

# Mokena Fire Protection District

## MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING FEBRUARY 12, 2019

The regular meeting of the Mokena Fire Protection District was held on Tuesday, February 12, 2019 at Mokena Fire Station #1 at 7:00 PM.

**Present:** President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Ken Lenz, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

**Absent:** Trustee Craig Warning

### MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Ken Lenz, to approve the minutes of the January 8, 2019 Trustee meeting. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Ken Blank, to approve the minutes of the January 8, 2019 Closed Session Trustee meeting. Motion passed with all ayes.

### PUBLIC COMMENTS

None

### UNION REPORT

None

### TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Blank made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$140,293.56 as presented. Motion passed with all ayes.



Emergency 9-1-1

Administrative Offices  
19853 S. Wolf Road  
Mokena, IL 60448  
Adm. (708) 479-5371  
Fax (708) 479-2970

Fire Station #1  
19853 S. Wolf Road  
Mokena, IL 60448  
(708)479-3781

Fire Station #2  
10000 W. 191st Street  
Mokena, IL 60448  
(708) 479-3782

Fire Station #3  
10855 W. 183rd Street  
Orland Park, IL  
60467  
(708) 479-3785

[www.mokenafire.org](http://www.mokenafire.org)

Established 1883  
Organized 1917



*Serving Portions of the Communities of  
Mokena, Homer Glen, Orland Park, Frankfort*

### TRUSTEES' REPORT

Ken Blank thanked all those who worked during the recent cold spell and thanked Station 3 red shift for assistance on a recent call.

### CALENDAR AND CHECKLIST

The names of those required to file Economic Interest Statements has been filed with the County Clerk.

The report of injuries for 2018 has been posted.

### ASSISTANT CHIEF CAMPBELL'S REPORT

Pierce is in the process of completing the repairs to the pump. The UL pump test has passed. The truck will then be sent out for undercoating and will be scheduled to be shipped back to Mokena.

Ambulance 94 (International) went to Chandler Services due to replacing the injector harness that shortened out. The ambulance was out of service for approximately one week.

HOH Water Technology performed a routine valve rebuild, which included replacing the lower pistons and seals, in the water softener at Station 3. The cost for the repairs was \$1,375.00.

The overhead door at Station 3 was out of service due to the cable failing. Scott Overhead door replaced the cable and performed general maintenance on the door.

A group purchase for medical gloves was done between Mokena FPD, Homer FPD and Manhattan FPD, resulting in a savings for Mokena FPD of approximately \$300.00.

In preparation for the extreme cold conditions, an incident action plan (IAP) was created to ensure the overall safety to our customer and the members of the Mokena FPD. This plan was shared with the Board. Thank you to the Chief for his leadership and to all the crews during this time.



The Board approved the following class requests:

Richard Campbell	Blue Card recertification
Rich Gotter	Blue Card recertification
Mark Rojek	Blue Card recertification
Stewart Romadka	Rope Technician
Stewart Romadka	Instructor 3
Adam Meyer	Structural Collapse Operations

Congratulations to A/C Cirelli for obtaining his master's degree in public administration from the University of Illinois.

The February training calendar was reviewed by the Board.

The Board reviewed the POC ride-along report for the month of January.

#### ASSISTANT CHIEF CIRELLI'S REPORT

A/C Cirelli thanked the Board and the Chiefs for their support while he was obtaining his master's degree. He could not have done it without their support.

The dual-band pagers have been placed into service and are working well. These pagers allow alerting on either VHF or 800 mhz.

Discussed Laraway Communication Center and many of the issues we have been having. The Board has no objection to exploring other Dispatch Centers.

A/C Cirelli attended the Homer Glen Public Services and Safety committee meeting on February 6, where the importance of being prepared ahead of the polar vortex was discussed. Because Mokena FPD was pro-active and issued an IAP we did not have any issues with frozen pumps on the apparatus.

We currently have two employees out on reported duty-related injuries.

The Annual Compliance Report has been completed and submitted to the Center for Public Safety Excellence. Thank you to Accreditation/ISO manager Adam Shefcik for completing this task.

A/C Cirelli reviewed some of the updates to the Standard of Coverage document. The entire document will be emailed to the Board for review and approval at the March Trustee meeting.

The Trustees reviewed the January code enforcement reports and public education surveys.

### CHIEF'S REPORT

The FY2019 ambulance billing data was reviewed.

The Board has no objection to purchasing two plaques that memorialize the names and years of service of all the past, present and future Trustees and all past, present and future Fire Commissioners.

The Mokena FPD is collecting items for local veterans, as well as veterans at the Manteno Veterans Home. A list of needed items was posted on Twitter, Facebook and our website. We will collect items and bring over to William Martin VFW Post #725.

We have received our annual TIF District funds in the amount of \$238.00.

Lt. Joe Shefcik notified the District that he will be retiring after 21 years and 4 months of full-time service to the District. His final shift date will be the end of July 2019.

Chief Stephens recently met with representatives from the BP Tank Farm. They would like to add a secondary pump, additional exterior road, additional manifold for Mokena FPD to access, would like to tie in to water from the Village of Orland Park and purchase an additional 5000 gallons of foam.

A benefit for Megan Surdel, daughter-in-law of a Mokena FPD Fire Commissioner, will be held on March 2 at the VFW.

Letters received this month:

- A thank you letter was received from Mokena Miracles for supporting their mission of being able to provide three families with gifts and financial support.

Newspaper articles this month:

- Articles were published in the Mokena Messenger regarding the winners of the coloring contest/essay contest; CPR and Basic First Aid classes and December calls of service.

The Trustees reviewed the monthly alarm reports for January.

Twelve Customer Satisfaction Surveys received in the past month were shared with the Board.

REVIEW AND APPROVAL OF WILL COUNTY 800 MHZ RADIO SYSTEM

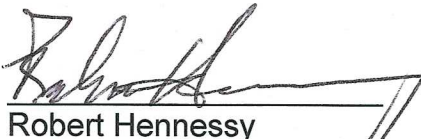
Ken Lenz made a motion, seconded by Ken Blank, to approve the intergovernmental agreement between the County of Will and Mokena Fire Protection District to provide communications system access to the Mokena FPD through the facilities of the County of Will owned and operated 800 Mhz county-wide radio system for daily, operable communications. Motion passed with a roll call vote as follows: Ken Blank aye; Robert Hennessy aye; Ken Lenz aye.

REVIEW AND APPROVE AUTOMATIC/MUTUAL AID AGREEMENT WITH THE EAST JOLIET FIRE PROTECTION DISTRICT

Robert Hennessy made a motion, seconded by Ken Lenz, to approve the Automatic/Mutual Aid Agreement with East Joliet Fire Protection District. Motion passed with a roll call vote as follows: Ken Blank aye; Robert Hennessy aye; Ken Lenz aye.

ADJOURNMENT

Meeting was adjourned at 8:32 PM after a motion by Robert Hennessy.

  
Robert Hennessy  
Secretary, Board of Trustees

Recording Secretary:  
Nancy Feigel