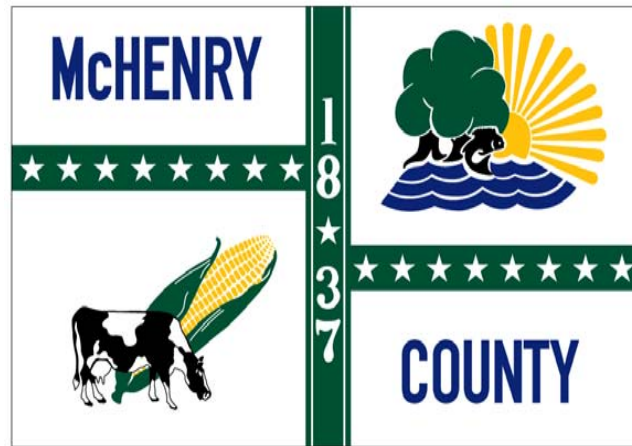


McHENRY COUNTY ILLINOIS

WHEN APPLYING FOR A FENCE BE SURE TO BRING:

- Application
- Plat of Survey
- Site Plan



McHENRY COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT

2200 North Seminary Avenue

Woodstock, IL 60098

Phone: 815\334-4560

Fax: 815\337-3720

Email: plandev@co.mchenry.il.us

Website: www.mchenrycountyil.gov



FENCES

GENERAL INFORMATION FOR FENCES

In unincorporated McHenry County a permit is required to construct privacy fences. Non-privacy fences do not require permits unless they are serving as a pool barrier. Replacing any privacy fence requires a building permit.

Also, any decks built or expanded since 1946, without a permit, must be issued an after-the-fact permit. This permit could cost the property owner a penalty fee in addition to the normal permit fee.



Basic Design Criteria

General code requirements include but are not limited to:

- Maximum height of a privacy fence, at any point along the fence, is 6'0" from grade to top of the fence unless constructed within the building lines of the principle structure.
- Posts are only required to be as deep as is necessary to safely support the fence.
- Privacy fences shall not be constructed on front property lines or in front yards.
- Barbed wire and electric fences are prohibited in residential, office, business and CORI districts. Industrial districts, the use of barbed wire and electrical fences is prohibited, except when exceeding 8' in height.



General Information

A privacy fence is defined as any fence that obscures more than 50% of the view through the fence.

There is a standard privacy fence permit fee, regardless of the amount of fencing to be installed.

Privacy fences only require a final inspection. Further inspections may be required by the Stormwater division.

Fences may be constructed up to and on to the property lines. However, privacy fences are not allowed within a yard abutting a road or street.

Although a building permit may not be required for non privacy fences, a Stormwater review still applies.

Further information can be found by contacting our office at (815) 334-4560 or visiting our website at www.mchenrycountyil.gov.



Department of Planning and Development
McHenry County Government Center - Administration Building

2200 North Seminary Avenue
Woodstock, Illinois 60098



815 334-4560 Fax 815 337-3720
www.co.mchenry.il.us

**RESIDENTIAL ADDITIONS, ALTERATIONS & ACCESSORY STRUCTURES
SUBMITTAL CHECKLIST**

1. A completed Permit Application.
2. A Site Plan showing lot dimensions, structures and the proposed construction with setbacks for zoning purposes. **YOU MAY USE A COPY OF THE PLAT OF SURVEY.**
3. A Current Plat of Survey
4. Two sets of **DETAILED** construction plans at 1/4"=1'-0" scale. This includes:
 - Foundation Plan** [include beams & columns with sizes & locations, egress windows & stair location and sizes, concrete slab information, electrical layout, equipment location, etc.]
 - Floor Plans** [include headers and beam sizes, joist and rafter sizes, window sizes and location, electrical receptacles, switches and GFI designation and plumbing fixture layout.]
 - Exterior Elevation Views** of all Four Sides [include window sizes, roof venting, decks and guardrail regulations, roofing and siding materials].
 - Detailed Wall Sections** [include all construction component notes from roof to footings]
 - Truss Certificates must be signed and sealed by a State of Illinois Structural Engineer or Architect.
 - Unusual or non-standard construction may require signoff by an Illinois Structural Engineer or Architect.
 - **Existing** Floor Plans as well as **Proposed** Floor Plans may be required to be submitted if it is unclear what changes are being made to the existing residence.
 - Pool Manufacturer specifications for pumps, filters, and motors are required.
5. **Well/Septic System Impact Review Sheet/or Health Department approval.**
 - A copy of your current septic system will be required with the well/septic review sheet to verify if proposed work meets the Health Department setbacks. If a plan is not provided by the Health Department or our archival records, we will require a Health Department review and signoff to verify the location of your septic and well.
 - If Bedrooms are being proposed or 50% or more of habitable space is being added to the original structure, a Health Department review and signoff will be required.
6. **A nonrefundable review fee must be paid at the time of application. Cash or Check**
7. **A culvert certificate or sign off from the appropriate road district will be required. [IDOT for state highway's, MCDOT for county highway's or Township Road Commissioner for township roads]**
8. **A copy of the plumber's state license and registration as well as a letter of intent and the roofer's state roofing license.**
9. **WRECKING permits require a notarized letter from the owner stating that all utilities have been or will be disconnected prior to demolition AND signoff from the Health Department for well and/or septic abandonment.**

➤ **The items in red are not required at the time of applying, but is required prior to issuing the permit.**

PERMIT APPLICATION FOR ALTERATIONS AND ACCESSORY STRUCTURES

OWNER INFORMATION:	CONTRACTOR INFORMATION:
Name_____	Name_____
Address_____	Address_____
City, St, Zip_____	City, St, Zip_____
Daytime Phone_____	Phone_____

PARCEL INFORMATION:	
Address_____	
City_____ Zip_____	Property Phone:_____
(If Applicable)	
Parcel/Tax Number _____	
Lot_____ Block_____	Unit_____
Subdivision_____	

Mail Permit To: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Pickup	Number of Stories:_____
Construction: <input type="checkbox"/> Alteration <input type="checkbox"/> Accessory	Number of Rooms:_____
Building: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	Number of Bedrooms:_____
<input type="checkbox"/> Utility <input type="checkbox"/> Agricultural Exempt	Number of Bathrooms:_____
Building Type: <input type="checkbox"/> Private <input type="checkbox"/> Public	

Electrical Wiring? <input type="checkbox"/> Yes <input type="checkbox"/> No	Amps of panel 100____ 200____ 400____ other____
Type of Heat <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Water	Exterior Wall Type:_____
Central Air? <input type="checkbox"/> Yes <input type="checkbox"/> No	Basement: <input type="checkbox"/> Yes <input type="checkbox"/> No
# of Fireplaces and/or Woodburning Stoves_____	Garage: <input type="checkbox"/> None <input type="checkbox"/> Attached <input type="checkbox"/> Detached
Chimney Type: _____	

Total # of Plumbing Fixtures: _____	
Sinks_____ Toilets_____	Tubs_____ Showers_____ Misc_____ Hose Bibb_____ DW_____

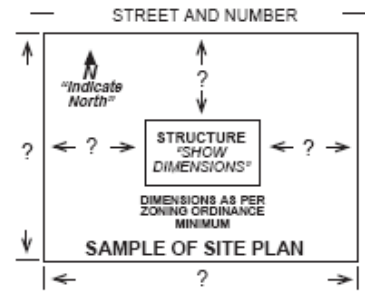
Fencing: <input type="checkbox"/> Yes <input type="checkbox"/> No	Wrecking: <input type="checkbox"/> Yes <input type="checkbox"/> No	Stormwater Review: <input type="checkbox"/> Yes <input type="checkbox"/> No
New Siding: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ag Exempt: <input type="checkbox"/> Yes <input type="checkbox"/> No	Red Tag: <input type="checkbox"/> Yes <input type="checkbox"/> No
New Foundation: <input type="checkbox"/> Yes <input type="checkbox"/> No	Pool: <input type="checkbox"/> None <input type="checkbox"/> Aboveground <input type="checkbox"/> Inground	

Roofers Name:_____	Architect:_____
Roofers License #:_____	Stormwater Engineer:_____
Electrician_____	HVAC Contractor:_____
Excavator:_____	Plumber:_____
Concrete Contractor:_____	Plumber License #:_____
	Plumber Registration#_____

Square Footage of Work Covered by This Permit:		
Main Sq. Ft._____	Garage Sq. Ft._____	Deck/Porches Sq. Ft._____
Approximate Value of Work Covered by This Permit:_____		

SITE PLAN

- Parcel stakes *must* be visible
- Show *all* structures existing on parcel at present time (incl. well & septic)
- Note if your facility is *existing* or *proposed*
- Note parcel size and building location
- Indicate *north* direction
- Indicate *all* adjacent roads/streets (both improved & unimproved)



ALL SETBACKS ARE MEASURED FROM THE OVERHANG TO THE PROPERTY LINE!

SKETCH YOUR SITE PLAN BELOW - SUPPLY COMPLETE INFORMATION
LOCATE BUILDINGS ON PARCEL BY DIMENSIONS TO PARCEL LINES - NOTE ABOVE SKETCH

NOTE: FRAUDULANT MISREPRESENTATIONS ON THE SITE PLAN MAY RESULT IN FORFEITURE OF ANY PERMIT ISSUED BY MCHENRY COUNTY PURSUANT TO A REVIEW OF THE APPLICATION.

NO INSPECTIONS UNTIL CULVERT IS INSTALLED AND ACCESS TO SITE IS AVAILABLE

P.I.N. _____ PERMIT # _____ DATE ISSUED _____

LOT/S # _____ BLOCK # _____ SUBDIVISION _____ UNIT # _____

ADDRESS _____

8/26/2009 1:00:00 PM