paid reserve, and 14 volunteers
 - ii. All apparatus are in service, including new staff vehicle
 - iii. Incident Report: 7 EMS, 2 Fire, 4 MVC, and 8 service calls
 - iv. Training: 152 hours of training including: SCBA, Search and Rescue, mayday, traffic control, public education, and BLS airway management.
 - v. Updates and Announcements
 1. Saunders Audit on October 12-13, 2023 was completed
 2. GADCS survey 92% (waiting on depreciation schedules from Saunders)
 3. ISO assessment underway
 4. SAM registration renewed for 2023-24
 5. 3 new Fire Suppression Agreements this month \$3,292.63 (\$25,132.06 running total)
 6. New cardio machines added: 1 treadmill, 1 stairmill, 1 rowing machine, 1 recumbent bicycle, 1 arc trainer.
 - vi. Public Safety Integration Training @ Pine Elementary March 2024
9. Review and Adoption of the October 2023 Financial Report
Linda Moved and Casey 2nd motion to adopt the October 2023 Financial Report
Motion passed unanimously
10. OLD BUSINESS—
 - a. None
11. NEW BUSINESS
 - a. Discussion and possible approval of fund transfer request from the Alternative 457b plan held by Innes & Associates to the Nationwide Plan for Dustin Chambliss.
Laurie Moved and Casey 2nd motion to approve the fund transfer request for Dustin Chambliss
Motion passed unanimously
 - b. Discussion and possible action to dissolve the Alternative 457b Pension Plan.
 - i. The Alternative 457b Pension Plan Trustee Board has not formally discussed dissolution
 - ii. Chair Mike Bourne explained current issues regarding the current plan document, possible ramifications of dissolution, and steps to be taken
 - iii. Questions and discussion Casey stated we would take dissolution action because we believe it is in the best interests of our personnel.



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Linda Moved Casey 2nd a motion to dissolve the Alternative 457b Pension Plan. Dissolution Date to be December 31, 2023

Motion passed unanimously

12. Adjournment

Laurie Moved, and Casey 2nd a motion to adjourn.

Motion passed unanimously.

Meeting adjourned at 11:14 by Chair Mike Bourne

Respectfully submitted,

Laurie M. Hawke,
Clerk of the Board

DRAFT