



Attendance

Members Present: Cathy Higley – Vilas County L&W, Tracy Beckman – Lumberjack RC&D, Michele Sadauskas – Oneida County L&W, Justin Bourneville - USFS, Jamie Remme – WI DNR, Stefan Anderson – Conserve School. Staff: Rosie Page-Coordinator Guest: Chris Arrowood

1. The meeting was called to order at 1:25pm by Secretary Tracy Beckman.
2. MOU Partners introduced themselves.
3. There were no additions or amendments to the minutes. Motion by S. Anderson to approve, 2nd by J. Bourneville. Motion Carried.
4. There were no chairperson announcements.
5. The minutes from the 2/18/16 meeting were sent ahead of time and reviewed. Motion by T.Beckman/J. Bourneville to approve. Motion Carried.
6. Election of Chairperson and appointment of Vice Chairperson – Motion by T. Beckman/J. Remme to approve Justin Meier as Chairperson. Motion Carried. Appointment/Election of Vice Chairperson is tabled until the next meeting.
7. Proposed Bylaws Changes were sent ahead of time. Motion by C. Higley/M. Sadauskus to approve as presented. During discussion, other bylaws issues were mentioned. C. Higley then amended her motion. The amended motion by C. Higley/M. Sadauskus is for the clause '*Amending Bylaws*' to read: *Amendments to the bylaws may be made by a 2/3 vote of the steering committee followed by approval by the majority of MOU partners in attendance at the next regular business meeting.* Motion Carried. T. Beckman/R. Page directed to propose bylaws changes at an upcoming meeting that define 'quorum' and 'member in good standing.'
8. After review of the Strategic Plan, a motion was made by J. Bourneville/C. Higley to approve. During discussion, it was mentioned that the Strategic Plan has nothing about reporting. Rosie Page was directed to add a reporting component to the Annual Work Plan. Motion Carried.
9. Update regarding MOU Partner Signatures – R. Page has received changes from Tina Smith at the USFS and will send those out to all MOU Partners. While there is no timeline for completion of this, it was noted it can take several months. The Steering Committee agreed that the process must be started sooner in the future.
10. Financial Update: The committee received a spreadsheet showing the four current grants WHIP is using with a combined balance available of \$18,316.80. S. Anderson extended an offer of a \$500 equipment contribution to the Garlic Mustard grant or other. After much discussion it was realized that one of the grants, Worm Watch, has since lapsed. Motion by M. Sadauskas/J. Remme to direct Beckman to review the funding with Bernie Williams at the DNR and come back to the next meeting with an updated report on each grant. Motion Carried.
11. There were no other discussion items.
12. Upcoming meeting: April 15, 2016 at 9:00a.m. Location is Trees for Tomorrow.
13. J. Remme/J. Bourneville moved to adjourn at 2:20p.m. Motion Carried.

Submitted by Tracy Beckman on 3/22/2016