

A regular meeting of the Botwood Town Council was held on Monday, May 6, 2024 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
G. Boone
J. Mitchell

Also attending: M. Pilar, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

Guest: B. Edison
T. Budgell
J. Edison
G. Dupuis
R. Loder

CALL TO ORDER

... raised a concern re his property at 79A Commonwealth Drive. There is a fire hydrant left running in the area which causes flooding and property damage. He also noted there is no access to the property.

re: Fire Hydrant and
Wind Energy

Council will look into the matter and respond to his concerns.

... raised some questions concerning the proposed development of Wind Energy. The questions will be taken under advisement. Guests left the meeting at 7:15 p.m.

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Proclamation - Municipal Awareness Week - May 5-11, 2024.

MUNICIPAL
AWARENESS
WEEK

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 24-053 Ivany that Council approve the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Shainline, seconded by Councillor Boone
24-054 that Council adopt the minutes of regular meeting held April 10,
2024 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM MINUTES

re snow clearing. This matter has been addressed.

SNOW CLEARING

The Hemeon's, Shanawdithit Campground.

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone
24-055 that Council hire an appraiser to assess the property. Agreed the
Town first check with the Municipal Assessment Agency
concerning their assessment of Town Property.
- Motion carried. Votes in favor - 7 Councillors.

SHANAWDITHIT
CAMPGROUND

Heritage Park Kiosks. Discussion re use, location and management of the
Kiosks. Agreed not to relocate any of the Kiosks.

HERITAGE PARK
KIOSKS

COMMITTEE REPORTS

Municipal Works Committee

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-056 Sceviour that Council give approval to award the Watermain
Replacement & Associated Upgrades - Church Road Project
#17-GI-22-00014 (Part A) to the lowest tender received from
Professional Grading and Contracting Ltd. for the amount of
\$1,428,565.36 as per the recommendation received for Allnorth
Consultants.
- Motion carried. Votes in favor - 7 Councillors.

CHURCH ROAD
PROJECT

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-057 Sceviour that Council give approval to award the Watermain
Replacement Water Street/Valley Road Intersection Project #17-
GI-23-00045 to the lowest tender received from Adams
Construction (1975) Limited for the amount of \$409,343.65 as
per the recommendation received from Allnorth Consultants.
- Motion carried. Votes in favor - 7 Councillors.

WATER
STREET/VALLEY
ROAD PROJECT

Town Clean-Up started today. The Town Manager and Deputy Mayor Ivany met with the call in part-time workers.

TOWN CLEAN-UP

The committee will select a date for Council Community Clean-up.

Road Paving. The committee will make a list of roads for consideration depending on available gas tax funding.

ROAD PAVING

Washrooms located on Airbase. Agreed this facility will be open in conjunction with Work Dept hours and Heritage Student hours.

WASHROOMS ON AIRBASE

Parks, Recreation and Youth

Zamboni - Regular maintenance has been done.

Brine Pump Overhaul - Cimco will do this work Wed. and Thurs.

ZAMBONI AND BRINE PUMP MAINTENANCE

Movies in the Park - Utilize Multi Purpose Room and Garden.

MOVIES IN THE PARK

Minor Softball Program - The committee will arrange a meeting with the Program Supervisor - Central Region.

MINOR SOFTBALL PROGRAM

A NL Health Team meeting was held. The committee is presently working on a Family Affair Program for the DHTHC Centre.

NL HEALTH TEAM

Seniors & Community Service

The final Senior's Tea event was held April 17. There has been no response to the next grant application.

SENIOR'S TEA

Community Garden - Flyers have been posted and the information posted on the Town's Facebook. Only four responses have been received.

COMMUNITY GARDEN

Public Protection and Emergency Planning

Fire Hydrant Couplings. The remaining couplings are in St. John's.

FIRE HYDRANT
COUPLINGS

Speed Bump - As a trial it was agreed a speed bump be placed every 400 ft in the BGC area.

SPEED BUMP

Emergency Management Planning - The committee met with the Fire Chief and Deputy Fire Chief to review the departments needs, resources and support.

EMERGENCY
MANAGEMENT
PLANNING

Under the Emergency Planning Council has been made aware that an emergency exit route should be put in place for the Hospital. The Town's leading hand has identified an area, however some upgrading would be required to make it usable. Agreed Council get a cost estimate for supplies.

EMERGENCY
PLANNING

Heritage, Tourism and Special Events

Airplane repairs and painting - A group of Veterans has been engaged to do this work.

AIRPLANE

Demasduit - Healing Garden and Landscape project is moving ahead.

DEMASDUIT
PROJECT

FBF - Plans going well. Schedule of Events being compiled.

FLYING BOAT
FESTIVAL

Highway Signs - The new sign has been erected at the Route 350 entrance to Botwood. The sign for the Northern Arm entrance is not put in place.

HIGHWAY SIGNS

School Breakfast Program is now finished for 2024.

SCHOOL
BREAKFAST
PROGRAM

Councillor Shainline made reference to placing security cameras on the Airbase. It was noted the Heritage Society has previously considered the installation of security cameras.

SECURITY
CAMERAS

Development and Economic Promotion

BMO will be installing an ATM machine at Botwood Foodland.

BMO ATM
MACHINE

April 23 - Mayor Sceviour and Deputy Mayor Ivany met with Chief Jenny Brake of Qalipu First Nation to discuss socio-economic opportunities.

QALIPU FIRST
NATION

EVREC Update - April 25 - Open house presentation was held at Botwood Collegiate.

EVREC

Finance and Human Resources

Ratification of decision made at a privileged meeting held April 25, 2024.

RATIFICATION

MOTION - 24-058 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany the employee be suspended from employment with the Town effective April 29, 2024 ending May 26, 2024 and upon return to work be reassigned as General Labourer until April 24, 2025.

SUSPENSION OF
EMPLOYEE

Motion carried.

Votes in favor - Mayor Sceviour, Deputy Mayor Ivany, Councillors Sceviour, Broderick and Mitchell.

Votes against - Councillors Shainline and Boone.

MOTION - 24-059 Moved by Councillor Sceviour, seconded by Councillor Mitchell that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$17,754.74 was paid for April 10-19, 2024.

A/P ROUTINE
EXPENDITURES

- Motion carried. Votes in favor - 7 Councillors.

MOTION - 24-060 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council approve the Accounts Payable Transaction Journal dated April 10 - May 3, 2024 in the amount of \$151,554.56.

A/P
TRANSACTION
JOURNAL

- Motion carried. Votes in favor - 7 Councillors.

MOTION - 24-061 Moved by Councillor Sceviour, seconded by Councillor Broderick that the Town of Botwood proceed with the Section 15 review of the Municipal Plan Amendment #1, 2024 and Development Regulations Amendment #1, 2024.
- Motion carried. Votes in favor - 7 Councillors.

MUNICIPAL PLAN
& DEVELOPMENT
REGULATIONS
AMENDMENT

Arena Staffing - The committee will meet tomorrow to review a process of employment.

ARENA STAFFING

Make-A-Wish Canada and the Terry Fox Foundation request for donation. Council will not donate as the requests are not within the town's Donation Policy.

MAKE-A-WISH

MOTION - 24-062 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council request a quote for installation of a flag pole at the Town Hall.
- Motion carried. Votes in favor - 7 Councillors.

FLAG POLE

ADMINISTRATION

MOTION - 24-063 Moved by Deputy Mayor Ivany, seconded by Councillor Sceviour that Council take ownership of property located at 117A Water Street, parcel ID 015-669. Taxes owing will be forgiven.
- Motion carried. Votes in favor - 7 Councillors.

OWNERSHIP OF
PROPERTY

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - 24-064 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council ratify permit #'s 24-002 to 24-009 issued to May 3, 2024.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

Application from _____ to construct a barn and keep two horses at 10 Cramms Road, Botwood.

HORSES AND
BARN

MOTION - Moved by Councillor Broderick, seconded by Councillor
24-065 Sceviour the application for permit be advertised as a
discretionary use in accordance with the Town's Development
Regulations and letters mailed to all residents in the immediate
area.
- Motion carried. Votes in favor - 7 Councillors.

Application from 85577 NL Inc. to build 4 quadplexes at 103 Wireless Road,
Botwood.

QUADPLEXES

Agreed Public Works look at the area re infrastructure. Also a copy of the
development plans should be submitted to Council.

CORRESPONDENCE

1. Teresa Greene - request to use Town Logo.

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-066 Ivany that permission for a one time use of the Town's logo be
given to T. Greene, to be used for 100 hooked cushions for the
100th Anniversary of the Trinity United Church, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

TOWN'S LOGO

2. - Trailer Accommodations. Agreed Council
respond the Town does not give approval re parking on private property
and inform her there is an approved Camping Park where a site can be
obtained.

TRAILER
PARKING

3. Railway Café - request for liquor license.

MOTION - Moved by Councillor Boone, seconded by Councillor
24-067 Broderick that Council give approval for the Railway
Cafe/Donnini Express to permit the sale of beer and liquor for
dine-in customers with table service.
- Motion carried. Votes in favor - 7 Councillors.

LIQUOR LICENSE

OTHER BUSINESS

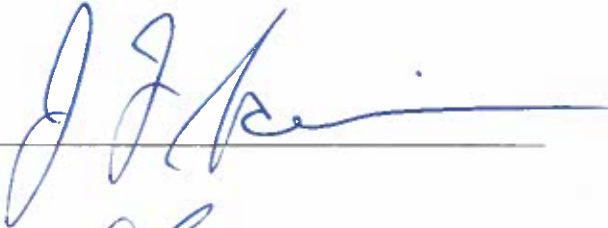
Volunteer of the Year will be brought to the next Regular Council Meeting.
Presentation of the award will be made during the 2024 FBF Event.

VOLUNTEER OF
THE YEAR

MOTION - Moved by Councillor Sceviour, seconded by Councillor
24-068 Broderick the meeting adjourn at 10:20 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR

A handwritten signature in blue ink, appearing to be 'J. J. P.', written over a horizontal line.

SECRETARY

A handwritten signature in blue ink, appearing to be 'A. Howsell', written over a horizontal line.