

**UNION VALE TOWN BOARD MEETING MARCH 15, 2018
TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:30 PM**

PRESENT: Supervisor Maas
Councilmen: Steven Frazier, Corrina Kelley, David McMorris, John Welsh

Opening Public Hearing on Local Law No. 1 of 2018

Public Hearing Comments: Local Law to Amend Cold War Exemption
No Comments from the public or witnesses

MOTION TO CLOSE PUBLIC HEARING

As no comments were made, Councilman Frazier made a motion to close the Public Hearing at 7:37pm which was seconded by Councilman McMorris.

LOCAL LAW NO. 1 OF 2018
RESOLUTION

**WHEREAS, a local law was introduced entitled A LOCAL LAW OF THE TOWN
OF UNION VALE, DUTCHESS COUNTY, NEW YORK TO AMEND TOWN
CODE CHAPTER 196, ARTICLE V, "COLD WAR VETERANS EXEMPTION"
WITH RESPECT TO DURATION OF BENEFITS**

The Resolution was offered by Councilman McMorris and seconded by Councilwoman

Kelley to wit;

WHEREAS, a public hearing in relation to said local law was held on March 15, 2018, at 7:30 p.m. Prevailing Time; and

WHEREAS, notice of said public hearing was given pursuant to the terms and provisions of the Municipal Home Rule Law of the State of New York; and

WHEREAS, said local law has been on the desks of the members of the Town Board of the Town of Union Vale for at least seven (7) days, exclusive of Sunday;

NOW, THEREFORE, BE IT RESOLVED, that the following local law is hereby enacted:

TOWN OF UNION VALE LOCAL LAW NO. 1 OF THE YEAR 2018

Section 1. Chapter 196, Article V, of the Town Code of the Town of Union Vale is hereby amended to add a new "§196-8.1" reading as follows:

§196-8.1. Duration of Exemption. The ten (10) year limitation imposed within Real Property Tax Law Section 458-b (2)(c)(iii), which local governments have the option to remove, shall not apply to qualifying owners of qualifying real property for as long as they remain qualified owners.

Section 2. This local law shall take effect immediately upon filing with this state's Secretary of State.

RESOLVED that the Town Clerk shall file a certified original of this local law in the office of the Town Clerk and one (1) certified copy in the Office of the Secretary of State, State of New York, such certified copy to have attached thereto a certificate executed by the attorney for the Town of Union Vale that it contains the correct text and that all proper proceedings have been had or taken for the enactment of this local law.

The foregoing resolution was duly put to a vote which resulted as follows:

Supervisor Maas	Aye
Councilman Frazier	Aye
Councilwoman Kelley	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye

DATED: Union Vale, New York
March 15, 2018
Andrea Casey, Town Clerk

Call to Order Regularly Scheduled Meeting

MOTION TO APPROVE MINUTES

Councilman Welsh made a motion to approve the Minutes of February 15th, 2018 which was seconded by Councilman McMorris and all were unanimously in favor.

TOWN SUPERVISOR'S REPORT

Supervisor Maas discussed the Town Board Meeting Procedures and read the following: Your local government conducts work in meetings and hearings that are always open to the public. Under the Open Meetings Law in the State of NY the Town Board is required to hold all meetings in public whenever there is a quorum present (or more than two members); but in addition, we feel it is extremely important that the residents are informed and understand what goes in to the making of public policy in Union Vale. Whenever we meet to conduct public business our "proceedings must be convened open to the public" and we must give proper notice of our meetings and the easiest place for you to check is on our town website. While any member of the public is welcome to attend, and we encourage you to do so, the law does "not require the public body to offer the public an opportunity to be heard". "The right to participate (that is, to speak) at a meeting may be limited to the members of the public body itself. A public body may however, permit public participation and may provide rules for speakers to follow at meetings". To that end, and in an effort to keep the lines of communication flowing in both directions I am establishing the following meeting rules for use to try. If they are successful and enhance our communication positively, we will keep them, if not we will adapt them.

1. We will permit comments on agenda items and this will take place after the Supervisor and Board members have made their remarks or reports.
2. We will also permit "comments on town issues" at the end of the meeting.
 - a. This is intended as a time to focus on important issues. Trivial issues will not be entertained at the Board meeting, so as not to waste anyone's time.
 - b. For non-important or subjective issues, please call the Town Supervisor or a Town Board member for assistance or to share an opinion.
3. Speakers may comment for no more than 3 minutes, so as not to postpone the rest of the meeting.
 - a. Speakers will be given a *20 second warning* so they do not run out of time to make an important point.
4. Speakers cannot cede their time to another speaker.

5. Comments are supposed to be directed to the Supervisor who will ask someone on the Board to answer during the meeting or will take notes and respond later on the telephone.
6. Finally, presenters to the Town Board need to direct their comments to the Town Board.

Financial Reports

Supervisor Maas spoke about the cash flow statement and highlighted the property tax payments and mentioned it was a good revenue month for recreation. A few expenses were repairs, snow removal and a larger payroll due to overtime for snow removal however this is in line with prior years. They are a little ahead of budget from this point last year however at the end of the first quarter, March, there will be a budget update.

2015-2017 Audits

She announced that auditor is still in the middle of these audits and said they have filed for the extension of the AUD and projects the audits will be done in early April and will keep everyone posted.

Progress on Policy Manuals

There are 9 Policy manuals that need to be updated or adapted and two will be voted on tonight. In April they will cover the updates and additions of the Procurement & Internet Policy. There was an audit published by the Office of the State Comptroller's Office on December 1st 2017 and she responded in the timeline and has received notification that it was received.

Dutchess County HR Dept. – Job Title Reviews, Supervisor Maas reported she has spent time speaking with the County as many of our job titles do not match job descriptions.

Lastly, she would also like to note that Saturday mornings are still available for conducting business and encourages all to take advantage of this service as it will be available through June in the event residents are still using this added service. She also encourages all to sign up for *Union Vale Mail* as a means for broad based communication from the Town such as storm updates and other important information.

Board Member Comments

Councilwoman Kelley apologized for missing the work session due to a family emergency but she did attend the Beekman Library annual meeting and has been having discussions with recreation to bring in volunteers and noted that 72 people are regular volunteers that donate their time and an additional 30 or so from student volunteer contributions. She and Supervisor Maas attended the Union Vale Middle school for a visit with Scott Wood, the Principal and other Vice Principals which was a productive brainstorming session to build a more robust community by possibly engaging these middle schoolers to reach out to elders in the area or those in need during storms and other issues. There was also discussion on bringing the kids into our Recycling Center prior to earth day (April 14) to work with Tom St. Onge to hand out orange bags to collect roadside garbage. She also touched on having discussions with school security to be a part of Arlington's back up plan for an emergency. She reached out to Marist Arlington, DC Community College to discuss the idea of interns for our Media department and after much discussion it was determined it was more complicated than initially thought and hopes she can peruse this further. Councilwoman Kelley had questions with the open meetings law and had concerns about minutes being taken even though there were no decisions made and one instance she felt a decision was made with staffing in which no minutes were taken. Supervisor Maas stated although she does not agree with that statement she understands the concerns and feels the Town is being compliant with the Open Meetings Law.

Councilman McMorris said he had correspondence from Computel Consultants regarding the work they had done in auditing our electric and cable bills. There were restrictions in the last agreement with Cablevision in regards to obtaining data for more than 1 year with Cablevision as opposed to 6-year statute of limitation. The contact at Computel did give an estimate of what the Town should be getting back and Councilman McMorris is in the process of the appeal and will have more information as it is made available. Computel Consultants is only paid a percentage of what the Town receives. Councilman McMorris is hopeful this will help for making future contracts. There is further explanation on what we were collecting for and what not with the specification on equipment fees and gross receipt. There were further questions on what constituted as a violation from

Cablevision. He also worked with Councilman Frazier, Town Clerk Casey, and Head Groundskeeper Jake Gosnell on purchasing the security system for the J-Cap grant. *Councilman Frazier* also mentioned his work with purchasing the items for the Court Security J-Cap grant. He thanked the Highway Dept. for their efforts in the many snow storms and keeping the trees clear of snow and trees. Although they were able to remove some trees they did need to wait for Central Hudson to remove any that had fallen on power lines.

Councilman Welsh thanked Supervisor Maas for her efforts with Central Hudson to gain power back in Union Vale and due to this she was able to procure dry ice and bottled water from them at no cost to the residents. There was further discussion on how the Town Hall would be a great resource for those who need electric and how to communicate to them. He has also been working on the Internet policy which will be discussed at the next work session.

Public Comments on Agenda Items

Anne McCabe – Complimented Town Clerk Casey on her help with the Town Channel and Supervisor Maas with her efforts with the snow storm. She thought of a suggestion during Councilman Welsh's comments that perhaps residents with generators could extend an invitation for those in need for cell charging or showering to build community. In regards to Trivial vs. Non-trivial in the meeting procedure, she would like clarification on what comments fall into these categories. Mrs. McCabe understands the meeting rules but would appreciate 4 minutes rather than 3 minutes as to increase civility.

Elfriede Tillman – discussed being elderly and being alone and the idea of a middle schooler checking on them, although she is in favor of the idea she has concerns about the Town's insurance policy. She further discussed the 3 minutes time policy and touched on the prior year's policies with other Supervisors.

Town Highway Superintendent Report –He met earlier at Town Hall and reported they had been working heavily on the winter storm and wanted mentioned the new plow that was purchased in time for the storm.

Town Clerk/Tax Collector Report

Town Clerk Casey encouraged all residents to utilize the "Town Calendar" button on the website for information on Town events as well as important reminders such as the DEC burning ban being in effect. Tax collector, Joan Miller, asked her to report that the Town is at 85% collected and the remaining 15% have until May 31st to pay directly the Town.

Board, Committee, Commission & Council Reports:

Planning Board Update

Mr. Durland spoke about the updates for 2018 with the Planning Board. He touched on last year's issues with lack of planning secretary hours and the escrow policy and procedures. He thanked Supervisor Maas in assisting in getting the Board up to speed. They have defined how the Escrow money is collected and how the balances are communicated to applicants and consultants. The fee schedules have been updated with help from the Consultants so they are a better expectation for the applicants. They have also formulated a Planning Board job description to hold everyone to the same standard. The lawyer, consultant and engineer are all new as to provide a better perspective for the Town and applicant needs. Attorney Jim Nelson from the firm Van DeWater & Van DeWater has been selected as the legal counsel. The position of Engineer and Planner have been combined which is being handled by Tom Harvey & Pete Satero. By combining this position, there has been more responsibility asked of each member of the Board by being properly prepared for the meetings which will keep costs down for the applicants and hopes this will streamline the process for everyone involved. He hopes this enhanced communication will allow for a more pleasant experience for those involved.

Councilwoman Kelley asked if the planner is from Morris Associates, it was clarified that the same individual is an engineer but has planning experience if needed. She further stated her concerns with the lack of perspective from being from the same firm and Supervisor Maas explained that the Planner was not needed as the Engineers and Attorney are needed for the bulk of projects in Union Vale, so the Planner will only be utilized if necessary. Attorney Nelson, said the decision to use a planner can be taken up when this situation occurs as a lot of engineers who work in the municipal world have excellent concept on when a planner is needed.

ZBA Report – Jane Smith wrote a letter which was read by Councilman Welsh as she was unable to attend in person.

“Dear Board Members: I am unable to attend tonight’s Town Board meeting, and am writing to update the Board on the recent work of the ZBA.

First, the ZBA did not have any new applications on its agenda during the first quarter of 2018. We used our regularly scheduled meeting times in February and March to conduct two work sessions, and with additional work outside these meetings, the ZBA members developed and updated materials related to the ZBA. These included:

1. A document for the Town’s website entitled “General Information” that provides: an overview of the work of the ZBA; the kinds of relief that may be requested; the powers, duties, and procedures of the ZBA; general information about meetings of the ZBA; and the criteria for granting various forms of relief by the ZBA.
2. A document entitled “Requirements For An Appeal to Union Vale Zoning Board of Appeals” setting forth the documents that must be filed along with the filing fee for any application for relief before the ZBA, as well as a listing of materials that are recommended to be filed with any application.
3. A new application form. This work was greatly facilitated by valuable input we received from Code Enforcement Officer George Kolb and Town Attorney James Nelson. We expect finalize this work at our next meeting. I also provided input to Town Supervisor Betsy Maas in connection with a “Job Description” for ZBA membership positions, and discussed with her, Mr. Kolb and counsel, current and proposed Code provisions relating to the payment of escrow fees for ZBA matters.

With regard to escrow, I support the enactment of a new provision of the Union Vale Code to provide a mechanism for the reimbursement of professional expenses deemed reasonably necessary by the ZBA in connection with its review of applications before the ZBA. Currently, Code §128-2 C. provides for an applicant’s reimbursement of the costs of engineering, legal or planning consultants when such professional services are considered necessary by the Zoning Board of Appeals in making an informed decision on the application through funds deposited in an escrow account – but only when the application is for a use variance. There is no comparable provision for consideration of applications for area variances or interpretations.

In my experience of nearly twenty years on the ZBA, the need for professional services is the exception and not the rule. However, over the last few years, the ZBA has been presented with several complex and/or unusual area variance applications where the advice of legal counsel was needed. I believe it is appropriate for the applicant to defray the costs of such counsel when the ZBA considers the professional services necessary to ensure a proper review of the application. I understand that many neighboring towns provide an escrow mechanism for doing so, and urge the Union Vale Town Board to do the same. Respectfully submitted, Jane Smith, Chairperson ZBA.”

Departmental Reports:

Recreation Department

Upcoming Events:

- MAR 16 Middle School Dance (7pm-9pm)
- MAR 24 Egg Hunts (see schedule)
- MAR 26-30 TGTT Spring Break Camp Days, K-8 grade (8am-6pm) **PRE-REGISTER**
- APR 1 Fishing Season Opening Day
- APR 13 Adult Paint Night (7pm-9pm) **PRE-REGISTER**
- APR 29 Youth Fishing Derby (8am-12pm)
- APR 30 Full Moon Hike (8pm-9:30pm)
- MAY 5 “Love Your Park Day”
 Godfrey Community Picnic & Kickball

Volunteer Opportunities:

<u>DATE:</u>	<u>EVENT:</u>	<u>TIME NEEDED:</u>	<u>WHAT:</u>
MAR 24	Traditional Egg Hunt	9:30-10:45am	Bunny, we supply costume
APR 29	Fishing Derby	8am-12pm	Weighing Fish, assist kids

MAY 5 Godfrey Picnic 12pm-2pm Invite
neighbors (ongoing), organize kickball
game/activity (day of)

Egg Hunt Event Details:

10AM SHARP: Traditional-Style Egg Hunt

Fast-paced, classic outdoor egg hunt. She mentioned a need for a Bunny for 1 hour.

11AM-12PM: Sensory Friendly Hunt (drop in during time frame)

Hunting for eggs in a more relaxed environment with supplemental sensory activities.

1PM-3PM: Wheelchair Accessible & Visually Impaired Hunt (drop in during time frame) *Raised surfaces and creative strategies will be implemented for any level of mobility. Beeping eggs will be used for the visually impaired & guides will be available.*

Other Updates:

- Fields - Beekman Youth Soccer at Tymor Park contract, another league's baseball season at Godfrey Park pending
- Seeking - Community Volunteer to work with Town Board to coordinate sponsorships for Town Rec programs/teams/events.
- **CAMP & PROGRAM REGISTRATION ONGOING AT UNIONVALEREC.COM**
Supervisor Maas commented on what a great job Recreation Director is doing on gaining volunteers and obtaining field contracts for the season.

Building Department

George Kolb, CEO, MS4 Coordinator

Mr. Kolb spoke about Building permits picking up and are within this year's budgets projections. He spoke about the coordination with Central Hudson to correct all the issues with the snow storms and gain power restoration. He strongly encourages all residents to make use of email for questions and applying for permits. Mr. Kolb hopes in the near future credit card payments will be possible. He spoke about municipal searches being extremely high in the amount of 8-12 a month. The process begins with coming in and inspecting their building file to make sure it is complete. When the house is being sold, Mr. Kolb inspects both the property and tax file and matches what is in the house via an onsite inspection and issues a report. If there is a discrepancy, the appropriate permits are issued and fees collected so the building file is 100% accurate.

He also spoke about the work with the Planning Board and upcoming projects that he hopes come to fruition. The Town has approached the filing year for the MS4 and meetings will take place this year as well as implementing the first drainage district. He provided research for code amendments for the Board to make informed decisions.

Old Business:

Courthouse Cameras

Councilman Frazier said everything will arrive and be put in place as soon possible. Supervisor Maas thanked everyone and said this is now a closed item.

New Business:

Supervisor Maas said tonight they will begin discussions regarding Craft Breweries, Distilleries & Wineries in Ag Districts and hear public comment in the future in the format of a public comment at a public hearing.

George Kolb began by reporting that the State has provided tax incentives for those that want to do this type of artisanal business. He mentioned one person who is looking to do small scale distillery who initially came 3 years ago. The farmer will have his own apples he will distill from but hopes in the future to have a tasting room which will trigger Town involvement for regulation. Mr. Kolb was asked to come up with a form and law that would facilitate this being done correctly. He looked extensively to get a broad perspective on how to do this to promote tourism and farms being kept alive. As this applicant is in full compliance with his current operations he hopes to expand with the tasting room and needs the Town to establish what is allowable. Mr. Kolb mentioned he hopes to form legislation that would allow this as well as encompass wineries or maple syrup distilleries as well. Town of Union Vale Ag and Markets make sure that farms can still function despite Town Ordinances. Even if the Town comes up with a procedure Mr. Kolb feels it should still be run past Ag & Markets as they prefer a streamlined process however he feels it is ultimately up to the Town Board. One idea was

a special event permit or giving initial parameters for Mr. Kolb to adhere to issue a permit and if it exceeds this, it then triggers a special use permit that involves the Planning Board. There was further discussion on how this can be accomplished. Councilman McMorris inquired on the use limitations/ privileges of the future owner. Attorney Nelson advised that this would be based on use and would then trigger the need for Mr. Kolb's or Planning Board authority. He spoke further about how this would be facilitated and Mr. Kolb reiterated that this can be controlled through the approval of plans and thresholds that are set and used the example of the existing commercial permit. Councilman Frazier asked if the Town had any right to establish hours of operation and Mr. Kolb said this would be included in the narrative and Attorney Nelson advised that he believes hours can be regulated through a special permit process rather than a site plan process but feels it could be placed in the Town Code. Supervisor Mass inquired about mass gathering permits being different and if they could be handled administratively. Attorney Nelson agreed that mass gathering permits could be handled administratively. Discussion ensued on what legislation could encompass many different types of land use. Supervisor Mass concluded that a resolution of introduction will be prepared early as to encourage public feedback for the April 19th meeting.

Digital Signage for Town Center & Neighborhood Commercial Districts Discussion

George Kolb gave an overview of the digital sign ordinances. Many places of business have these as they are very popular and although necessary and popular, they need controls in place. There are 3 types of digital signs and the extensive variety these can have in terms of brightness, operation and more. The owner of Be Wise Car wash is in need of a new sign and Mr. Kolb determined it was an internally lit sign which are against Town Code. After he the owner applied to the ZBA it was discovered there was much confusion on this topic. As there is another applicant for a gas station he has done research on how to facilitate signs for both of these types of business for allowed use with Town control.

Supervisor Maas asked for reactions on LED signs. Councilman Welsh said this will increase the assessment and agrees they are here and there needs to be provisions in the code for these types of signs. There were further discussions on lighted signs solely for the price of gas and legislation on this topic. Councilman Frazier stated his concerns but not overall dissatisfaction with the idea. He would like to add a limit to having a non-animated sign. Mr. Kolb added his research showed a time limit on the sign changing. They discussed the idea of amber alerts or other prominent public announcements. Councilman Welsh mentioned the sign at Arlington high school being tastefully done. There was further discussion on size, style and zone recommendations. Mr. Kolb mentioned that the sign law is very restrictive for Union Vale and Councilman Welsh further stated that it is important to work with the few businesses in Town to come to a happy medium to help facilitate the business doing well which will translate to business tax revenue, and in the end help the residents. Discussion ensued on this topic. Supervisor Maas said they will put together the ideas as to gather public opinion for the Public Hearing on this item. Lastly, Councilman Welsh asked for Mr. Kolb to discuss the use of portable generator. Every generator, portable or permanent needs a permit from the Building Dept. It should be a minimum of 20 ft from the house and recommends that there is a need for a CO2 detector.

Resolution #18-7 Town Fee Master List

The following Resolution was offered by Councilman Welsh seconded by Councilman McMorris, to wit:

BE IT RESOLVED, The Town Board of the Town of Union Vale does hereby approve the Master Fee Schedule for 2018 (See attached):



Town of Union Vale

Town Fees - 2018
 (3 pages)

TOWN CLERK'S OFFICE	DESCRIPTION	FEE
DEC Licenses (Hunting, Fishing, etc.)	Varies	Standard DEC Fees
Tymor Park Fishing License:	Resident	\$0.00
	Non-resident	\$30.00
Certified Copies	Per copy	\$10.00
Copy Machine	Per page	\$0.25
FOIL Copies	Per page (Max. 8 1/2" X 14")	\$0.25
Marriage License	Per couple	\$40.00
Recycling Center Permit	Resident	\$50.00
	Senior Resident	\$30.00
	Non Resident	\$100.00
	Senior Non Resident	\$60.00
	Trash Bag Punch Card	\$30.00 (\$3.00 per bag)
Recycling Center Refuse Bin:	Bathtub or Shower Stall	\$20.00
	Chairs	\$5.00
	Chairs (Recliner)	\$10.00
	Dresser	\$10.00
	Garage Door	\$15.00
	Kitchen Cabinets	\$5.00
	Mattress and Box Spring (Full, King, Q)	\$20.00
	Mattress and Box Spring (Twin)	\$10.00
	Pick-Up Truck Load (Large)	\$50.00
	Pick-Up Truck Load (Small)	\$30.00
	Rugs 9x12 or Portion Thereof	\$10.00
	Sink or Toilet	\$10.00
	Sofa	\$20.00
	Sofa (Sleeper)	\$25.00
	Swimming Pool Liner	\$20.00
	Tables	\$5 - \$10
	Tires (Car)	\$7.00
	Tires (Truck)	\$10.00
	Tires (Tractor)	\$20.00
Electronics		
Flat Screens & Monitors	TVs & Computers	\$5.00
Tube Monitors	Computer	\$10.00
Tube TVs	Up to 27"	\$15.00
Tube TVs	Over 27"	\$30.00
Wood Console & Projection TV's	Oversized Units	\$35.00
Appliances	Accepted	
Refrigerators	Freon Removal	\$10.00
Dehumidifiers	Freon Removal	\$10.00
Air Conditioners	Freon Removal	\$10.00
DOG PERMITS		
Spayed / Neutered	Annual Permit	\$7.50
Unspayed	Annual Permit	\$15.50
Redemption Fee:	First retrieval from Animal Shelter	\$25.00
	Second retrieval from Animal shelter	\$50.00
BUILDING DEPT.	DESCRIPTION	FEE
Building Permit Applications	Non-refundable	\$100.00
Electrical Permit (service upgrades, repairs, etc.)	Flat Fee	\$100.00
Municipal Abstract Search	Flat Fee - Residential	\$250.00

UNION VALE TOWN BOARD MEETING MARCH 15, 2018
TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:30 PM

Municipal Abstract Search per occupancy	Flat Fee - Commercial	\$125.00
Certificate of Occupancy	Flat Fee	\$100.00
Certificate of Change of Use	Flat Fee	\$100.00
Certificate of Compliance	Flat Fee	\$100.00
Public Assembly Permit	Flat Fee	\$100.00
Legalization Fee	For structures for which no previous permit or Certificate of Occupancy was sought or obtained	Permit Fee plus 3 x Permit Fee as penalty
New Construction Living Space	Residential	\$0.75 per sq. ft.
New Construction partially enclosed. Contains open space (decks, garages, etc.).	Residential	\$0.50 per sq. ft.
Renovation of Existing Space	Residential	\$0.50 per sq. ft.
New Construction	Commercial	\$1.00 per sq. ft.
Renovation of Space	Commercial	\$0.75 per sq. ft.
Agricultural Buildings	Residential	\$50.00 minimum or \$0.10 per sq ft (whichever is greater)
Above Ground Pools, Hot Tubs		\$50.00
In Ground Pools		\$250.00
Tennis Court (per court)	Residential	\$200.00
Storage Sheds	In excess of 100 Square Feet	\$0.50 per sq. ft.
Boiler Replacement		\$50.00
Woodstove/Fireplace/Wood Boiler		\$50.00
Solar Panel Installation		\$50.00
Plumbing Permit	Based on Inspection: Residential or Commercial	\$75.00 per
Fence Permit		\$0.10 per lineal ft.
<i>Additional Fees that may apply:</i>		
Plan Review		\$75.00 per hour
Additional Inspections	For Violation (s)	\$75.00 per
Re-Inspection for prior non-compliance	For 3rd or additional compliance inspections for Building Code issues; any violations of adopted code provisions & follow-up inspections for compliance to previous violations. Charged for each inspection.	\$75.00 per
Driveway Permits		\$100.00
Escrow	Varies, if required	See Escrow Fee Schedule

RECREATION DEPT.		
<u>Programs</u>	<u>Resident Fees</u>	<u>Non-resident Fees</u>
Traditional Camp	\$340.00	\$400.00
Specialty Camp	\$375.00	\$475.00
Survival Camp	\$375.00	\$475.00
Kids Camp	\$340.00	\$400.00
CIT Program	\$120.00	\$200.00
Pre/Post Care	included	included
TGTT	\$55.00	\$55.00
Swim Lessons	\$70.00	\$85.00
Swim Team	\$100.00	\$150.00
Kids Overnight	\$60.00	\$85.00
T-Ball	\$70.00	\$85.00
Homeschool Day: TOTP	\$10.00	\$15.00
Adult Craft Night	\$20.00	\$25.00
After School Program	\$240.00	\$280.00

UNION VALE TOWN BOARD MEETING MARCH 15, 2018
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Facilities		
Small Hall (Sr Room)	\$275.00	\$450.00
Large Hall	\$375.00	\$675.00
Small Pavilion	\$150.00	\$250.00
Large Pavilion	\$250.00	\$375.00
Hourly Rental Rate (M-Th)	\$25.00	\$35.00
Field Usage Permits (per hr/min. 2 hr rental)	\$30.00	\$30.00
Full Season, exclusive use of 1 field	\$4,000.00	\$4,000.00
Campsite, Per Person	\$5.00	\$5.00
Vendor Tables at Events	\$0.00	\$30.00
Equestrian		
Whole Facility	\$250.00	\$250.00
Memberships - Individual	\$40.00	\$60.00
Memberships - Family	\$60.00	\$80.00
Pool Pass - Season		
Individual	\$50.00	\$150.00
Family (up to 5)	\$130.00	\$400.00
Family (6 & up)	\$200.00	\$500.00
Pool Pass - Daily		
Youth	\$3.00	\$3.00
Adult	\$5.00	\$7.00
Senior	\$3.00	\$3.00

PLANNING BOARD	APPLICATION FEES	ADDITIONAL DETAILS
Work Session	\$500.00	1 Hour Consultation
Lot Line Realignment:		
Application Fee	\$300.00	
Escrow	Varies	See Escrow Fee Schedule
Special Use Permit	\$250.00	
Subdivisions		
Minor Subdivision (1-4 lots)	\$300.00	Plus \$200.00 per lot
Recreation Fee	\$4,000.00	Per Lot
Escrow	Varies	See Escrow Fee Schedule
Major Subdivisions (5+lots)	\$500.00	Includes Sketch Plan Review
Preliminary Approval	\$350.00	Plus \$300.00 per lot
Final Approval	\$500.00	plus \$300.00 per lot
Escrow	Varies	See Escrow Fee Schedule
Site Plan Review	\$250.00	
Escrow	Varies	See Escrow Fee Schedule
Recreation Fee	\$4,000.00	Multi Family, Apartments, Condos, mobile Homes
Publication of legal notices, Certified Mail, Regular Mail & other ministerial costs	At Town Cost	Direct Bill or Escrow (see escrow fee schedule)

ZONING BOARD OF APPEALS	APPLICATION FEES	ADDITIONAL DETAILS
Area Variance	\$250.00	
Interpretation	\$250.00	\$1000 (escrow)
Use Variance	\$500.00	
Additional Variances (same project & premises)	\$125.00	Per additional Variance
Escrow	Varies	See Escrow Fee Schedule
Publication of legal notices, Certified Mail, Regular Mail & other ministerial costs	At Town Cost	Direct Bill or Escrow (see escrow fee schedule)

TOWN BOARD		
Petition for Rezoning		Escrow Details
Zoning Law text amendment	No new application	\$500.00
Zoning Law District Map amendment	No new application	\$1,000.00
Escrow		Assigned by project

(Schedule updated March, 2018)

TOWN OF UNION VALE
ESCROW FEE SCHEDULE

In order to ensure that the cost of any Engineering, SEQR Experts, Planning, Legal or other Consultants' Fees incurred by the Town of Union Vale with respect to matters before the Planning Board or Zoning Board or Town Board or any other Town of Union Vale agency or Department (each, individually, a "Board") are borne by the applicants and not the taxpayers of the town, Escrow Funds shall be submitted by the applicants in every instance described herein.

The Town of Union Vale Planning Board, Zoning Board and Town Boards will compute the initial escrow charge in accordance with the following fee schedule. As escrow funds are depleted down to 20% of your initial deposit, you will be asked to replenish your escrow account before being placed on the calendar for the next Board meeting.

Application Type	Initial Amount
Work Session with Planning Board	\$500
Subdivision - Minor (2-5 lots)	\$1500
Subdivision - Medium (6-15 lots)	\$8000
Subdivision - Major (over 16 lots)	\$17,500
Lot Line realignments/adjustment	\$1500
Special Use Permit Only	\$2500
Site Plan:	
Multi-Family Residential	\$1,000 per unit up to 20 units
Commercial (up to 3000 square feet)	\$5,000
Commercial (up to 10,000 square feet)	\$10,000
Variances:	
1. Area	
Residential (per variance)	\$750
Commercial	\$1,250
2. Use	\$2,500
ZBA Interpretation	\$1,000
Zoning Law Text Amendment	\$500
Zoning District Map Amendment	\$1,000

Please Note Administrative Fees:
NEWSPAPER PUBLICATION AND CERTIFIED MAILINGS – are all costs paid by Applicants
MAILING LIST – to be supplied by Planning Board
First 25 parcels: \$75
Each parcel after 25: \$ 1

(Updated March, 2018)

Roll Call Vote on Master Fee Schedule:

Supervisor Maas Aye

Councilman Frazier Aye

Councilwoman Kelley Aye

Councilman McMorris Aye

Councilman Welsh Aye

Resolution #18-8 Town Financial Control Policy; Credit Card Policy

The following Resolution was offered by Councilman Welsh seconded by Supervisor Maas, to wit:

NOW BE IT RESOLVED, The Town Board of the Town of Union Vale does hereby approve the following documents that have been created in accordance with the New York State Comptroller’s guidelines and all applicable laws, Financial Control Policy & Processes and Credit Card Use Policy & Procedures. These documents will be reviewed annually and revised when necessary.

Roll Call Vote on **Town Financial Control Policy; Credit Card Policy**

Supervisor Maas Aye

Councilman Frazier Nay

Councilwoman Kelley Aye

Councilman McMorris Aye

Councilman Welsh Aye

DRAFT

RESOLUTION #18-9 Local Law No. 2 of 2018, entitled A LOCAL LAW OF THE TOWN OF UNION VALE, DUTCHESS COUNTY, NEW YORK TO AMEND TOWN CODE CHAPTER 128, ARTICLE I, “APPLICATIONS” WITH RESPECT TO ESCROW DEPOSITS

The following Resolution was offered by Councilman Welsh seconded by Councilman McMorris, to wit:

BE IT RESOLVED the following proposed local law, to be known as Local Law No. 2 of 2018, entitled A LOCAL LAW OF THE TOWN OF UNION VALE, DUTCHESS COUNTY, NEW YORK TO AMEND TOWN CODE CHAPTER 128, ARTICLE I, “APPLICATIONS” WITH RESPECT TO ESCROW DEPOSITS:

BE IT ENACTED by the Town Board of the Town of Union Vale that the Town Code is amended to read as follows:

Section 1. Chapter 128, Article I, Section 128-2D of the Town Code of the Town of Union Vale is hereby amended to add a sentence at the end thereof reading as follows:

If one or more engineering, legal, planning, technical or environmental consultants is considered necessary by the Zoning Board of Appeals in making an

informed decision on the application, or by the Planning Board in providing a recommendation with respect to the Board's action, reimbursement to the Town for such services shall occur at cost and be guaranteed in an amount established by the Board of Appeals through an escrow account.

Section 2. Chapter 128, Article I, Section 128-2E of the Town Code of the Town of Union Vale is hereby amended to add a sentence at the end thereof reading as follows:

If one or more engineering, legal, planning, technical or environmental consultants is considered necessary by the Zoning Board of Appeals in making an informed decision on the application, or by the Planning Board in providing a recommendation with respect to the Board's action, reimbursement to the Town for such services shall occur at cost and be guaranteed in an amount established by the Board of Appeals through an escrow account.

Section 3. This local law shall take effect immediately upon filing with this state's Secretary of State.

Councilman Welsh advised the Town Board that, pursuant to the Municipal Home Rule Law of the State of New York, it will be necessary to hold a public hearing upon this law. S/he offered the following resolution which was seconded by Councilman McMorris, who moved its adoption:

WHEREAS, on March 15, 2018, Councilman Welsh has introduced this local law for the Town of Union Vale, to be known as Local Law No. 2 of 2018, entitled A LOCAL LAW OF THE TOWN OF UNION VALE, DUTCHESS COUNTY, NEW YORK TO AMEND TOWN CODE CHAPTER 128, ARTICLE I, "APPLICATIONS" WITH RESPECT TO ESCROW DEPOSITS;

RESOLVED, that a public hearing be held in relation to the proposed changes as set forth in the form of notice, hereinafter provided, at which hearing parties of interest and citizens shall have an opportunity to be heard, to be held at the Town Hall, 249 Duncan Road, LaGrangeville, New York, 12540 (in the Town of Union Vale) on April 19, 2018 at 7:30 o'clock p.m., Prevailing Time, and that notice of said meeting shall be published in the official newspaper of general circulation in the Town of Union Vale, by

the Town Clerk, at least five (5) days before such hearing and that notice shall be in the following form:

NOTICE OF PUBLIC HEARING

TAKE NOTICE, that the Town Board of the Town of Union Vale will hold a public hearing at the Town Hall, 249 Duncan Road, LaGrangeville, New York 12540 (in the Town of Union Vale) on April 19, 2018 at 7:30 o'clock, p.m., on Local Law No. 2 of the Year 2018 to amend Chapter 196, Article I, "Applications" to establish escrow accounts for payment of consultants' fees regarding applications to the Zoning Board of Appeals for area variances and/or interpretations.

TAKE FURTHER NOTICE, that copies of the aforesaid proposed local law will be available for examination at the office of the Clerk of the Town of Union Vale, at the Town Hall, 249 Duncan Road, LaGrangeville, New York 12540 (in the Town of Union Vale) between the hours of 9:30 a.m. and 4:00 p.m. on all business days (Monday through Thursday) and 9:00 a.m. and 12:00 p.m. on Saturdays between the date of this notice and the date of the public hearing.

TAKE FURTHER NOTICE, that all persons interested and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

The foregoing resolution was voted upon with all council members voting as follows:

Supervisor Maas	Aye
Councilman Frazier	Aye
Councilwoman Kelley	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye

Dated March 15, 2018

MOTION TO PAY BILLS

Councilman Welsh made a motion to pay all bills incurred in the month of March 2018 which was seconded by Supervisor Maas and all were unanimously in favor.

Public Comment on Town Issues

Lisette Hitsman- spoke about her concerns with not having a Town Planner making sure all codes met Town Code specifications as the Town code is very complex. She would like to know when the printed resolutions are to be available to the public to which she was answered typically a week in advance unless there is an issue. She also commented on what a wonderful employee George Kolb is.

Elfriede Tillman– asked what the term warrant meant which Supervisor Maas replied that it is simply a list of bills. Mrs. Tillman inquired if any part of Be Wise is in Beekman – she was answered no, it is all in Union Vale.

Anne McCabe- spoke about the political signs having a provision. She also inquired about the resolution of the retired employee’s health insurance and the taxpayer money being spent. She asks the position and retirement dates be revealed, not the names, as to clarify who was unaware of the change in policy.

Next Work Shop Meeting: April 5th

Next Board Meeting: April 19th

MOTION TO ADJOURN

Councilman McMorris made a motion to adjourn at 9:40pm which was seconded by Councilman Frazier and all were unanimously in favor.

Respectfully Submitted,

Andrea Casey

Town Clerk

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