



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING SEPTEMBER 8, 2020

The regular meeting of the Mokena Fire Protection District was held on Tuesday, September 8, 2020 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitor: Attorney John Motylinski

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Craig Warning, to approve the minutes of the August 11, 2020 Trustee meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the minutes of the August 11, 2020 Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

Craig Warning made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$134,342.23 as presented. Motion passed with all ayes. It was noted that the bills have been paid out of Old Plank Trail Community Bank. We have left funds in FNBC until all checks through them have cleared.

TRUSTEES' REPORT

None



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

DISCUSSION ON POTENTIAL REFERENDUM OPTIONS

The District is presently not taking advantage of a Rescue Tax that can be made available to our budget. A discussion ensued on a possible referendum in a future election regarding this Rescue Tax. Chief Stephens has put together a packet with information regarding this and a power point will be presented at the October Trustee meeting. The Trustees will review the packet and call the Chief with any questions.

PUBLIC HEARINGS ON:

- Ordinance No. 9-8-2020-2: An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2 (PINS 19-09-11-200-004-0000, 19-09-11-300-005-0000, 19-09-11-400-003-0000)
- Ordinance No. 9-8-2020-5: An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2 (PIN 19-09-02-100-013-0000)

These are parcels within our District that have never paid for fire protection services.

Craig Warning made a motion, seconded by Dennis Burkhardt, to open a Public Hearing. Motion passed with all ayes.

There was no public or discussion.

Dennis Burkhardt made a motion, seconded by Ken Blank, to close the Public Hearing. Motion passed with all ayes.

DISCUSSION AND POSSIBLE ACTION ON:

- Ordinance No. 9-8-2020-2: An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2 (PINS 19-09-11-200-004-0000, 19-09-11-300-005-0000, 19-09-11-400-003-0000)
- Ordinance No. 9-8-2020-5: An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2 (PIN 19-09-02-100-013-0000)

Dennis Burkhardt made a motion, seconded by Craig Warning, to pass Ordinance 9-8-2020-2. Motion passed with a roll call vote as follows: Bill Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye, Craig Warning aye.

Dennis Burkhardt made a motion, seconded by Craig Warning, to pass Ordinance 9-8-2020-5. Motion passed with a roll call vote as follows: Bill Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye, Craig Warning aye.

CLOSED SESSION

Craig Warning made a motion, seconded by Dennis Burkhardt, to enter Closed Session at 7:59 PM to discuss personnel matters and pending litigation. Motion passed with all ayes.

The Board returned to Open Session at 8:21 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

Craig Warning made a motion, seconded by ken Blank, that the District will not withdraw their intervention in the upcoming Pension hearing. Motion passed with a roll call vote as follow: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

CALENDAR AND CHECKLIST

The adoption of the annual audit will be held in October or November.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 91 (Spartan/Alexis) out of Station 1 had the two front tires replaced by Pomp's tires. The engine is now back in service.

We met with Pierce on August 20 to finalize the layout and drawing of the new engine. The engine is scheduled to be completed in March 2021.

Manhattan FPD has received the new 2021 maintenance program price list. They have completed one year of the five-year maintenance IGA.

We have installed plexiglass for the office area in front of the secretary desk to lower the risk of spreading COVID-19. Thank you to Firefighter Hullinger and Firefighter Meyer for the installation of the plexiglass.

We have received four new Zoll series cardiac monitors and four Zoll AED's. This equipment was approved at the May 2020 Trustee meeting due to FDA discontinuing all cardiac monitors that do not meet the new premarket approval. This also included any accessories or service to our existing cardiac monitors. The

cost for the cardiac monitors and AED's was \$138,458.68. We are waiting to hear if any grant money was received for this purchase.

We have received the personal protective equipment (PPE) that was approved at the August 2020 Trustee meeting. This equipment will aid the District for the upcoming cold/flu season as well as the COVID pandemic. The cost for the PPE was approximately \$23,000.00.

Congratulations to Engineer Kobialko and Engineer Berger on receiving their certification for Vehicle and Machinery Technician.

The September training calendar was reviewed by the Board.

The Board approved the following class requests:

Kirk Blank	Rope Rescue Operations Level 1
Tim Wiencek	Company Fire Officer (part 1)

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with the Laraway Communications Center and Will County 9-1-1.

The three portable dual band radios have been delivered. We are ordering protective cases and training the personnel on the use of the new radio. Once properly trained, these radios will be assigned to the lieutenant at each station.

The MFPD crews utilize rugged mobile computers mounted in the apparatus for notification of incidents, dispatch information, unit status changes and automatic resource location. The Toughbooks computers have been in service for five year and are beginning to fail. We are researching the possibility of moving towards iPads mounted in the vehicle (approximately \$900 per vehicle) instead of the Toughbooks (approximately \$5,500 per vehicle). If this is feasible, it will save the District approximately \$37,000.00.

We have submitted an application for the Coronavirus Aid, Relief and Economic Security (CARES) aid to Will County. Each Fire District is allocated up to \$35,000 for unbudgeted reimbursable expenditures necessary to address the COVID 19 response and recovery. We have submitted \$35,000 of expenditures.

We are awaiting notification on the two Assistance to Firefighters Grant for the purchase of cardiac monitors and two-way radios. FEMA has begun announcing the awardees.

We are preparing to submit for FEMA Public Assistance for COVID 19 related expenses. We will submit for these expenses in the coming weeks. FEMA provides reimbursement at 75% to approved expenditures.

We currently have one employee out on unpaid leave.

The Trustees reviewed the August code enforcement reports.

The Fire Prevention Bureau has been working on a plan to provide remote/virtual fire prevention programming this year.

CHIEF'S REPORT

The FY2020 ambulance billing data was reviewed.

A completed request for Financial Assistance has been submitted from a non-resident including all the appropriate documentation and completed forms. They are requesting the balance of \$1,746.76 to be forgiven. There were no objections from the Trustees to approve this request.

The District is working with Local 4270 leadership to possibly create an agreement to address the concept of mandatory COVID 19 testing for all District employees. If this agreement can be executed, it would be a very positive and progressive step protecting all District employees and their families from the virus. The District is presently waiting on a response from Local 4270 on this issue.

Letters received this month:

- East Joliet FPD send a thank you letter for our response to a house explosion on August 16.
- Three residents sent thank you notes for all we do for the community.
- Laraway Communications Center sent a thank you note for the treats we provided.

Newspaper articles this month:

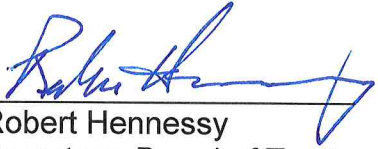
- An article was published in the newspaper regarding our CPR classes resuming when it is safe to do so.

The Trustees reviewed the monthly alarm reports for August.

Five Customer Satisfaction Surveys received in the past month were shared with the Board.

ADJOURNMENT

Meeting was adjourned at 8:37 PM after a motion by Robert Hennessy.



Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel