



Forest Grove Board of Fire Commissioners May 28, 2019 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X - Andrew Bellone Jr. - Chairman
- X - Samuel Scapellato - Vice Chairman
- X - Mykola "Nick" Myronowskyj - Secretary
- X - Joseph Scapellato - Treasurer
- X - Thomas Bellone Sr. - Commissioner

Public Present & Others:

Douglas Perry – Fire Company Asst. Chief

Brian Kenny – Glenn Insurance

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Andrew Bellone Jr. No changes to be made.

3. Communications

None.

4. Treasurers Report & Bills against the Commission

Refer to the attached files for list of all bills paid.

Chief Dennis Allonardo submitted 3 PO's with associated documentation and quotes and is requesting approval from the Board. After careful review and with additional clarification from Asst. Chief Douglas Perry the following PO's were approved. They will be signed and returned to the Chief to implement.

PO – 5740 for the purchase of replacement A.E.D.'s (Automatic External Defibrillators) for 43-52 and 43-58. The amount is \$2,342.00.

PO – 5741 for the needed repairs to the ladder tower on 43-56. The amount is \$1,026.33.

PO – 5743 for the purchase of 8 sets of fire gear. The current gear is going to be out of date soon and needs to be replaced. The amount is \$18,336.64.

Andrew Bellone Jr. made a motion that all 3 PO's be approved. Thomas Bellone Sr. seconded the motion, all Board members voted Aye and the motion was carried.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and was seconded by Andrew Bellone Jr.



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5. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

The petty cash fund in the amount of \$300.00 will be created. Mykola Myronowskyj will create the form and will purchase a petty cash lock box for the Board. The petty cash fund will be completed once the new office is finished and the Board of Fire Commissioners have a proper safe.

The new Board of Fire Commissioners District 4 office is still under construction. Once the new office is completed, the Board will have its meetings in the meeting room instead of the office. This will allow for a more open and public forum for our public meetings.

Atlantic switch & generator has provided a quote for the generator repair. This quote is being questioned as the oil leak should have been seen during the semi-annual maintenance interval. The question is that the technician is claiming that the oil sending unit needs to be replaced, however the oil leak was fixed by tightening a hose clamp. Andrew Bellone Jr asked if this was a valid price and if the part needed actually cost as much as the quote. Andrew Bellone Jr asked Thomas Bellone Sr to reach out and obtain a price quote from a different service company so that we could compare prices. It was discovered that the part is generator specific and the Board members agreed that we should move forward with the repairs.

Andrew Bellone Jr. is requesting that a chart be created to track the fuel purchases for all vehicles. Mykola Myronowskyj created the chart and provided it to Thomas Bellone Sr. Thomas Bellone Sr. has been appointed to update the chart.

6. New Business

The annual review of the insurance policies is being done tonight. Brian Kenny from Glenn Insurance reviewed our coverages and any areas that we may want to change or update the coverages.

There were a number of questions that came up:

1. What status must a member be in, in order for the Workman's Compensation insurance to cover them at the firehouse?
2. Why is the 2014 Polaris not specifically listed in the policy paperwork?
3. What is the written policy regarding the personal use of the firehouse by members?
4. What is the wording needed for signage advising personnel that personal use of the FD is strictly prohibited?



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7. Public Comments

Chief of the Fire Department: Not Present.

President of the Fire Department: Not Present

Others: Not Present

8. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr., and seconded by Mykola Myronowskyj.

Meeting was adjourned at 19:52 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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3:49 PM
05/28/19
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of May 31, 2019

	May 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-62,152.47
Newfield Savings 9924	482,401.51
Total Checking/Savings	420,249.04
Total Current Assets	420,249.04
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
Total Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,410,391.04
LIABILITIES & EQUITY	
Liabilities	444,258.62
Equity	966,132.42
TOTAL LIABILITIES & EQUITY	1,410,391.04



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3:41 PM
05/28/19
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of May 31, 2019

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	05/28/2019	12042	Blaze Emergency Equipment C...	-1,400.00
Bill Pmt -Check	05/28/2019	12043	Comcast (Xfinity)	-16.97
Bill Pmt -Check	05/28/2019	12044	Comcast 569	-205.64
Bill Pmt -Check	05/28/2019	12045	Continental Fire and Safety Inc.	-763.85
Bill Pmt -Check	05/28/2019	12046	Dennis Allonnardo	-108.48
Bill Pmt -Check	05/28/2019	12047	DTA Solutions LLC	-110.00
Bill Pmt -Check	05/28/2019	12048	Eurofin's	-167.50
Bill Pmt -Check	05/28/2019	12049	Fire and Safety Services, LTD	-1,885.56
Bill Pmt -Check	05/28/2019	12050	Fire Engineering	-39.00
Bill Pmt -Check	05/28/2019	12051	Forest Grove Fire Co	-3,214.32
Bill Pmt -Check	05/28/2019	12052	Glenn Insurance, Inc.	-5,058.00
Bill Pmt -Check	05/28/2019	12053	Independent Alarm, Inc.	-151.60
Bill Pmt -Check	05/28/2019	12054	M.A.S.E. Concepts	-61.50
Bill Pmt -Check	05/28/2019	12055	Major Petroleum Ind.	-689.49
Bill Pmt -Check	05/28/2019	12056	Mes PA	-363.50
Bill Pmt -Check	05/28/2019	12057	My-Lor Inc	-18.28
Bill Pmt -Check	05/28/2019	12058	Mykola Myronowskyj	-88.74
Bill Pmt -Check	05/28/2019	12059	Nat Alexander Company, Inc.	-3,992.60
Bill Pmt -Check	05/28/2019	12060	Pizza Joe's	-235.80
Bill Pmt -Check	05/28/2019	12061	Rowan College at Gloucester C...	-150.00
Bill Pmt -Check	05/28/2019	12062	Safety & Survial Training LLC	-650.00
Bill Pmt -Check	05/28/2019	12063	Santander Leasing LLC	-47,807.50
Bill Pmt -Check	05/28/2019	12064	Staples	-25.45
Bill Pmt -Check	05/28/2019	12065	TransUnion	-50.00
Bill Pmt -Check	05/28/2019	12066	Verizon Wireless 197	-60.32
Bill Pmt -Check	05/28/2019	12067	Vineland Ace Hardware	-72.43
Bill Pmt -Check	05/28/2019	12068	Vineland Auto Electric	-971.30
Bill Pmt -Check	05/28/2019	12069	Witmer Public Safety Group Inc	-409.80
Total Newfield Na Bk 0505				-68,767.63
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-68,767.63